



Public Minutes

DATE OF MEETING: Thursday, March 26, 2026

LOCATION: Council Chambers, Windsor City Hall

MEMBERS PRESENT: Mayor Drew Dilkens
Councillor Jo-Anne Gignac
Sophia Chisholm
Councillor Jim Morrison
David Hammond
Rakesh Naidu
Nick Dzudz

REGRETS: Mayor Michael Prue, Amherstburg, Advisor

STAFF PRESENT: Chief Jason Crowley
Deputy Chief Karel DeGraaf
Deputy Chief (A) Ken Cribley
Superintendent Paolo DiCarlo
Superintendent Chris Werstein
Barry Horrobin, Director of Planning and Physical Resources
Gary Francoeur, Director of WPS Corporate Communications
Constable Bianca Jackson, WPS Corporate Communications
Hank Zehr, Advisor, Inspectorate of Policing

RECORDER: Administrative Director

1. Agenda

1.1 Agenda

2. Call to Order

Meeting is called to order at 12:00 p.m.

3. **Declarations of Conflict and Pecuniary Interest by Members**

NONE

4. **Approval of Agenda**

Motion to approve the Public Agenda for the meeting of Thursday, March 26, 2026, Moved by D. Hammond Seconded by S. Chisholm

BE IT RESOLVED THAT the Public agenda for the Windsor Police Service Board meeting of March 26, 2026, be approved as circulated.

The motion carried

5. **Approval of Minutes**

5.1 Public Minutes of January 22, 2026

Motion to approve the Minutes of January 22, 2026 Moved by J. Gignac Seconded by D. Hammond

BE IT RESOLVED THAT the Public Board Minutes of the Windsor Police Service Board meeting of January 22, 2026 be approved as amended to reflect that David Hammond was in attendance.

The motion carried

5.2 Public In Camera Minutes of January 22, 2026

Motion to approve the Public In Camera Minutes of January 22, 2026 Moved by J. Gignac Seconded by D. Hammond

BE IT RESOLVED THAT the Public In Camera Board Minutes of the Windsor Police Service Board meeting of January 22, 2026 be approved as circulated.

The motion carried

5.3 Public In Camera Minutes of the Emergency WPSB meeting of February 10, 2026

Motion to approve the public in camera minutes of the WPSB Emergency meeting of February 10, 2026 Moved by J. Gignac Seconded by S. Chisholm

BE IT RESOLVED THAT the Public In Camera Board Minutes of the Windsor Police Service Board Emergency Meeting of February 10, 2026 be approved as circulated.

The motion carried

5.4 Public Minutes of the WPSB Finance Committee meeting of March 6, 2026

Motion to receive the public minutes of the WPSB Finance Committee meeting Moved by J. Gignac
Seconded by S. Chisholm

BE IT RESOLVED THAT the Windsor Police Service Board receives the Public Minutes of the WPSB Finance Committee meeting dated March 6, 2026.

The motion carried

6. Business Arriving from the Minutes

NONE

7. Delegations/Presentations

7.1 St. John's Ambulance – Award Presentations

Chief Jason Crowley and Board Chair, Mayor Drew Dilkens, presented seven officers with St. John Ambulance Lifesaving Awards in recognition of their outstanding lifesaving efforts.

For further details, refer to the WPSB livestream record: <https://windsorpolice.ca/about/wps-board/meeting-minutes> starting at **Minute: 00:48**

8. Monthly Reports

8.1 Complaints System

Motion to receive the Complaints System Report Moved by J. Gignac Seconded by R. Naidu

BE IT RESOLVED THAT the Windsor Police Service Board receives the Complaints System Report as circulated.

The motion carried

8.2 Section 81 Report(s)

Motion to receive the Section 81 Report(s) Moved by J. Gignac Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board receives the Section 81 Report(s) as circulated.

The motion carried

8.3 Crime Stoppers Report

Motion to receive the Crime Stoppers Report Moved by S. Chisholm Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board receives the Crime Stoppers Report as circulated.

The motion carried

8.4 Crime Statistics – VERBAL REPORT

Motion to receive the verbal Crime Statistics Report Moved by J. Gignac Seconded by J. Morrison

BE IT RESOLVED THAT the Windsor Police Service Board receives the verbal Crime Statistics Report as presented by the Chief of Police.

The motion carried

For further details, refer to the WPSB livestream record: <https://windsorpolice.ca/about/wps-board/meeting-minutes> starting at **Minute: 7:29**

8.5 Human Resources Report

Motion to approve amendments to the MOU with the University of Windsor and to University of Windsor Special Constable appointments Moved by J. Gignac Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board hereby approves the amendments to the MOU with the University of Windsor and to the University of Windsor Special Constable Appointments.

BE IT FURTHER RESOLVED THAT the board hereby authorizes the Chair to execute the Agreement on the Board's behalf.

The motion carried

9. Quarterly Reports

9.1 Q4 2025 Year-End Variance

Motion to receive the Q4 2025 Year-End Variance Report Moved by JJ. Morrison Seconded by D. Hammond

BE IT RESOLVED THAT the Board receives for information the Q4 2025 Year-End Variance Report as circulated.

The motion carried

For further details, refer to the WPSB livestream record: <https://windsorpolice.ca/about/wps-board/meeting-minutes> starting at **Minute: 26:39**

10. Legal

10.1 Legal Services Report

Motion to approve renewal of A.M.-P.M. Towing & Recovery Inc. Vehicle Towing and Storage Services Agreement Moved by J. Gignac Seconded by J. Morrison

BE IT RESOLVED THAT the Windsor Police Service Board approves the renewal of the Agreement dated January 24, 2023 with A.M.-P.M. Towing & Recovery Inc. for the provision of Vehicle Towing and Storage services for an additional three (3) term pursuant to Paragraph 2 of the Agreement.

BE IT FURTHER RESOLVED THAT the Board authorizes the Chair to execute all necessary documentation to give effect to the renewal.

The motion carried

Motion to approve the Licence to Use Agreement with the Sandwich Teen Action Group (STAG) Moved by J. Gignac Seconded by J. Morrison

BE IT RESOLVED THAT the Windsor Police Service Board hereby approves the Licence to Use Agreement between the Board and the Sandwich Teen Action Group.

BE IT FURTHER RESOLVED THAT the Chair be authorized to execute the Agreement on behalf of the Board.

The motion carried

Motion to approve the CPKN Subscription Agreement Moved by J. Gignac Seconded by J. Gignac

BE IT RESOLVED THAT the Windsor Police Service Board hereby approves the CPKN Subscription Agreement between the Board and CPKN.

BE IT FURTHER RESOLVED THAT the Board hereby authorizes the Chair to execute the Agreement on the Board's behalf.

The motion carried

11. Annual Reports

11.1 University of Windsor Annual Report

Motion to receive the University of Windsor Special Constable Annual Report Moved by S. Chisholm Seconded by J. Gignac

BE IT RESOLVED THAT the Windsor Police Service Board receives the University of Windsor Special Constable Annual Report.

The motion carried

11.2 WPS Annual Report

Motion to approve the WPS 2025 Annual Report Moved by S. Chisholm Seconded by Seconded by J. Gignac

BE IT RESOLVED THAT the Windsor Police Service Board approves the Windsor Police Service 2025 Annual Report.

The motion carried

11.3 Waiver of Record Check Fees

Motion to continue waiver of Record Check Fees Moved by S. Chisholm Seconded by Seconded by J. Gignac

BE IT RESOLVED THAT the Windsor Police Service Board approves that the record check fees continue to be waived for the organizations contained in the administrative report for the 2026 calendar year.

The motion carried

11.4 Use of Force Annual Report

Motion to receive Use of Force Annual Report Moved by S. Chisholm Seconded by J. Gignac

BE IT RESOLVED THAT the Windsor Police Service Board receives the Year- End Use of Force Report as circulated.

The motion carried

11.5 2025 Missing Persons Annual Report

Motion to receive 2025 Missing Persons Annual Report Moved by S. Chisholm Seconded by Seconded by J. Gignac

BE IT RESOLVED THAT the Windsor Police Service Board receives the 2025 Missing Persons Annual Report as circulated.

The motion carried

11.6 Amherstburg 2025 Policing Activities Report

Motion to receive 2025 Missing Persons Annual Report Moved by S. Chisholm Seconded by J. Gignac

BE IT RESOLVED THAT the Windsor Police Service Board receives the Amherstburg 2025 Policing Activities Report as circulated.

The motion carried

11.7 Youth Crime Annual Report

Motion to receive 2025 Missing Persons Annual Report Moved by S. Chisholm Seconded by J. Morrison

BE IT RESOLVED THAT the Windsor Police Service Board receives the Youth Crime Annual Report as circulated.

The motion carried

11.8 Freedom of Information 2025 Annual Report

Motion to receive 2025 Freedom of Information Annual Report Moved by J. Gignac Seconded by S. Chisholm

BE IT RESOLVED THAT the Windsor Police Service Board receives the 2025 Freedom of Information Annual Report as circulated.

The motion carried

11.9 Fleet Collisions and Damage 2025 Annual Report

Motion to receive 2025 Missing Persons Annual Report Moved by J. Morrison Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board receives Fleet Collisions and Damage 2025 Annual Report as circulated.

The motion carried

11.10 Professional Standards Branch 2025 Annual Report

Motion to receive Professional Standards Branch 2025 Annual Report Moved by S. Chisholm Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board receives the Professional Standards Branch 2025 Annual Report as circulated.

The motion carried

11.11 Property Audit Annual Report

Motion to receive Property Audit Annual Report Moved by J. Gignac Seconded by S. Chisholm

BE IT RESOLVED THAT the Windsor Police Service Board receives the Property Audit and Hazardous Materials Summary Annual Report as circulated.

The motion carried

12. Communications

12.1 All Chiefs Memos

Motion to receive All Chiefs Memos Moved by J. Gignac Seconded by S. Chisholm

BE IT RESOLVED THAT the Windsor Police Service Board receives the 2All Chiefs Memos as circulated.

The motion carried

13. New Business

13.1 Exemplary Awards and Retirement Banquet

Motion to defers request for funding for WPS Exemplary Awards and Retirement Banquet Moved by J. Gignac Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board defers the funding request in the amount of \$23,230.00, the 2025 Annual Exemplary Awards and Retirement Banquet.

BE IT FURTHER RESOLVED THAT a draft policy be developed regarding the expenditure of discretionary funds out of the WPSB account.

The motion carried

13.2 Federal Firearms Buy-Back Program

Motion to receive the Federal Firearms Buy-Back report Moved by J. Gignac Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board receives the Federal Firearms Buy-Back Report as presented by the Chief of Police.

The motion carried

13.3 Crime Stoppers Bicycle Sales Invoice and 13.4 Crime Stoppers Donation Request

Motion to approve payment of Crime Stoppers Bicycle Sales Invoice and Request for Donation
Moved by J. Gignac Seconded by S. Chisholm

BE IT RESOLVED THAT the Windsor Police Service board approves the payment of the Crime Stoppers invoice in the amount of \$881.00 for 2025 bicycle sales.

BE IT FURTHER RESOLVED THAT the Windsor Police Service Board authorizes a donation to Crime Stoppers in the amount of \$1400.00.

The motion carried

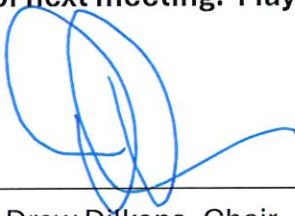
14. Adjournment

Motion to adjourn the Public meeting of the Windsor Police Service Board Moved by J. Gignac
Seconded by J. Morrison

BE IT RESOLVED THAT the Windsor Police Service Board adjourns the Public meeting of March 26, 2026 at 12:34 p.m.

The motion carried

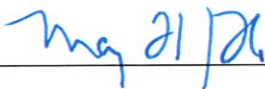
Date of next meeting: May 21, 2026



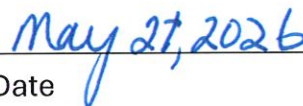
Mayor Drew Dilkens, Chair



Norma Coleman, Administrative Director



Date



Date