

WINDSOR POLICE SERVICE BOARD


PUBLIC MEETING



Start: Thursday, December 4, 2025 - 1:45pm

End: Thursday, December 4, 2025 - 3:00pm

1. Agenda


 1.1 December 4 2025 Public Agenda.pdf


2. Call to Order

3. Declarations of Conflict & Pecuniary Interest by Members

4. Approval of Agenda


5. Approval of Minutes

 5.1 Public Minutes of October 30, 2025.pdf

 5.2 Public In Camera Minutes of October 30, 2025.pdf

 5.3 Public In Camera Minutes Emergency Meeting of the WPSB November 14, 2025.pdf

 5.4 Public Minutes of Special Meeting - Budget - November 21 2025.pdf

 5.5 Public In Camera Minutes of Special Budget Meeting of November 21 2025.pdf

 5.6 Public In Camera Minutes Chief of Police Recruitment Committee October 22 2025.pdf

 5.7 Public In Camera Minutes of Cybersecurity Committee November 12 2025.pdf

 5.8 Public In Camera Minutes Chief of Police Recruitment Committee November 13 2025.pdf

6. Business Arriving from the Minutes

7. Monthly Reports


 7.1 Police Service Board Crime Stoppers Statistics October 2025.cleaned.pdf

 7.2 Public-SIU Section 81 Report -24-OFD-373.cleaned.pdf


 7.2 Section 81 Report Final Draft signed Privacy coordinator approved copy.cleaned.pdf


 7.2 Section 81 Report - SIU #25-OCI-160 signed - Privacy Coordinator Approved Copy.pdf


 7.3 December 4 2025 WPSB Crime Statistics.cleaned.pdf


 7.4 HR Report - Public.cleaned.pdf


8. Communications

 25-0063 - Attachment - Advance Notification of Arrest Surges.cleaned.pdf


 25-0064 - All Chiefs Memo - In-Force of Bill C-291 and Amendments to the Criminal Code.cleaned.pdf


 25-0064 - Attachment 1 - Notification of coming into force of Bill C-291 amending various Criminal Code sections relating to child sexual abuse and exploitation material.cleaned.pdf


 25-0064 - Attachment 2 - Bill C-291.cleaned.pdf

 25-0065 - All Chiefs Memo - Attorney Generals Victim Services Awards of Distinction.cleaned.pdf

 25-0065 - Attachment 1 - ADM-ADM Memorandum.cleaned.pdf


 25-0065 - Attachment 2 - Letter from the Attorney General of Ontario (1).pdf

 25-0065 - Attachment 3 - Lettre du procureur général de l'Ontario.pdf

 25-0066 - All Chiefs Memo - Crime Prevention Week 2025.cleaned.pdf


 25-0066 - Attachment - Crime Prevention Week 2025.cleaned.pdf

 25-0067 - ACM - OPC Secondment Opportunity - MCM Training Courses.cleaned.pdf

 25-0068 - All Chiefs Memo - DIs Involving Indigenous Communities Communications and Accommodations in Death Investigations (1).cleaned.pdf


 25-0068 - Attachment 1 - All-Chiefs Memorandum.cleaned.pdf


 25-0068 - Attachment 2 - Death Investigations Involving Indigenous Communities.cleaned.pdf

 25-0068 - Attachment 3 - Communication and Accommodations During Death Investigations.pdf

 8.2 Lt Solicitor General RE Equitable Provincial Support for Municipally Policed Communities.pdf

9. New Business

 9.1 Windsor Police Service Board Resolution - 2026 Cost Recovery Fees (Package).cleaned.pdf

 9.2 2026 PROPOSED WPSB MEETING DATES.pdf

10. Adjournment



PUBLIC Agenda

Date: Thursday, December 4, 2025
Time: 1:45 p.m. – 3:00 p.m.
Location: 150 Goyeau, 4th Floor, WPS Headquarters

1. Agenda
 - 1.1 Agenda
2. Call to Order
3. Declarations of Conflict & Pecuniary Interest by Members
4. Approval of Agenda
5. Approval of Minutes
 - 5.1 Public Minutes of the WPSB meeting of October 30, 2025
 - 5.2 Public In Camera Minutes of the WPSB meeting of October 30, 2025
 - 5.3 Public In Camera Minutes of the WPSB Emergency Meeting November 14, 2025
 - 5.4 Public Minutes of the WPSB Special Meeting November 21, 2025
 - 5.5 Public In Camera Minutes of the WPSB Special Meeting November 21, 2025
 - Committee Minutes – To Receive:
 - 5.6 Public In Camera Minutes of WPSB Chief of Police Recruitment Committee October 22, 2025
 - 5.7 Public In Camera Minutes of the WPSB Cybersecurity Committee Meeting November 12, 2025
 - 5.8 Public In Camera Minutes of the Chief of Police Recruitment Committee November 13, 2025
6. Business Arriving from the Minutes
7. Monthly Reports
 - 7.1 Crime Stoppers
 - 7.2 Section 81
 - 7.3 Crime Statistics
 - 7.4 Human Resources

8. Communications

8.1 All Chiefs Memos

8.2 LaSalle Council Letter to Solicitor General of Ontario - Request for Equitable Provincial Support for Municipally Policed Communities

9. New Business

9.1 Fees and Charges By-Law Amendment

9.2 Proposed 2026 WPSB Meeting Dates

9.3 Closed Session

The Board met in closed session on December 4, 2025, pursuant to Section 44 of the Community.Safety.and.Policing.Act, for consideration of confidential subject matter related to (a) security of the property of the board (b) personal matters about an identifiable individual, including members of the police service or any other employees of the board; (d) labour relations or employee negotiations; (e) litigation or potential litigation affecting the board, including matters before administrative tribunals.

10. Adjournment

Date of Next Meeting – Thursday, January 22, 2026



Public Minutes

DATE OF MEETING:	Thursday, October 30, 2025
LOCATION:	4 th Floor Boardroom, WPS Headquarters
LIVESTREAMED AT:	https://windsorpolice.ca/about/wps-board/meeting-minutes
MEMBERS PRESENT:	Councillor Jo-Anne Gignac (Chair) Sophia Chisholm (Vice Chair) Councillor Jim Morrison Robert de Verteuil David Hammond
TEAMS:	Mayor Drew Dilkens Rakesh Naidu Mayor Michael Prue
STAFF PRESENT:	Chief Jason Bellaire Deputy Chief Jason Crowley Deputy Chief Karel DeGraaf Inspector Scott Jefferey Gary Francoeur, Director of WPS Corporate Communications Constable Bianca Jackson, WPS Corporate Communications
OTHERS PRESENT:	Hank Zehr, Advisor, Inspectorate of Policing
RECORDER:	Administrative Director

1. Agenda

1.1 Agenda

2. Call to Order

Meeting is called to order at 1:47 p.m.

3. Declaration of Conflict & Pecuniary Interest by Members

NONE

4. Approval of Agenda

Motion to approve the Public Agenda for the meeting of Thursday, October 30, 2025, Moved by S. Chisholm Seconded by J. Morrison

BE IT RESOLVED THAT the Public agenda for the Windsor Police Service Board meeting of October 30, 2025, be approved as circulated.

The motion carried

5. Approval of the Minutes

5.1 Public Minutes of September 25, 2025

Motion to approve the Minutes of September 25, 2025, Moved by S. Chisholm Seconded by R. de Verteuil

BE IT RESOLVED THAT the Public Board Minutes of the Windsor Police Service Board of September 25, 2025, be approved as circulated.

The motion carried

5.2 Public In-Camera Minutes of September 25, 2025

Motion to approve the Public In-Camera Minutes of September 25, 2025, Moved by R. de Verteuil Seconded by R. Naidu

BE IT RESOLVED THAT the Public In-Camera Minutes of September 25, 2025, meeting of the Windsor Police Service Board be approved as circulated.

The motion carried

5.3 Special In-Camera Minutes of September 26, 2025,

Motion to approve the Public In-Camera Minutes of the Special Windsor Police Service Board meeting of September 26, 2025, Moved by S. Chisholm Seconded by R. de Verteuil

BE IT RESOLVED THAT the Public In-Camera Minutes of September 26, 2025, Special Meeting of the Windsor Police Service Board be approved.

The motion carried

6. Business Arriving from the Minutes

NONE

7. Monthly Reports

7.1 Crime Stoppers

Motion to receive the Crime Stoppers Report Moved by J. Morrison Seconded by R. de Verteuil

BE IT RESOLVED THAT the Board receives for information the Crime Stoppers Report as circulated.

The motion carried

7.2 Section 32 Report

Motion to receive the Section 32 Report Moved by S. Chisholm Seconded by R. de Verteuil

BE IT RESOLVED THAT the Board receives for information the Section 32 Report as circulated.

The motion carried

7.3 Use of Force

For further details, refer to the WPSB Facebook livestream record:

<https://windsorpolice.ca/about/wps-board/meeting-minutes> starting at Minute: 3:14

Motion to receive the Use of Force Report Moved by R. de Verteuil Seconded by S. Chisholm

BE IT RESOLVED THAT the Board receives for information the Use of Force Report as circulated.

The motion carried

7.4 Calls for Service Q3 – CCP/POP

Motion to receive the Calls for Service Q3 Report Moved by S. Chisholm Seconded by J. Morrison

BE IT RESOLVED THAT the Board receives for information the Q3 Calls for Service – CCP/POP Report as circulated.

The motion carried

Mayor Prue joins the meeting at 2:00 p.m.

7.5 Youth Crime Statistics

For further details, refer to the WPSB Facebook livestream record:

<https://windsorpolice.ca/about/wps-board/meeting-minutes> starting at Minute: 6:12

Motion to receive the youth Crime Statistics Report Moved by R. de Verteuil Seconded by J. Morrison

BE IT RESOLVED THAT the Board receives for information the Youth Crime Statistics Report as circulated.

The motion carried

7.6 Amherstburg Crime Statistics

Motion to receive the Amherstburg Crime Statistics Report Moved by R. de Verteuil Seconded by J. Morrison

BE IT RESOLVED THAT the Board receives for information the Amherstburg Crime Statistics Report as circulated.

The motion carried

7.7 Crime Statistics Report

For further details, refer to the WPSB Facebook livestream record:

<https://windsorpolice.ca/about/wps-board/meeting-minutes> starting at Minute: 15:14

Motion to receive the Crime Statistics Report Moved by S. Chisholm Seconded by R. de Verteuil

BE IT RESOLVED THAT the Board receives for information the Crime Statistics Report as circulated.

The motion carried

7.8 Human Resources Report

Motion to receive the Human Resources Report Moved by R. de Verteuil Seconded by J. Morrison

BE IT RESOLVED THAT the Board receives for information the Human Resources Report as circulated.

The motion carried

8. Communications

8.1 All Chiefs Memos

Motion to receive All Chiefs Memos Moved by D. Dilkens Seconded by S. Chisholm

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the All Chiefs Memos as circulated.

The motion carried

9. New Business

9.1 Auxiliary Banquet Funding Request

Motion to approve Auxiliary 2025 Budget request Moved by D. Dilkens Seconded by S. Chisholm

BE IT RESOLVED THAT the Windsor Police Service Board approves the Auxiliary 2025 Banquet Budget Request in the amount of \$14,000.00.

The motion carried

9.2 Appointment to WPSB Human Resources Committee

Motion to appoint member to Windsor Police Service Board Human Resources Committee Moved by S. Chisholm Seconded by J. Morrison

BE IT RESOLVED THAT the Windsor Police Service Board appoints Rakesh Naidu as a member of the Windsor Police Service Board Human Resources Committee

The motion carried

9.3 Closed Session Information

Board members acknowledge Chief Jason Bellaire upon his retirement as Chief of Police and for his service to the Windsor Police Service as October 30, 2025 is his final attendance at a meeting of the Windsor Police Service Board.

To listen to Board member tributes pleas visit the WPSB Facebook livestream record:

<https://windsorpolice.ca/about/wps-board/meeting-minutes> starting at Minute: Chair 20:13, Members 28:03

10. Adjournment

Motion to adjourn the Public meeting of the Windsor Police Service Board Moved by S. Chisholm
Seconded by D. Dilkens

BE IT RESOLVED THAT the Windsor Police Service Board adjourns the Public meeting of October 30, 2025, at 2:20 p.m.

The motion carried

Date of next meeting: December 4, 2025

Jo-Anne Gignac, Chair

Norma Coleman, Administrative Director

Date

Date



ITEM: 5.2

Minutes – In Camera Windsor Police Service Board October 30, 2025

Meeting called to order at 12:00 p.m..

Members in Attendance:

**Councillor Jo-Anne Gignac (Chair)
Sophia Chisholm (Vice Chair)
Mayor Drew Dilkens
Councillor Jim Morrison
Robert de Verteuil
David Hammond
Rakesh Naidu (TEAMS)**

Also in Attendance:

**Jason Bellaire, Chief of Police
Jason Crowley, Deputy Chief of Police – Operations
Karel DeGraaf, Deputy Chief of Police – Operational Support
Michael Prue, Mayor of Amherstburg (TEAMS)
Hank Zehr, Advisor, Inspectorate of Policing
Norma Coleman, Administrative Director**

Motion by S. Chisholm, seconded by J. Morrison to add Agenda items – Personal matters

The motion carried

Motion by S. Chisholm, seconded by J. Morrison to move In-Camera for discussion of the following items, adding two items under No. 9 Correspondence:

- | | |
|-------|--|
| No.7 | Personal matters about an identifiable individual, including members of the police service or any other employee of the board Section 44(2)(b); Litigation or potential litigation affecting the board Section 44(2)(e) |
| No. 8 | Security of the property of the board Section 44(2)(a); Personal matters about an identifiable individual, including members of the police service or any other employee of the board – Section 44(2)(b) |
| No. 9 | Personal matters about an identifiable individual, including members of the police service or any other employee of the board - Section 44(2)(b); Information that Section 8 of the <i>Municipal Freedom of Information and Protection of Privacy Act</i> would authorize a refusal to disclose if it were contained in a record |

The motion carried

Declarations of Pecuniary Interest:

None declared

Discussion on items of business

Moved by D. Hammond, seconded by R. de Verteuil to move back into public session.

The motion carried

Moved by D. Hammond, seconded by R. de Verteuil that the Administrative Director be directed to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera WPSB Meeting held July 24, 2025.

- 7. 7.1 That the information in the in-camera report respecting Information regarding litigation or potential litigation affecting the board **BE RECEIVED**
 7.2 That the information in the in-camera report respecting Information regarding litigation or potential litigation affecting the board **BE RECEIVED**
 7.3 That the information in the in-camera report respecting an identifiable individual **BE RECEIVED**
- 8. 8.1 That the information contained in the in-camera report from the Deputy Chief of Police respecting security of the property of the board **BE RECEIVED**
 8.2 That the recommendations contained in the in-camera report from the Director of Human Resources respecting personal matters **BE APPROVED**
- 9. 9.1 That the information in the in-camera correspondence from the Chief of Police information that Section 8 of the Municipal Freedom of Information and Protection of Privacy would authorize a refusal to disclose if it were contained in a record **BE RECEIVED**
 9.2 That the information contained in the in-camera report from the Administrative Director regarding personal matter **BE RECEIVED** and direction of the Windsor Police Service Board **BE APPROVED**
 9.3 That the information contained in the correspondence to the WPSB regarding a personal matter **BE RECEIVED** and direction of the Windsor Police Service Board **BE APPROVED**

Moved by D. Hammond, seconded by S. Chisholm that the meeting be adjourned (12:35 pm)



ITEM: 5.3

Minutes – In Camera Windsor Police Service Board – Emergency Meeting November 14, 2025

Meeting called to order at 3:00 p.m.

Members in Attendance:

**Councillor Jo-Anne Gignac (Chair)
Sophia Chisholm (Vice Chair)
Mayor Drew Dilkens
Councillor Jim Morrison (TEAMS)
Robert de Verteuil (TEAMS)
David Hammond (TEAMS)
Rakesh Naidu (TEAMS)**

Also in Attendance: Administrative Director

Motion by D. Dilkens, seconded by S. Chisholm to approve the agenda and move In-Camera for discussion of the following item:

No.5 Personal matters about an identifiable individual, including members of the police service or any other employee of the board - Section 44(2)(b)

The motion carried

Declarations of Pecuniary Interest:

None declared

Discussion on items of business

Moved by S. Chisholm, seconded by D. Dilkens to move back into public session.

The motion carried

Moved by D. Dilkens, seconded by S. Chisholm that the Administrative Director be directed to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera WPSB Emergency Meeting held November 14, 2025.

- No. 5. That the recommendation presented by the Chair respecting personal matters **BE APPROVED**
 That the Chair proceed with the verbal instructions of the Board **BE APPROVED**
 That administration be instructed to proceed with the verbal instruction of the Board **BE APPROVED**
 That administration be instructed to proceed with the verbal instructions of the Board **BE APPROVED**
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Moved by D. Dilkens, seconded by S. Chisholm that the meeting be adjourned (3:55 p.m.)



Public Minutes – SPECIAL MEETING

DATE OF MEETING:	Friday, November 21, 2025
LOCATION:	4 th Floor Boardroom, WPS Headquarters
LIVESTREAMED AT:	https://windsorpolice.ca/about/wps-board/meeting-minutes
MEMBERS PRESENT:	Councillor Jo-Anne Gignac (Chair) Sophia Chisholm (Vice Chair) Mayor Drew Dilkens Councillor Jim Morrison Robert de Verteuil David Hammond Rakesh Naidu
TEAMS:	Mayor Michael Prue
STAFF PRESENT:	Deputy Chief Jason Crowley Deputy Chief Karel DeGraaf Inspector Scott Jefferey Janice Guthrie, Commissioner Finance & City Treasurer Gary Francoeur, Director of WPS Corporate Communications Constable Andie Suthers, WPS Corporate Communications
RECORDER:	Administrative Director

1. Agenda

1.1 Agenda

2. Call to Order

Meeting is called to order at 11:00 a.m..

3. Declaration of Conflict & Pecuniary Interest by Members	NONE
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4. Approval of Agenda

Motion to approve the Public Agenda for the Special Budget Meeting of Friday, November 21, 2025,
Moved by D. Dilkens Seconded by R. Naidu

BE IT RESOLVED THAT the Public agenda for the Windsor Police Service Board Special Meeting of November 21, 2025, be approved as circulated.

The motion carried

5. Delegations	NONE
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Chair begins with Item 6.2 – Proposed 2026 Operating Budget. Deputy Chief provides an overview of the proposed budget.

For further details, refer to the WPSB Facebook livestream record:
<https://windsorpolice.ca/about/wps-board/meeting-minutes> starting at Minute: 2:14

6. Finance

6.1 2025 Third Quarter Variance Report

Motion to receive the 2025 Third Quarter Variance Report Moved by S. Chisholm Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board receives the 2025 Third Quarter Variance Report as circulated.

The motion carried

6.1.1 Appendix “A”

BE IT RESOLVED THAT the Windsor Police Service Board receives the 2025 Third Quarter Variance Report Appendix “A” as circulated.

The motion carried

6.1.2 Appendix “B”

BE IT RESOLVED THAT the Windsor Police Service Board receives the 2025 Third Quarter Variance Report Appendix 'B' as circulated.

The motion carried

Pursuant to Section 44(2)(d) of the Community.Safety.and.Policing.Act, the Windsor Police Service Board moves into Closed Session to discuss matters regarding labour relations or employee negotiations Moved by S. Chisholm Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board moves into closed session to discuss matters regarding labour relations or employee negotiations.

The motion carried

Media and Administrative staff depart the meeting at 11:30 a.m.

Motion to waive the rules to allow for the addition of three camera items to the Special Meeting agenda of November 21, 2015 Moved by S. Chisholm Seconded by D. Dilkens

BE IT RESOLVED THAT pursuant to section 44(2)(b)(d) of the Community.Safety.and.Policing. Act, the Windsor Police Service Board moves into closed session to consider items regarding personal matters about an identifiable individual, including members of the police service or any other employees of the board and labour relations or employee negotiations.

The motion carried

Deputy Chief Crowley, Deputy Chief DeGraaf, and Janice Guthrie depart the meeting at 12:10 p.m.

Deputy Chief Crowley, Deputy Chief DeGraaf join the meeting at 12:25 p.m.

Motion to move back into public session Moved by S. Chisholm Seconded by D. Dilkens

BE IT RESOLVED THAT the Windsor Police Service Board move back into public session (12:25 p.m.)

The motion carried

6.2.1 Proposed 2026 Operating Budget

Motion to approve the 2026 WPS Operating Budget Moved by D. Dilkens Seconded by J. Morrison

BE IT RESOLVED THAT the Windsor Police Service Board approves the 2026 WPS Operating Budget in the amount of \$117,235.973.

The motion carried

6.2.2 Capital Budget

Motion to approve the Capital Budget Moved by S. Chisholm Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board approves the Capital Budget as circulated.

The motion carried

7. Adjournment

Motion to adjourn the Special meeting of the Windsor Police Service Board Moved by S. Chisholm Seconded by D. Dilkens

BE IT RESOLVED THAT the Windsor Police Service Board adjourns the Special meeting of November 21, 2025, at 12:30 p.m.

The motion carried

Jo-Anne Gignac, Chair

Norma Coleman, Administrative Director

Date

Date



ITEM: 5.5

Minutes – In Camera

Windsor Police Service Board – Special Meeting

November 21, 2025

Members in Attendance:

Councillor Jo-Anne Gignac (Chair)

Sophia Chisholm (Vice Chair)

Mayor Drew Dilkens

Councillor Jim Morrison

Robert de Verteuil

David Hammond

Rakesh Naidu

Also in Attendance:

Deputy Chief Jason Crowley (Operating and Capital Budget Items)

Deputy Chief Karel DeGraaf (Operating and Capital Budget Items)

Mayor Michael Prue, Advisor, Town of Amherstburg (Operating and Capital Budget Items)

Janice Guthrie, Commissioner & City Treasurer (Operating and Capital Budget Items)

Recorder: Administrative Director

Pursuant to the Community.Safety.and.Policing.Act, Section 44(2) the Special Public meeting re: 2026 WPS Operating and Capital Budgets moves into closed session to consider matters under (b) personal matters about an identifiable individual, including members of the police service or any other employees of the board, and (d) labour relations or employee negotiations.

In public session, the Windsor Police Service Board waived the rules to allow for the addition of three in camera items under Section 44(2) of the Community.Safety.and.Policing.Act (b) personal matters about an identifiable individual, including members of the police service or any other employees of the board.

Moved by S. Chisholm, Seconded by D. Dilkens to move back into public session (12:25 p.m.).

The motion carried

Moved by D. Hammond, seconded by S. Chisholm that the Administrative Director be directed to transmit the recommendation(s) contained in the matters discussed at the In-Camera meeting of November 21, 2025.

Additional Item No. 1	That the information in the in-camera verbal report respecting Personal matter BE APPROVED
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Additional Item No. 2	That the information in the in-camera verbal report respecting personal matter BE APPROVED
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Additional Item No. 2	That the information in the in-camera verbal report respecting personal matter BE APPROVED
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ITEM: 5.6

Minutes – In Camera

Windsor Police Service Board – Chief of Police Recruitment Committee October 22, 2025

Meeting called to order at 8:35 a.m.

Members in Attendance:

Councillor Jo-Anne Gignac (Chair)
Sophia Chisholm
Mayor Drew Dilkens

Also in Attendance:

Robert de Verteuil
David Hammond
Odgers (TEAMS)

Motion by D. Dilkens, seconded by S. Chisholm to approve the agenda and move In-Camera for discussion of the following item:

No.6 Personal matters about an identifiable individual, including members of the police service or any other employee of the board - Section 44(2)(b)

The motion carried

Declarations of Pecuniary Interest:

None declared

Discussion on items of business

Odgers personnel depart the meeting at 9:08 a.m.

Moved by S. Chisholm, seconded by D. Dilkens to move back into public session.

The motion carried

Moved by D. Dilkens, seconded by S. Chisholm that the Administrative Director be directed to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera WPSB Chief of Police Recruitment Committee Meeting held October 22, 2025.

No. 6. 6.1 That the information in the in-camera report respecting personal matters **BE RECEIVED**

Moved by D. Dilkens, seconded by S. Chisholm that the meeting be adjourned (9:15 a.m.)



ITEM: 5.7

Minutes – In Camera

Windsor Police Service Board – Cybersecurity Committee

November 12, 2025

Meeting called to order at 11:00 a.m.

Members in Attendance:

Matt Caplin, Director of Information Technology (Chair)

Deputy Chief Karel DeGraaf

Robert de Verteuil

Councillor Jim Morrison

Also in Attendance:

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Administrative Director

Motion by J. Morrison, seconded by R. de Verteuil to approve the agenda and move In-Camera for discussion of the following item:

No.6 Security of the property of the board - Section 44(2)(a)

The motion carried

Declarations of Pecuniary Interest:

None declared

Discussion on items of business

Moved by J. Morrison, seconded by R. de Verteuil to move back into public session.

The motion carried

Moved by R. de Verteuil, seconded by J. Morrison that the Administrative Director be directed to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Cybersecurity Committee Meeting held October 22, 2025.

- No. 6. 6.1 That the information in the in-camera report respecting security of property of the board **BE RECEIVED**
- No. 9.1 That administration proceed on the verbal instructions of the Committee **BE APPROVED**
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Moved by J. Morrison, seconded by R. de Verteuil that the meeting be adjourned (12:30 p.m.)

The motion carried



ITEM: 5.8

Minutes – In Camera

Windsor Police Service Board – Chief of Police Recruitment Committee

November 13, 2025

Meeting called to order at 1:35 p.m.

Members in Attendance:

Councillor Jo-Anne Gignac (Chair)

Sophia Chisholm

Mayor Drew Dilkens

Also in Attendance:

Administrative Director

Motion by D. Dilkens, seconded by S. Chisholm to approve the agenda and move In-Camera for discussion of the following item:

No.6 Personal matters about an identifiable individual, including members of the police service or any other employee of the board - Section 44(2)(b)

The motion carried

Declarations of Pecuniary Interest:

None declared

Discussion on items of business

Moved by S. Chisholm, seconded by D. Dilkens to move back into public session.

The motion carried

Moved by D. Dilkens, seconded by S. Chisholm that the Administrative Director be directed to transmit the recommendation(s) discussed at the In-Camera WPSB Chief of Police Recruitment Committee Meeting held November 13, 2025.

No. 6. 6.1 That Administration proceed on the verbal instructions of the Committee **BE APPROVED**

Moved by D. Dilkens, seconded by S. Chisholm that the meeting be adjourned (2:05 p.m.)

ITEM: 7.1

HONOUR IN SERVICE



Date: November 14, 2025

To: Chair and Members of the Police Service Board

From: Deputy Chief Jason Crowley

Re: **Crime Stoppers Report – October 2025**

Dear Chair and Members of the Police Service Board,

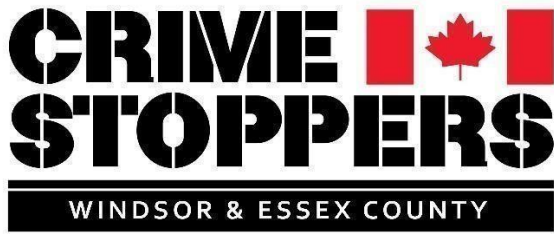
Please see the attached Crime Stoppers Report for October.

Sincerely,

A handwritten signature in black ink, appearing to read "Jason Crowley", is positioned below the "Sincerely," text.

Jason Crowley
Deputy Chief Operations
Windsor Police Service

Attachment: Crime Stoppers Report - October



Windsor & Essex County Crime Stoppers

Police Coordinator Report

October 1st – October 31st, 2025

Overview

Crime Stoppers exists to provide a means for the public to pass along anonymous information that assists in solving crimes, recovering stolen property, seizing illegal drugs, and locating those for whom there is an outstanding warrant of arrest. Locally, the program is operated jointly as Windsor-Essex County Crime Stoppers and has the responsibility to receive and disseminate information to all law enforcement agencies within Essex County.

AM800

“Crime of the Week” report with AM800 radio which airs every Tuesday morning and afternoon and the feature is also incorporated into to our Catchcrooks website.

October 7 - Tecumseh Distraction Jewelry Theft (OPP).

October 14 - Forest Glade Grandparent Scam (WPS).

October 21 - Windsor East End Commercial Building Arson (WPS).

October 28 - Westcott Road Stolen Vehicle and Recovery in Lakeshore (WPS & OPP).

Social Media

Sustained daily maintenance and management of Windsor & Essex County Crime Stoppers social media platforms such as Facebook and Instagram posts and Crime Stoppers Catchcrooks Website.

This statistical report is reflective of October 1st to October 31st, 2025.

Crime Stoppers tip information was distributed to the following agencies during this period:

- Windsor Police Service.
- Windsor Police Service Amherstburg Detachment.
- Ontario Provincial Police.
- LaSalle Police Service.
- Ministry of Revenue and Finance.
- Windsor & Essex County Health Unit- Tobacco Enforcement.
- Canada Border Services Agency.
- Repeat Offender Parole Enforcement.
- Windsor Police Criminal Intelligence Unit – Cannabis Enforcement.

Attached documents include:

Police Coordinators Report.

Monthly Statistical Report.

Tip Summary Report.

This Report was Prepared By:

Constable Rick Surette – Ontario Provincial Police.

TOTAL POPULATION REPRESENTED – 398,718 (2019 CENSUS)

POPULATION (CITY) – 217,188

POPULATION (COUNTY) – 126,314

POPULATION (LASALLE) – 33,180

POPULATION (AMHERSTBURG) – 22,036



Windsor - Essex County Crime Stoppers - Statistical Report

Filter Date: October 2025 Run Date: 2025/11/03

Statistic	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tips Received	166	153	144	156	119	145	145	143	158	251	0	0
Tip Follow-ups	117	89	125	248	93	66	96	173	115	98	0	0
Arrests	4	3	8	0	1	6	8	0	12	10	0	0
Cases Cleared	9	3	8	6	4	7	6	0	41	21	0	0
Charges Laid	18	13	32	17	5	13	16	0	11	4	0	0
Fugitives	0	0	0	0	0	0	0	0	0	0	0	0
Administrative Discipline	0	0	0	0	0	0	0	0	0	0	0	0
# of Rewards Approved	5	4	6	4	3	6	8	0	11	0	0	0
Rewards Approved	\$1,750	\$1,000	\$2,950	\$800	\$900	\$1,200	\$2,000	\$0	\$1,600	\$0	\$0	\$0
# of Rewards Paid	2	0	2	3	0	3	0	0	0	0	0	0
Rewards Paid	\$600	\$0	\$650	\$1,700	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0
# of Weapons Recovered	1	1	0	0	0	3	1	0	0	0	0	0
# of Vehicles Recovered	0	0	0	0	0	0	0	0	0	0	0	0
Property Recovered	\$27,137	\$900	\$4,500	\$0	\$0	\$41,000	\$2,541	\$0	\$0	\$0	\$0	\$0
Cash Recovered	\$15,082	\$0	\$0	\$0	\$0	\$1,240	\$2,540	\$0	\$0	\$3,000	\$0	\$0
Drugs Seized	\$412,850	\$9,000	\$51,481	\$0	\$0	\$249,300	\$12,820	\$0	\$0	\$15,000	\$0	\$0
Total Recovered	\$455,069	\$9,900	\$55,981	\$0	\$0	\$291,540	\$17,901	\$0	\$0	\$18,000	\$0	\$0

Statistic	Q1	Q2	Q3	Q4	YTD	SI
Tips Received	463	420	446	251	1,580	64,811
Tip Follow-ups	331	407	384	98	1,220	23,839
Calls Received	0	0	0	0	0	3,138
Arrests	15	7	20	10	52	7,236
Cases Cleared	20	17	47	21	105	10,601
Charges Laid	63	35	27	4	129	10,746
Fugitives	0	0	0	0	0	625
Administrative Discipline	0	0	0	0	0	3
# of Rewards Approved	15	13	19	0	47	1,983
Rewards Approved	\$5,700	\$2,900	\$3,600	\$0	\$12,200	\$1,293,010
# of Rewards Paid	4	6	0	0	10	993
Rewards Paid	\$1,250	\$2,200	\$0	\$0	\$3,450	\$840,652
# of Weapons Recovered	2	3	1	0	6	567
# of Vehicles Recovered	0	0	0	0	0	38
Property Recovered	\$32,537	\$41,000	\$2,541	\$0	\$76,078	\$13,812,553
Cash Recovered	\$15,082	\$1,240	\$2,540	\$3,000	\$21,862	\$663,633
Drugs Seized	\$473,331	\$249,300	\$12,820	\$15,000	\$750,451	\$121,212,485
Total Recovered	\$520,950	\$291,540	\$17,901	\$18,000	\$848,391	\$135,688,671

Windsor - Essex County Crime Stoppers Tip Summary Report

Created Date: 2025/10/01 to 2025/10/31

Offense Type	Count
Animal Cruelty	1
Arson	3
Assault	3
Attempt Murder	1
Breach of Condition	4
Break and Enter	3
By Law	3
Child Abuse	1
COVID-19	0
Cybercrime	2
Disqualified Driving	0
Drugs	47
Elder Abuse	2
Fraud	4
Highway Traffic Act	11
Hit and Run / Fail to Remain	1
Homicide	24
Human Smuggling	0
Human Trafficking	3
Illegal Cigarettes	1

Immigration	0
Impaired Driver	5
Indecent Act	0
Liquor (sales to minors, sales without licence)	0
Mischief	6
Missing Person	8
Motor Vehicle Collision	1
Possession of Stolen Property	1
Prostitution/Morality	0
Repeat Impaired Driver	1
Robbery	25
Sexual Assault	0
Stolen Vehicle	6
Suspended Driver	2
Suspicious Activity	5
Terrorism	0
Test Tip	0
Theft	46
Threats	3
Warrant	12
Weapons	6
<i>Other</i>	14
Total	255

ITEM: 7.2

HONOUR IN SERVICE



Date: November 25, 2025

To: Chair and Members of the Police Service Board

From: Deputy Chief Karel DeGraaf

Re: Section 81 – Public Agenda

Dear Chair and Members of the Board,

Please see the attached Section 81 document SIU 25-OFD-373 for the Public Agenda.

A handwritten signature in dark ink, appearing to read "K.A. De Graaf". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Karel DeGraaf
Deputy Chief Operational Support
Windsor Police Service

Attachment: Section 81 – SIU 25-OFD-373

WINDSOR POLICE SERVICE
PROFESSIONAL STANDARDS BRANCH



SECTION 81 REVIEW: SIU 24-OFD-373

AFFECTED PERSON:	Deceased Male
INCIDENT DATE:	September 6, 2024
INVESTIGATED BY:	Sergeant Steve Owen
WPS PSB NUMBER:	SI2024-011
WPS CASE NUMBER:	24-107787

Executive Summary

1. This review is pursuant to section 81 of the Community Safety and Policing Act. It will review the applicable policies of the Windsor Police Service (WPS), the services provided, and the conduct of its members.

Background

2. On September 6, 2024, the Windsor Police Service contacted the Special Investigations Unit of the Ministry of the Solicitor General as a result of Windsor Police event #24-107787. This contact was initiated to maintain consistent adherence with provincial legislative requirements during an exigent matter that required clear and direct communication.
3. It was determined that the facts-in-issue regarding the events with respect to the firearm death of the Affected Person, met the threshold as defined under the Special Investigations Unit Act. This information exchange as to the details of the aforementioned event caused the Special Investigations Unit to invoke their mandate and commence an investigation.
4. Section 81 of the Community Safety and Policing Act requires the Chief of Police to commence an investigation forthwith into any incidents in which the SIU invokes its mandate. Assigned to this investigation was Sergeant Steve Owen of the WPS Professional Standards and Risk Management Unit. This report is based on a factual review of the events, the actions of the involved officers, and a review of applicable WPS policies.

Methodology

5. The scope of this Section 81 review has identified a number of Windsor Police Service Directives and Policies. The purpose of this review is to ensure compliance with the Community Safety and Policing Act, including its Regulations and Ontario Policing Standards, and overall policing best practices. During the investigation, the PSB Investigator reviewed all involved officer's written reports in Versadex and their notes, plus all relevant Directives and Policies.

Scope of Review

6. This review pursuant to Section 81 of Community Safety and Policing Act will review the applicable policies of the Service, the services provided, and the conduct of its members.
7. Examined in relation to this incident were the following Windsor Police Service Directives:
 - a. WPS Directive 716-01 – Special Investigations Unit
 - b. WPS Directive 330-01 – In Service Training
 - c. WPS Directive 711-00 – Use of Force
 - d. WPS Directive 711-04 – Agency Conducted Energy Weapons
 - e. WPS Directive 730-01 – Arrest
 - f. WPS Directive 793-07 – Persons in Crisis
 - g. WPS Directive 863-01 – Supervisory Response Directive
 - h. WPS Directive 711-01 – Agency Firearms
 - i. WPS Directive 878-01 – Lethal Force Incidents
 - j. WPS Directive 113-01 – Senior Leadership and Incident Command
 - k. WPS Directive 793-02 – Injured Persons

- I. WPS Directive 363-01 – Peer Support Call-In for Critical Incidents
- m. WPS Directive 862-03 – Debriefing

Involved Persons

Affected Person (aka “Complainant”)

- Deceased male giving rise to SIU Investigation

Subject Official (SO)

- Windsor Police Constable – SO #1
- Windsor Police Constable – SO #2

Witness Officials (WO)

- Windsor Police Sergeant - WO #1
- Windsor Police Constable - WO #2
- Windsor Police Constable - WO #3
- Windsor Police Constable - WO #4
- Windsor Police Constable - WO #5
- Windsor Police Constable - WO #6
- Windsor Police Constable - WO #7
- Windsor Police Constable - WO #8

Civilian Witnesses (CW)

- CW #1
- CW #2
- CW #3
- CW #4

- CW #5
- CW #6
- CW #7
- CW #8
- CW #9
- CW #10
- CW #11
- CW #12
- CW #13
- CW #14
- CW #15
- CW #16
- CW #17
- CW #18
- CW #19
- CW #20
- CW #21

Investigators

- Sergeant Steve Owen – Windsor Police; Professional Standards
- Mr. Scott MacLean – SIU; Lead Investigator

Summary

8. On September 6, 2024, at approximately 10:30 am, the WPS received a 911 call advising that the Affected Person had a knife and was fighting with another male

at 880 Goyeau Street. SO #1 and SO #2 were dispatched to the call along with other officers.

9. While on route, they received further information that the male was of unknown race, shirtless, wearing dark pants and running shoes, last seen running northbound.
10. SO #1 observed the Affected Person running through a parking lot at Windsor Avenue and Elliott Street East. The Affected Person had a knife in one hand and a long pole with a blade at the end of it in the other hand. He continued running northbound and crossed Elliott Street East, approaching The Beer Store.
11. SO #1 stopped his police vehicle and exited while drawing his firearm. He issued the command, "Police, stop", but the Affected Person continued toward The Beer Store, ignoring the commands.
12. The Affected Person entered the store while continuing to hold the knives and ignored the commands issued by the officers. SO #1 and SO #2 followed the Affected Person into the store. SO #1 pointed his firearm at the Affected Person and stated, "Police. Don't Move. You are under arrest." The Affected Person ignored the command and continued into the cooler area of the store.
13. SO #1 armed with his firearm, and SO #2 armed with her CEW, followed the Affected Person into the cooler area. The Affected Person stopped, turned toward the officers with both knives raised and began shouting incoherently. SO #1 again yelled, "Police. Don't Move. You are under arrest. Drop the knives." The Affected Person did not comply. SO #1 advised police dispatch that he had a male at gunpoint.

14. SO #2 deployed her CEW causing the Affected Person to fall to the floor, but he quickly got up with both knives still in his hands while he repeatedly screamed, "Kill me". SO #2 deployed the CEW a second time which caused the Affected Person to stumble slightly. SO #2 then drew her firearm.
15. As the Affected Person turned toward SO #1, SO #1 pushed a nearby shopping cart at the Affected Person in an attempt to knock the Affected Person to the floor or dislodge the knives from his hands. When SO #1 pushed the cart, the magazine fell from his firearm.
16. The Affected Person continued through the cooler section toward the main area of the store while continuing to shout, "Kill me". Fearing for the safety of the individuals in the other area of the store, SO #1 fired one round that momentarily slowed the Affected Person, but as he attempted to fire a second round, he incurred a stoppage with his firearm. After trying to clear the stoppage, SO #1 was still unable to fire his weapon.
17. The Affected Person moved toward SO #2. SO #2 fired three to four rounds at the Affected Person. The Affected Person stumbled backwards but continued toward the store exit.
18. The Affected Person ran out of the cooler area and exited the store. SO #1 realized that his firearm did not have a magazine seated in it and immediately accessed another magazine and loaded a round into the chamber while continuing to pursue the male. SO #2 also followed.

19. Once outside, the Affected Person was still screaming and began to walk westbound toward Goyeau Street. SO #1 again issued the police challenge. The Affected Person continued toward SO #1 who fired additional rounds.
20. The Affected Person fell to the ground. SO #1 and WO #7, who had just arrived on scene, placed the Affected Person in handcuffs and began life saving measures. The Affected Person was transported to hospital for his injuries.
21. Based on the facts and circumstances noted above, the WPS made notification to the SIU at 10:59 am on September 6, 2024. The SIU invoked their mandate, dispatching a team of five Investigators and three Forensic Investigators, arriving on scene at 4:00 pm.
22. The SIU subsequently designated two WPS Constables as Subject Officials, along with eight Witness Officials. The SIU interviewed 21 Civilian Witnesses between September 6 and September 25, 2024.
23. On August 18, 2025, the Special Investigations Unit notified Chief Jason Bellaire that pursuant to Section 34(4) of the Special Investigations Unit Act, their investigation was complete, and a report had been filed with the Attorney General. The Special Investigations Unit indicated that there were no grounds in the evidence to proceed with criminal charges against SO #1 and SO #2.

POLICY REVIEW

Special Investigations Unit; Directive 716-01, Effective 2023-02-21

24. Rationale:

- a. The Special Investigations Unit (SIU) is a civilian agency with a legislative mandate to ensure transparent oversight of law enforcement occurrences across Ontario. The legislative framework for the SIU is set out in the Special Investigations Unit Act, 2019. The SIU is independent of any police service and operates at arm's length from the Ministry of the Attorney General. The mandate of the SIU is to conduct investigations into circumstances that result in serious injury or death, the discharge of a firearm at a person, or an allegation of a sexual assault, which were the result of actions of a police official and may have criminal implications.
- b. Section 31 of the Special Investigations Unit Act requires that members of the Windsor Police Service shall co-operate fully with members of the SIU. The Special Investigations Unit Act addresses the conduct and duties of police officers with respect to SIU investigations. The purpose of this Directive is to ensure clear direction for members of the Windsor Police Service in fulfilling their legislated duty with the SIU.
- c. Section 81 of the Community Safety and Policing Act states: If the SIU Director causes an incident to be investigated under section 15 of the Special Investigations Unit Act, 2019 involving a member of a police service, other than a deputy chief of police, the chief of police of the police service shall investigate,
 - (a) the member's conduct in relation to the incident;
 - (b) the policing provided by the member in relation to the incident;
 - and
 - (c) the procedures established by the chief of police as they related to the incident.

25. Findings:

- a. At the time of this incident, Directive 716-01 was up to date. Officers were in

full compliance and adhered to the directive. There are no further recommendations.

In Service Training; Directive 330-01, Effective 2022-12-08

26. Rationale:

- a. The objective of the In-Service Training directive is to develop and maintain the knowledge, skills and abilities of the members of the Windsor Police Service. This will be achieved through a succession of training programs, consistent with provincial government established Adequacy Standards, or as designated by the Chief of Police. This directive addresses the responsibility of members for career development, skills development and learning.
- b. The purpose of this Directive is to establish and clarify the responsibility of members to attend and participate in In-Service Training programs.

27. Findings:

- a. At the time of this incident, Directive 330-01 was due for review. Officers were in full compliance and adhered to the directive that was in place at the time.

Recommendations: At the time of this incident, it was discovered that Directive 330-01 was under review. It is recommended that this directive be reviewed and updated as necessary.

Update: Effective May 15, 2025, Directive 330-01 has been reviewed and updated with changes made to reference the Community Safety and Policing Act.

Use of Force; Directive 711-00, Effective 2023-07-11

28. Rationale:

- a. The authority to use force on a person carries a great responsibility. It is incumbent on a Police Service to provide the proper tools, training and guidance to its Members to ensure that this responsibility is always paramount in the decision making process.
- b. It is important that the Service have access to information concerning the frequency and types of force used by police and the circumstances under which it occurs. This information is used to guide local training, refine policy and assist in the identification of provincial trends and training needs.
- c. The purpose of this Directive is to establish policy and procedures with respect to the reporting of use of force required by CSPA O.Reg. 391/23 and O. Reg 267/18. The other directives in the 711 series are specific to the various Use of Force tools.

29. Findings:

- a. At the time of this incident, Directive 711-00 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Agency Conducted Energy Weapon; Directive 711-04, Effective 2023-01-23

30. Rationale:

- a. The Ministry of Community Safety and Correctional Services (MCSCS) has authorized the carrying and usage of Conducted Energy Weapons (CEW). Expanded use of the CEW provides authorization to front line constables assigned to patrol services, constables assigned to Drugs and Guns, Morality and Target Base. The Emergency Services Unit, Front Line Supervisors or Designates and Supervisors in Drugs and Guns and Target Base continue to have authorization to carry the CEW.

- b. The CEW has a direct impact on the human central nervous system. CEWs use propelled probes and wires or direct contact to conduct energy to stimulate the central nervous system and overrides both the Sensory and Muscular Nervous systems causing what is referred to as Neuromuscular Incapacitation. CEW technology uses similar electrical impulses to cause stimulation of the nerves that control movement.
- c. The purpose of this Directive is to establish policy and procedures regarding the administration, use, maintenance, downloading and reporting of the CEW.

31. Findings:

- a. At the time of this incident, Directive 711-04 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Arrest; Directive 730-01, Effective 2023-05-22

32. Rationale:

- a. The purpose of this Directive is to establish policy and procedures with respect to arrest, which encompasses the legal, constitutional and case law requirements relating to arrest. This directive will outline that all arrests of persons shall be made in accordance with the provisions of the Criminal Code, Charter of Rights and Freedoms, Provincial Statutes and Common Law, and that the rights of all arrested persons under the Canadian Charter of Rights and Freedoms shall be protected.

33. Findings:

- a. At the time of this incident, Directive 730-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Persons in Crisis; Directive 793-07; Effective 2024-01-15

34. Rationale:

- a. The purpose of this directive is to establish policy and procedures for dealing with persons in crisis or persons that may have a mental disorder. Officers must be aware that the perceived mental state of any person shall have no bearing on the decision to arrest or lay a charge.

35. Findings:

- a. At the time of this incident, Directive 793-07 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Supervisory Response; Directive 863-01; Effective 2023-05-14

36. Rationale:

- a. Adequacy Standards Regulations require the establishment of processes and procedures on supervision that set out the circumstances where a supervisor must be notified of an event and where the supervisor must attend at or become involved in an event. These requirements are also embedded in the event specific Directives.
- b. The purpose of this Directive is to list the circumstances where a patrol supervisor must attend a scene, circumstances where the patrol supervisor must be notified of the occurrence, and the supervisory reporting requirements.

37. Findings:

- a. At the time of this incident, Directive 863-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Agency Firearms; Directive 711-01; Effective 2023-03-24

38. Rationale:

- a. Ontario Regulations allow a police service to make certain decisions regarding the firearm deployed, storage of firearms, selection of a holster etc. In addition the security of police firearms, on and off duty is of major safety concern to the public, police officers and their families.
- b. It is the purpose of this directive to address the selection of police firearms, holsters and other related equipment and to address safety and storage of Police Firearms and firearms training.

39. Findings:

- a. At the time of this incident, Directive 711-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Lethal Force Incidents; Directive 878-01; Effective 2022-08-24

40. Rationale:

- a. The Windsor Police Service is dedicated to the wellness of our members. This is the Procedure setting out Service expectations and processes, in accordance with statutes and provincial oversight, to assist members in dealing with any emotional, psychological and/or physical stress or harm brought about as a result of a lethal force incident.

41. Findings:

- a. At the time of this incident, Directive 878-01 was due for review. Officers were in full compliance and adhered to the directive that was in place at the time.

Recommendations: At the time of this incident, it was discovered that Directive 878-01 was under review. It is recommended that this directive be reviewed and updated as necessary.

Update: Effective January 22, 2025, Directive 878-01 has been reviewed. There were changes made to reference the Community Safety and Policing Act.

Senior Leadership and Incident Command; Directive 113-01; Effective 2023-07-

19

42. Rationale:

- a. The responsibility for senior command decisions must be clear to everyone and a mechanism for ensuring the availability of decision makers must be identified.
- b. The purpose of this Directive is to establish a method for identifying Senior Command Staff and be available to take command of major events and to provide senior leadership in accordance with their areas of responsibility.
- c. Major events are those requiring Senior Command Staff, Duty Inspector, Critical Incident Commander, Incident Commander or the SIU Liaison Inspector.
- d. This directive is here to:
 - i. Differentiate the difference between the types of event;
 - ii. Identify when Senior Command Staff is required;
 - iii. Identify the appropriate Senior Command Staff to contact, and;
 - iv. Identify the corresponding service directive.

43. Findings:

- a. At the time of this incident, Directive 113-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Injured Persons; Directive 793-02; Effective 2016-12-30

44. Rationale:

- a. Occasionally, members of the Windsor Police Service will attend the scene of an injured person. The purpose of this Directive is to ensure consistency in the manner in which members of the Windsor Police Service respond to injured persons calls.

45. Findings:

- a. At the time of this incident, Directive 793-02 was due for review. Officers were in full compliance and adhered to the directive that was in place at the time.

Recommendations: At the time of this incident, it was discovered that Directive 793-02 was under review. It is recommended that this directive be reviewed and updated as necessary.

Update: Effective January 3, 2025, Directive 793-02 has been reviewed and there were no changes made.

Peer Support Call-in for Critical Incidents; Directive 363-01; Effective 2023-01-18

46. Rationale:

- a. During the course of carrying out their duties, Windsor Police personnel will occasionally experience occurrences which will evoke an intense emotional reaction (trauma) and will threaten to overwhelm normal psychological coping abilities. The timely response to these "Critical Incidents" will be highly beneficial to the maintenance of the psychological well being and performance capabilities of affected personnel.
- b. The purpose of this Directive is to reinforce support for the Peer Support Team a means of assisting our members who are involved in

tragic/traumatic events and to authorize a process for ensuring that the program is used effectively.

47. Findings:

- a. At the time of this incident, Directive 363-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Debriefing; Directive 862-03; Effective 2023-10-30

48. Rationale:

- a. The Windsor Police Service frequently responds to critical events as they occur. The Service has developed various policies that serve to provide officers with guidelines and instructions regarding the appropriate response. Major events should be constructively analyzed to measure policy effectiveness and ensure policy development best meets the needs of the public, officer's abilities and the resources of the Service.
- b. The purpose of this Directive is to establish a method that constructively examines events in order to reassess resources, review the application and effectiveness of policy and develop practices that enhance strengths and improve deficiencies.

49. Findings:

- a. At the time of this incident, Directive 862-03 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Services

50. The PSB Investigator reviewed the services provided by the Windsor Police members who attended the incident. The review found no issues with the services that were provided by these members.

Conduct

51. In the morning of September 6, 2024, WPS officers were dispatched to the area of Food Basics, 880 Goyeau Street. There were 911 calls received about a male in the possession of knives behaving erratically. He had reportedly been involved in an altercation in which another person had been stabbed.

52. The male was the Affected Person. He was of unsound mind at the time. He had left his residence on Ouellette Avenue holding a pocketknife in his right hand and a metal bar with a knife affixed to one end in his other hand. He was highly agitated and paranoid making utterances to a group of people that he had approached that people were trying to kill him as he continued toward the Food Basics.

53. His behaviour continued inside the store where he threatened to stab store employees. He was persuaded to exit the store and did so.

54. SO #1 and SO #2 were the first officers to arrive on scene. They observed the Affected Person walking across Elliott Street East, east of Goyeau Street. They stopped their police vehicle on Elliott Street East and confronted the Affected Person as he was approaching the entrance to The Beer Store. SO #2 was armed with a CEW and SO #1 had his firearm drawn. SO #1 ordered the Affected Person to stop and followed him into the store as the sliding glass doors opened. SO #2 entered with SO #1. The Affected Person was still carrying the knives.

55. The Affected Person led the officers northward in the store before turning to face them at another set of sliding doors leading to the cooler. SO #1 shouted at him to drop the knives and told him he was under arrest. The Affected Person responded, "Kill me, kill me". SO #2 deployed the CEW at the Affected Person. He fell backward but was able to right himself. SO #2 deployed her CEW a second time but the Affected Person was unfazed and continued moving within the store.
56. As the officers pursued the Affected Person through the aisles, they continued to tell the Affected Person to drop the knives. The Affected Person continued to reply, "Kill me, kill me." At one point SO #1 pushed a cart toward the Affected Person to create distance. In doing so, a magazine dislodged from his firearm and fell to the floor.
57. The Affected Person continued to the southern wall of the cooler and turned to head east towards the exit doors. SO #1 was able to cut him off before he reached the doors. SO #1 fired a single round striking the Affected Person. The Affected Person ran back westward along the southern wall where he was confronted by SO #2. SO #2 fired three or four rounds. The Affected Person remained on his feet and headed back toward SO #1. Unaware that his firearm no longer had a magazine, SO #1 attempted to fire at the Affected Person, but nothing happened. The Affected Person ran past SO #1, through the cooler exit doors into the lobby area, and out the store's exit onto a paved area in front of the sidewalk.
58. SO #1 assessed his firearm and reloaded with another magazine and he and SO #2 followed the Affected Person outside. The Affected Person turned in the direction of SO #1. SO #1 told him to drop the knife. The Affected Person yelled back, "Kill me, kill me." SO #1 fired three times.

59. The Affected Person fell and was approached by SO #1 and WO #7 who had just arrived on scene. The officers handcuffed the Affected Person and began performing CPR.

60. Paramedics arrived on scene and assumed care of the Affected Person. He was transported to hospital and declared deceased.

61. Due to the facts and circumstances noted above, the Windsor Police Service made notification to the SIU at 10:59 am on September 6, 2024. The SIU invoked their mandate, dispatching a team of five Investigators and three Forensic Investigators, arriving on scene at 4:00 pm.

62. SO #1 and SO #2 were designated as Subject Officials, along with eight Witness Officials and 21 Civilian Witness. The SIU interviewed, SO #1, eight Witness Officials and 21 Civilian Witness as part of their investigation. SO #2 did not consent to an interview with the SIU Investigator.

63. On August 18, 2025, the Special Investigations Unit notified Chief Jason Bellaire that pursuant to Section 34(4) of the Special Investigations Unit Act, their investigation was complete, and a report had been filed with the Attorney General. The Special Investigations Unit indicated that there were no grounds in the evidence to proceed with criminal charges against the Subject Officials, SO #1 and SO #2.

64. The SIU Director, Mr. Joseph Martino, explained:

- a. "SO #1 and SO #2 were in the execution of their lawful duty through the course of events culminating in the discharge of their weapons. Apprised of information of a male in possession of knives behaving erratically in public, the officers were duty bound to attend at the scene to do what they reasonably could to ensure public safety and protect life."
- b. "I am satisfied that both subject officials fired their weapons to defend themselves from a reasonably apprehended attack by the Complainant. Given what they knew of the Complainant's behaviour before their arrival, including his having possibly injured another person in an altercation, SO #1 and SO #2 would have been concerned that the knives in the Complainant's possession could be turned against them. In fact, on each occasion that the officers deployed their weapons – the CEW discharge by SO #2 followed by the gunshots inside and outside The Beer Store – there is evidence that the Complainant was turned in the officers' direction, at close range, with a knife or knives in his possession."
- c. "I am also satisfied that the CEW discharge and gunfire constituted reasonable force by the subject officials. The Complainant was armed with weapons capable of inflicting grievous bodily harm and death. Though the evidence indicates he was not himself on the day in question, he remained a danger given the knives in his possession and his level of agitation. The officers had cause to intervene in the interests of public safety and they did so in a manner commensurate with the exigent circumstances of the moment. Despite the speed with which events unfolded, there is evidence that the officers directed the Complainant to drop the knives on each occasion before they resorted to their weapons. The CEW discharges made sense. If the weapon worked as intended, the Complainant's temporary incapacitation

would have provided the officers a window within which they could safely take him into custody. Regrettably, the CEW discharges failed, and SO #1 and SO #2 had little option but to resort to their firearms when confronted by an armed Complainant. In that situation, faced with an immediate threat to their lives, what was required was the stopping power of a firearm. On this record, I am unable to reasonably conclude that either subject official acted unreasonably when they chose to meet a risk of death with lethal force of their own.”

65. The SIU Director concluded, “For the foregoing reasons, there is no basis for proceeding with criminal charges in this case. The file is closed.”

66. WPS Officers were dispatched to the scene and, while acting in the lawful execution of their duties, were confronted by a combative subject that necessitated the use of force. The officers’ conduct was consistent with established guidelines, legislation, and internal Directives and expectations. Ultimately, the officers’ actions were appropriate under the circumstances.

Conclusion

67. After reviewing the policies, procedures and services provided with respect to this review, no misconduct issues were noted with respect to the actions of SO #1 and SO #2, nor any other member of the Windsor Police Service in relation to this incident on September 6, 2024. The Windsor Police Service cooperated fully and as required with the Special Investigations Unit.

68. The Special Investigations Unit concluded that there were no reasonable grounds to lay a criminal charge against the Subject Officials. This review, as outlined, concludes that there is no misconduct pursuant to the Community Safety and Policing Act of Ontario. Accordingly, this file is closed.

Respectfully Submitted,



Sergeant Steve Owen
Professional Standards Branch
Risk Management Unit
Windsor Police Service
Dated: September 8, 2025

Supervisor – Manager Approval:

Jacqueline Khoury

Staff Sergeant Jacqueline Khoury
Professional Standards Branch
Risk Management Unit
Windsor Police Service
Dated: September 9, 2025



Inspector Ken Cribley
Professional Standards Branch
Risk Management Unit
Windsor Police Service

Dated: September 10, 2025

Submitted to Chief's Office: September 10, 2025

Office of the Chief of Police Approval:

Approved by:

Chief of Police Jason Bellaire (or Designate)
Windsor Police Service
150 Goyeau Street
Windsor, Ontario
N9A 6J5

Date: _____

Windsor Police Services Board Submission Due Date: _____

ITEM: 7.2

HONOUR IN SERVICE



Date: November 25, 2025

To: Chair and Members of the Police Service Board

From: Deputy Chief Karel DeGraaf

Re: Section 81 – Public Agenda

Dear Chair and Members of the Board,

Please see the attached Section 81 document SIU 25-OVI-130 for the Public Agenda.

A handwritten signature in cursive script, reading "K.A. De Graaf".

Karel DeGraaf
Deputy Chief Operational Support
Windsor Police Service

Attachment: Section 81 – SIU 25-OVI-130

WINDSOR POLICE SERVICE
PROFESSIONAL STANDARDS BRANCH



SECTION 81 REVIEW: SIU 25-OVI-130

AFFECTED PERSON:	Injured Male
INCIDENT DATE:	April 6, 2025
INVESTIGATED BY:	Sergeant Kristina Stannard
WPS PSB NUMBER:	SI2025-001
WPS CASE NUMBER:	2025-32670

Executive Summary

1. This review is pursuant to section 81 of the Community Safety and Policing Act. It will review the applicable policies of the Windsor Police Service (WPS), the services provided, and the conduct of its members.

Background

2. On April 6, 2025, the Windsor Police Service contacted the Special Investigations Unit (SIU) regarding injuries sustained by the Complainant as a result of a motor vehicle collision involving the Subject Officer (SO) and the Affected Person (WPS event #2025-32670). This contact was made to ensure consistent compliance with provincial legislative requirements during an exigent situation that necessitated clear and direct communication.
3. It was determined that the facts-in-issue regarding the events with respect to the serious injury of the Affected Person met the threshold as defined under the Special Investigations Unit Act. The information exchange as to the details of the aforementioned event caused SIU to invoke their mandate and commence an investigation into the actions of the designated Windsor Police Service officer.
4. Section 81 of the Community Safety and Policing Act requires the Chief of Police to commence an investigation forthwith into any incidents in which the SIU invokes its mandate. Assigned to this investigation was Sergeant Kristina Stannard of the WPS Professional Standards and Risk Management Unit. This report is based on a factual review of the events, the actions of the involved officers, and a review of applicable WPS policies.

Methodology

5. The scope of this Section 81 review has identified a number of Windsor Police Service Directives and Policies. The purpose of this review is to ensure compliance with the Community Safety and Policing Act, including its Regulations and Ontario Policing Standards, and overall policing best practices. During the investigation, the PSB Investigator reviewed all involved officer's written reports in Versadex and their notes, plus all relevant Directives and Policies.

Scope of Review

6. This review pursuant to Section 81 of Community Safety and Policing Act will review the applicable policies of the Service, the services provided, and the conduct of its members.
7. Examined in relation to this incident were the following Windsor Police Service Directives:
 - a. WPS Directive #716-01- Special Investigations Unit
 - b. WPS Directive #820-01- Motor Vehicle Collision Investigations
 - c. WPS Directive #793-02- Injured Persons
 - d. WPS Directive #721-01- Police Vehicles
 - e. WPS Directive #863-01- Supervisory Response
 - f. WPS Directive #330-01- In-Service Training

Involved Persons

Affected Person (aka “Complainant”)

- Injured male giving rise to SIU Investigation

Subject Official (SO)

- Windsor Police Constable - SO #1

Witness Officials (WO)

- Windsor Police Constable – WO #1
- Windsor Police Constable – WO #2

Investigators

- Sergeant Kristina Stannard – Windsor Police; Professional Standards
- Mr. Scott Frail – SIU; lead investigator

Summary

8. In the afternoon of April 6, 2025, the Affected Person was riding his bicycle in an alley northbound towards Assumption Street in Windsor, Ontario. Without stopping or slowing, the Affected Person entered onto Assumption Street and was struck by a police cruiser travelling east on Assumption Street from Glengarry Avenue.
9. SO #1 was driving the marked Windsor Police Service cruiser, without his emergency equipment on, enroute to the intersection of Church St and Riverside Drive West to assist another police unit dealing with two disorderly individuals refusing to leave. SO #1 had just left the WPS substation at 333 Glengarry Avenue, turned left onto eastbound Assumption Street, and travelled approximately 50 meters before colliding with the Affected Person.

10. At the hospital following the event, the Complainant was diagnosed with fractures to his left clavicle, left finger, left rib and hip, and collarbone fractures.
11. Based on the facts and circumstances noted above, the Windsor Police Service made notification to the SIU on April 6, 2025, at 6:01 pm. The SIU invoked their mandate, dispatching a team of Investigators, arriving on scene at 11:13 pm.
12. On July 23, 2025, the Special Investigations Unit notified Chief Jason Bellaire pursuant to Section 34 of the Special Investigations Unit Act, that their investigation was complete, and a report had been filed with the Attorney General. The Special Investigations Unit indicated that there were no reasonable grounds in the evidence to proceed with criminal charges against the Subject Official.

POLICY REVIEW

Special Investigations Unit; Directive #716-01; Effective 2023-02-21

13. Rationale:

- a. The Special Investigations Unit (SIU) is a civilian agency with a legislative mandate to ensure transparent oversight of law enforcement occurrences across Ontario. The legislative framework for the SIU is set out in the Special Investigations Unit Act, 2019. The SIU is independent of any police service and operates at arm's length from the Ministry of the Attorney General. The mandate of the SIU is to conduct investigations into circumstances that result in serious injury or death, the discharge of a firearm at a person, or an allegation of a sexual assault, which were the result of actions of a police official and may have criminal implications.

- b. Section 31 of the Special Investigations Unit Act requires that members of the Windsor Police Service shall co-operate fully with members of the SIU. The Special Investigations Unit Act addresses the conduct and duties of police officers with respect to SIU investigations. The purpose of this Directive is to ensure clear direction for members of the Windsor Police Service in fulfilling their legislated duty with the SIU.
- c. Section 81 of the Community Safety and Policing Act states: If the SIU Director causes an incident to be investigated under section 15 of the Special Investigations Unit Act, 2019 involving a member of a police service, other than a deputy chief of police, the chief of police of the police service shall investigate,
 - (a) the member's conduct in relation to the incident;
 - (b) the policing provided by the member in relation to the incident;
 - and
 - (c) the procedures established by the chief of police as they related to the incident.

14. Findings:

- a. At the time of this incident, Directive #716-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Motor Vehicle Collision Investigations; Directive #820-01; Effective Date: 2025-03-31

15. Rationale:

- a. The Highway Traffic Act legislates that police services are required to investigate and report motor vehicle collisions. The requirements to fulfill these duties are significant in terms of police resources and time management.
- b. The purpose of this directive is to provide members with the process and procedures to follow when investigating motor vehicle collisions.

16. Findings:

- a. At the time of this incident, Directive #820-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Police Vehicles; Directive #721-01; Effective Date: 2023-06-29

17. Rationale:

- a. For employee and public safety, all police vehicles shall be operated in accordance with the Highway Traffic Act of Ontario, its Regulations, and in accordance with all Windsor Police Services policies and procedures. All police vehicles should be regularly inspected for defects, should contain sufficient safety equipment, and should be free of foreign items, which may be used as weapons or cause injury. Police Vehicles include all vehicles owned or under lease by the City of Windsor that are part of the Windsor Police Service Fleet, or those supplied by other governmental agencies provided and intended for undertaking police/law enforcement duties.

- b. The purpose of this Directive is to ensure that: a. police vehicles and the equipment therein are optimally maintained and secure; b. employee and public safety are continually maintained.

18. Findings:

- a. There is an expectation of the police service and the public that police officers will abide by the provisions of the Highway Traffic Act in the course of their day-to-day duties and this directive speaks to that ongoing obligation.
- b. As of writing this report, officers were in full compliance and adhered to the directive.

Recommendations: At the time of this incident, it was discovered that Directive #721-01 was under review. It is recommended that this directive be reviewed and updated as necessary.

Update: Effective July 4, 2025, Directive #721-01 has been reviewed and updated.

Injured Persons; Directive #793-02; Effective 2025-01-03

19. Rationale:

- a. Occasionally, members of the Windsor Police Service will attend the scene of an injured person. The purpose of this Directive is to ensure consistency in the manner in which members of the Windsor Police Service respond to injured persons calls.

20. Findings:

- a. At the time of this incident, Directive #793-02 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Supervisory Response; Directive #863-01; Effective 2024-10-30

21. Rationale:

- a. Adequacy Standards Regulations require the establishment of processes and procedures on supervision that set out the circumstances where a supervisor must be notified of an event and where the supervisor must attend at or become involved in an event. These requirements are also embedded in the event specific Directives.
- b. The purpose of this Directive is to list the circumstances where a patrol supervisor must attend a scene, circumstances where the patrol supervisor must be notified of the occurrence, and the supervisory reporting requirements.

22. Findings:

- a. At the time of this incident, Directive #863-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

In-Service Training; Directive #330-01; Effective 2022-12-18

23. Rationale:

- a. The objective of the In-Service Training directive is to develop and maintain the knowledge skills and abilities of the members of the Windsor Police Service. This will be achieved through a succession of training programs, consistent with provincial government established adequacy standards, or as designated by the Chief of Police. This directive addresses the responsibility of members for career development, skills development and learning.
- b. The purpose of this directive is to establish and clarify the responsibility of members to attend and participate in in-service training programs.

24. Findings:

- a. As of the writing of this report, officers were in full compliance and adhered to the directive.
- b. It was also noted that SO #1 had received In-service training in 2024 and also successfully completed training for Police Vehicle Operations at the Ontario Police College in 2024.

Recommendations: At the time of this incident, it was discovered that Directive #330-01 was under review. It is recommended that this directive be reviewed and updated as necessary.

Update: Effective May 15, 2025, Directive #330-01 has been reviewed and updated.

Services

25. The PSB Investigator reviewed the services provided by the Windsor Police members who attended the incident. The review found no issues with the services that were provided by these members.

Conduct

26. On April 6, 2025, at 1:36 pm., SO #1 was enroute to the intersection of Church Street and Riverside Drive West in the City of Windsor from 333 Glengarry Avenue, in response to a request for assistance from another police unit regarding two disorderly males.

27. SO #1 was operating a marked Windsor Police Service cruiser and turned left onto eastbound Assumption Street from Glengarry Avenue. Approximately 50 meters after making the turn, the cruiser struck the Affected Person, who had been riding his bicycle through an alley and entered Assumption Street without stopping or slowing.

28. Video footage shows that The Affected Person landed on the hood of the cruiser and was launched several meters east onto the roadway. SO #1 stopped the cruiser and requested paramedics to attend the scene, along with a supervisor. The SIU investigation stated that SO #1 had no chance to avoid the collision once the Affected Person appeared in front of him.

29. Paramedics assessed the Affected Person who was transported to the hospital where he was diagnosed with fractures to his left clavicle, left finger, left rib and hip.

30. Due to the facts and circumstances noted above, the Windsor Police Services made notification to the SIU at 6:01 pm on April 6, 2025. The SIU invoked their mandate, dispatching a team of Investigators, arriving on scene at 11:13 pm.

31. A Windsor Police Constable was designated as a Subject Official, along with two officers being designated as Witness Officials. The SIU interviewed one Witness Official as part of their investigation. The Subject Official did not consent to an interview with the SIU Investigator.

32. On July 23, 2025, the Special Investigations Unit notified Chief Jason Bellaire that pursuant to Section 34(4) of the Special Investigations Unit Act, their investigation was complete, and a report had been filed with the Attorney General. The Special Investigations Unit indicated that there were no grounds in the evidence to proceed with criminal charges against the Subject Official, stating he had no chance of avoiding the collision once the Affected Person entered the roadway.

a. The SIU Director, Mr. Joseph Martino explained:

b. "The Complainant was seriously injured when the bicycle he was riding was struck by a WPS marked cruiser on April 6, 2025. The SIU was notified of the incident and initiated an investigation, naming the SO the subject official. The investigation is now concluded. On my assessment of the evidence, there are no reasonable grounds to believe that the SO committed a criminal offence in connection with the Complainant's injuries.

c. The offence that arises for consideration is dangerous driving causing bodily harm contrary to section 320.13(2) of the Criminal Code. As an offence of

penal negligence, a simple want of care will not suffice to give rise to liability. Rather, the offence is predicated, in part, on conduct that amounts to a marked departure from the level of care that a reasonable person would have observed in the circumstances. In the instant case, the issue is whether there was a want of care in the manner in which the SO operated his vehicle, sufficiently egregious to attract criminal sanction that caused or contributed to the collision. In my view, there was not.

- d. The SO had only travelled about 90 metres from the moment he left the police station until the point of impact with the Complainant. During that brief period, there is no indication of any substandard driving behavior by the officer. Rather, the collision seems the unfortunate result of the Complainant failing to check for approaching traffic before entering onto Assumption Street from the alley. The SO might have considered activating his emergency equipment, which presumably would have given the Complainant greater notice of his presence. That said, he had only just started to drive to a call for service and had not yet encountered any traffic conditions that would have necessitated the use of his lights and siren”.
- e. The SIU Director concluded, “For the foregoing reasons, there is no basis for proceeding with criminal charges in this case. The file is closed.

Conclusion

33. After reviewing the policies, procedures and services provided with respect to this review, no misconduct issues were noted with respect to the actions of SO #1, nor any other member of the Windsor Police Service in relation to this incident on April 6, 2025. The Windsor Police Service cooperated fully and as required with the Special Investigations Unit.

34. The Special Investigations Unit concluded that there were no reasonable grounds to lay a criminal charge against the Subject Official. This review, as outlined, concludes that there is no misconduct pursuant to the Community Safety and Policing Act of Ontario. Accordingly, this file is closed.

Respectfully Submitted,

Kristina Stannard

Sergeant Kristina Stannard
Professional Standards Branch
Risk Management Unit
Windsor Police Service
Dated: August 1, 2025

Supervisor – Manager Approval:

Staff Sergeant Jacqueline Khoury
Professional Standards Branch
Risk Management Unit
Windsor Police Service

Jacqueline Khoury

Dated: August 5, 2025

Inspector Ken Cribley
Professional Standards Branch
Risk Management Unit

Windsor Police Service



Dated: August 11, 2025

Submitted to Chief's Office: August 12, 2025

Office of the Chief of Police Approval:

Approved by:

Chief of Police Jason Bellaire (or Designate)

Windsor Police Service
150 Goyeau Street
Windsor, Ontario
N9A 6J5

Date: _____

Windsor Police Services Board Submission Due Date: _____

ITEM: 7.2

HONOUR IN SERVICE



Date: November 25, 2025

To: Chair and Members of the Police Service Board

From: Deputy Chief Karel DeGraaf

Re: Section 81 – Public Agenda

Dear Chair and Members of the Board,

Please see the attached Section 81 document SIU 25-OCI-160 for the Public Agenda.

A handwritten signature in dark ink, appearing to read "K.A. De Graaf". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Karel DeGraaf
Deputy Chief Operational Support
Windsor Police Service

Attachment: Section 81 – SIU 25-OCI-160

WINDSOR POLICE SERVICE
PROFESSIONAL STANDARDS BRANCH



SECTION 81 REVIEW: SIU 25-OCI-160

AFFECTED PERSON:	Injured Male
INCIDENT DATE:	April 23, 2025
INVESTIGATED BY:	Sergeant Darius Goze
WPS PSB NUMBER:	SI2025-002
WPS CASE NUMBER:	2025-38733

Executive Summary

1. This review is pursuant to section 81 of the Community Safety and Policing Act. It will review the applicable policies of the Windsor Police Service (WPS), the services provided, and the conduct of its members.

Background

2. On April 23, 2025, the Windsor Police Service contacted the Special Investigations Unit of the Ministry of the Solicitor General as a result of Windsor Police Event #2025-38733. This contact was initiated to maintain consistent adherence with provincial legislative requirements during an exigent matter that required clear and direct communication.
3. It was determined that the facts-in-issue regarding the events with respect to the serious injury of the Affected Person, who was arrested and in police custody, met the threshold as defined under the Special Investigations Unit Act. This information exchange as to the details of the aforementioned event caused the Special Investigations Unit to invoke their mandate and commence an investigation.
4. Section 81 of the Community Safety and Policing Act requires the Chief of Police to commence an investigation forthwith into incidents in which the SIU invokes its mandate and the Director concludes their file with a Director's Report. Assigned to this investigation was Sergeant Darius Goze of the WPS Professional Standards and Risk Management Unit. This report is based on a factual review of the events, the actions of the involved officers, and a review of applicable WPS policies.

Methodology

5. The scope of this Section 81 review has identified a number of Windsor Police Service Directives and Policies. The purpose of this review is to ensure compliance with the Community Safety and Policing Act, including its Regulations and Ontario Policing Standards, and overall policing best practices. During the investigation, the PSB Investigator reviewed all involved officer's written reports in Versadex and their notes, plus all relevant Directives and Policies.

Scope of Review

6. This review pursuant to Section 81 of Community Safety and Policing Act will review the applicable policies of the Service, the services provided, and the conduct of its members.
7. Examined in relation to this incident were the following Windsor Police Service Directives:
 - a. WPS Directive 716-01 – Special Investigations Unit
 - b. WPS Directive 711-00 – Use of Force
 - c. WPS Directive 730-01 – Arrest
 - d. WPS Directive 730-02 – Assault/Resist/Obstruct Police Investigations
 - e. WPS Directive 734-01 – Handcuffing, Restraints and Spit Hoods
 - f. WPS Directive 731-01 – Prisoner Care and Control
 - g. WPS Directive 732-02 – Prisoners Admitted to Hospital

Involved Persons

Affected Person (aka “Complainant”)

- Injured male giving rise to SIU Investigation

Subject Official (SO)

- Windsor Police Constable - SO #1
- Windsor Police Constable - SO #2

Civilian Witnesses (CW)

- CW #1
- CW #2

Investigators

- Sergeant Darius Goze – Windsor Police; Professional Standards
- Ms. Caroline Ibbott – SIU; lead investigator

Summary

1. On April 23, 2025, at 11:16 a.m., the Windsor Police Service (WPS) received a 911 call from CW #1 requesting police assistance to enforce a court order for the eviction of the Affected Person. CW #1 reported that the Affected Person was refusing to comply with the order and had become violent towards CW #1 and CW #2.
2. Upon arrival, SO #1 and SO #2 spoke with CW #1 and CW #2, who presented them with a signed eviction order issued by the Tribunals of Ontario – Landlord Tenant Board. The Affected Person had previously been served with notice requiring them to vacate the residence at Upper-1435 Drouillard Road by 9:00a.m. that same day. CW #1 advised the officers that the Affected Person had been immediately confrontational and aggressive, swinging their arms, yelling, striking the walls, and directing aggression towards both CW #1 and CW #2.
3. SO #1 and SO #2 then engaged the Affected Person, who stated that he needed additional time to pack his belongings. The Affected Person was agitated,

aggressive, and shouted at officers. Given that he had been properly served with an eviction notice and remained unlawfully on the premise beyond the deadline, the officers determined that he no longer had a legal expectation of privacy or colour of right. As such, they formed reasonable grounds to arrest the Affected Person for unlawfully being in a dwelling.

4. SO # 1 and SO #2 entered the apartment and informed the Affected Person that he was under arrest. The Affected Person assumed an aggressive fighting stance, bending his knees, clenching his fists, and flexing his arms as if preparing to throw a punch. The officers immediately took physical control of him and guided him to the ground to complete the arrest.
5. While being taken to the ground, the Affected Person struck his face against a bicycle leaning against the wall. He resisted arrest by refusing to place his hands behind his back and tucking his arms beneath his chest. To gain compliance, SO #2 delivered multiple closed-fist strikes to the right side of his head, resulting in a small cut to his right eyebrow. SO #1 delivered a single closed-fist strike to the left side of his torso, which caused the Affected Person to release his left arm. The officers were then able to secure both of his hands behind his back. He was placed under arrest and informed of his legal rights.
6. The Affected Person sustained a small laceration to his right eyebrow and swelling to his upper lip. SO #1 requested for Emergency Medical Services (EMS) to attend and assess the injuries. EMS personnel attended and examined the Affected Person on scene, who subsequently signed off with EMS following assessment.
7. The Affected Person was then transported to WPS Detention Centre, where he was viewed by the Officer-In-Charge (OIC). He reported soreness in his back and

ribs, as well as a headache, and requested medical attention. EMS was called to the Detention Centre and subsequently transported the Affected Person to the hospital for further assessment.

8. Later that day, at approximately 3:15 p.m., the Affected Person, escorted by WPS officers, arrived at the Windsor Regional Hospital – Ouellette Campus. A CT scan revealed suspected multiple fractures to the right ribs, and he was admitted for further evaluation.
9. Based on the facts and circumstances noted above, the Windsor Police Service made notification to SIU on April 23, 2025, at 9:13 p.m. The SIU invoked their mandate.
10. On August 13, 2025, the Special Investigations Unit notified Chief Jason Bellaire pursuant to Section 34 of the Special Investigations Unit Act, that their investigation was complete, and a report had been filed with the Attorney General. The Special Investigations Unit indicated that there were no reasonable grounds in the evidence to proceed with criminal charges against SO#1 and SO#2.

POLICY REVIEW

Special Investigations Unit; Directive #716-01, Effective 2023-02-21

11. Rationale:

- a. The Special Investigations Unit (SIU) is a civilian agency with a legislative mandate to ensure transparent oversight of law enforcement occurrences across Ontario. The legislative framework for the SIU is set out in the Special Investigations Unit Act, 2019. The SIU is independent of any police service and operates at arm's length from the Ministry of the Attorney General. The mandate of the SIU is to conduct investigations into circumstances that result in serious injury or death, the discharge of a firearm at a person, or an allegation of a sexual assault, which were the result of actions of a police official and may have criminal implications.
- b. Section 31 of the Special Investigations Unit Act requires that members of the Windsor Police Service shall co-operate fully with members of the SIU. The Special Investigations Unit Act addresses the conduct and duties of police officers with respect to SIU investigations. The purpose of this Directive is to ensure clear direction for members of the Windsor Police Service in fulfilling their legislated duty with the SIU.
- c. Section 81 of the Community Safety and Policing Act states: If the SIU Director causes an incident to be investigated under section 15 of the Special Investigations Unit Act, 2019 involving a member of a police service, other than a deputy chief of police, the chief of police of the police service shall investigate,
 - (a) the member's conduct in relation to the incident;
 - (b) the policing provided by the member in relation to the incident;and

(c) the procedures established by the chief of police as they related to the incident.

12. Findings:

- a. At the time of this incident, Directive #716-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Use of Force; Directive 711-00, Effective 2023-07-11

13. Rationale:

- a. The authority to use force on a person carries a great responsibility. It is incumbent on a Police Service to provide the proper tools, training and guidance to its Members to ensure that this responsibility is always paramount in the decision making process.
- b. It is important that the Service have access to information concerning the frequency and types of force used by police and the circumstances under which it occurs. This information is used to guide local training, refine policy and assist in the identification of provincial trends and training needs.
- c. The purpose of this Directive is to establish policy and procedures with respect to the reporting of use of force required by CSPA O.Reg. 391/23 and O. Reg 267/18. The other directives in the 711 series are specific to the various Use of Force tools.

14. Findings:

- a. At the time of this incident, Directive #711-00 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Arrest; Directive 730-01, Effective 2023-05-22

15. Rationale:

- a. The purpose of this Directive is to establish policy and procedures with respect to arrest, which encompasses the legal, constitutional and case law requirements relating to arrest. This directive will outline that all arrests of persons shall be made in accordance with the provisions of the Criminal Code, Charter of Rights and Freedoms, Provincial Statutes and Common Law, and that the rights of all arrested persons under the Canadian Charter of Rights and Freedoms shall be protected.

16. Findings:

- a. At the time of this incident, Directive #730-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Assault/Resist/Obstruct Police Investigations; Directive 730-02; Effective 2022-11-01

17. Rationale:

- a. The purpose of this Directive is to establish policy and procedures with respect to arrests involving Assault Police, Resist Arrest and Obstruct Police, all of which terms include the legal, constitutional and case law requirements relating to arrest.

- b. Events involving assault police, resist arrest, and obstruct police present some of the highest risk to the reputation of our officers and our organization. This directive will outline that all arrests of persons shall be made in accordance with the provisions of the Criminal Code, Charter of Rights and Freedoms, Provincial Statutes and Common Law, and that the rights of all arrested persons under the Canadian Charter of Rights and Freedoms shall be protected.

18. Findings:

- a. At the time of this incident, Directive #730-02 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Handcuffing, Restraints and Spit Hoods; Directive 734-01; Effective 2022-05-25

19. Rationale:

- a. Handcuffs/Leg Restraints and Disposable Restraints are a temporary means of restraint used to control a person to prevent escape, prevent injury to the police or public including the person handcuffed and to prevent the possible destruction of evidence. The proper use of all restraints provides a positioning advantage for police officers/members in the event a person attacks, resists or attempts to escape.
- b. Due to the health risks associated with human saliva exposures, the need to protect officers is increasingly important. Therefore, the use of Spit Hoods is approved to provide protection against the transfer of saliva or blood from a prisoner in custody.

20. Findings:

- a. At the time of this incident, Directive #734-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Prisoner Care and Control; Directive 731-01; Effective 2023-09-01

21. Rationale:

- a. The purpose of this Directive is to establish policy and procedures relative to care and control of prisoners detained in the Detention Centre. The police owe a duty of care to those in custody. Offenders are entitled to humane treatment and immediate medical care if needed.
- b. The Sergeant assigned to the Detention Centre is the Officer-in-Charge (OIC) for the purposes of this Directive. The Officer in Charge is responsible to ascertain the need for medical attention for offenders and arrange for medical attention if circumstances so indicate, resolving all doubt in favour of prisoner wellbeing.
- c. The Officer in Charge of the Detention Centre shall ensure that the appropriate special precautions are taken for offenders who are known or suspected to be: violent or exhibit violent behaviour, mentally ill or have a developmental disability, suicidal, emotionally disturbed or under the influence of alcohol/drugs or suffering a medical emergency.
- d. Offenders have a right to private consultation with counsel. Offenders may be allowed to contact family or friends while in custody.

22. Findings:

- a. At the time of this incident, Directive #731-01 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Prisoners Admitted to Hospital; Directive 732-02; Effective 2023-10-30

23. Rationale:

- a. Occasionally, persons suffer from injury or illness prior to, during, or after arrest and yet prior to arraignment or release from custody. The Windsor Police Service is under an obligation to ensure the requirements of the Criminal Code are met with regards to the timely release or arraignment of prisoners.

24. Findings:

- a. At the time of this incident, Directive #732-02 was up to date. Officers were in full compliance and adhered to the directive. There are no further recommendations.

Services

- 25. The PSB Investigator reviewed the services provided by the Windsor Police members who attended the incident. The review found no issues with the services that were provided by these members.

Conduct

26. On April 23, 2025, at 11:16 a.m., the Windsor Police Service (WPS) received a 911 call from CW #1 requesting police assistance to enforce a court order for the eviction of the Affected Person. CW #1 reported that the Affected Person was refusing to comply with the order and had become violent towards CW #1 and CW #2.
27. Upon arrival, SO #1 and SO #2 spoke with CW #1 and CW #2, who presented them with a signed eviction order issued by the Tribunals of Ontario – Landlord Tenant Board. The Affected Person had previously been served with notice requiring them to vacate the residence at Upper-1435 Drouillard Road by 9:00 a.m. that same day.
28. CW #1 and CW #2 announced their presence but received no response. They entered the premises to confirm that the property was vacant and discovered the Affected Person inside. When informed that he was required to vacate immediately, the Affected Person became confrontational and aggressive, swinging his arms, yelling, striking the walls, and directing his aggression toward both CW #1 and CW #2.
29. SO #1 and SO #2 then engaged with the Affected Person, who demanded more time to pack his belongings and slammed the door in officers' faces. He remained agitated and aggressive, shouting at officers to "fuck off" and stating that that he was not leaving at that time.
30. Given that he had been properly served with an eviction notice and remained unlawfully on the premise beyond the deadline, the officers determined that he no longer had a legal expectation of privacy or colour of right. As such, they formed

reasonable grounds to arrest the Affected Person for unlawfully being in a dwelling.

31. SO # 1 and SO #2 entered the apartment and informed the Affected Person that he was under arrest. The Affected Person assumed an aggressive fighting stance, bending his knees, clenching his fists, and flexing his arms as if preparing to throw a punch. The officers immediately took physical control of him and guided him to the ground to complete the arrest.
32. While being taken to the ground, the Affected Person struck his face against a bicycle leaning against the wall. He resisted arrested by refusing to place his hands behind his back and tucking his arms beneath his chest. To gain compliance, SO #2 delivered several closed-fist strikes to the right side of his head, resulting in a small cut to his right eyebrow. SO #1 delivered a single closed-fist strike to the left side of his torso, which caused the Affected Person to release his left arm. The officers were then able to secure both of his hands behind his back. He was placed under arrest and informed of his legal rights.
33. The Affected Person sustained a small laceration to his right eyebrow and swelling to his upper lip. SO #1 requested for Emergency Medical Services (EMS) to attend and assess the Affected Person's injuries. EMS personnel examined him on scene, and he signed off with EMS following assessment. The Affected Person was subsequently charged with Disobey Public Order and Mischief Under \$5000.
34. The Affected Person was then transported to WPS Detention Centre, where he was monitored by the Officer-In-Charge (OIC). He reported soreness in his back

and ribs, as well as a headache, and requested medical attention. EMS was called to the Detention Centre and subsequently transported him to the hospital for further assessment.

35. Later that day, at approximately 3:15 p.m., the Affected Person, escorted by WPS officers, arrived at the Windsor Regional Hospital – Ouellet Campus. A CT scan revealed suspected multiple fractures to the right ribs, and he was admitted for further evaluation.

36. Based on the circumstances outlined above, the Windsor Police Service notified the SIU on April 23, 2025, at 9:13 p.m. The SIU invoked its mandate and dispatched a team of three investigators, who arrived the following day at 11:30 a.m.

37. On May 2, 2025, SO #1 and SO #2 were designated as Subject Officials, along with two Civilian Witnesses. The SIU interviewed the two Civilian Witnesses as part of their investigation. The Subject Officials did not consent to an interview with the SIU.

38. On August 13, 2025, the Special Investigations Unit notified Chief Jason Bellaire that pursuant to Section 34(4) of the Special Investigations Unit Act, their investigation was complete, and a report had been filed with the Attorney General. The Special Investigations Unit indicated that there were no grounds in the evidence to proceed with criminal charges against the Subject Officials, SO #1 and SO #2

39. The SIU Director, Mr. Joseph Martino, explained:

- a. "The Complainant was seriously injured in the course of his arrest by WPS officers on April 23, 2025. The SIU was notified of the incident and initiated an investigation, naming two WPS officers subject officials – SO #1 and SO #2. The investigation is now concluded. On my assessment of the evidence, there are no reasonable grounds to believe that either subject official committed a criminal offence in connection with the Complainant's arrest and injuries. Pursuant to section 25(1) of the Criminal Code, police officers are immune from criminal liability for force used in the course of their duties provided such force was reasonably necessary in the execution of an act that they were required or authorized to do by law. The court-ordered eviction notice that had been served on the Complainant required that he vacate the property by 0900 hours of April 23, 2025. His failure to do so, and his obstinance towards the sheriffs there to enforce the order, rendered him subject to arrest under section 127 of the Criminal Code.
- b. "With respect to the force brought to bear by SO #1 and SO #2, there is insufficient evidence to reasonably conclude it was unlawful. A rendition of events proffered in the evidence indicates the Complainant was cooperative with SO #1 and SO #2 but was nevertheless set upon by the officers, who grounded him forcefully and repeatedly kicked and punched his head and torso. This account, however, is contested. In evidence that describes proportionate and reasonable force, it is said that the Complainant physically resisted arrest from the moment the officers entered the unit, and that he continued to fight the officers – flailing his arms and legs – even after he was grounded. The officers eventually wrestled control of the Complainant's arms and handcuffed them behind the back without the use of any strikes. On this record, there being nothing in the evidence to prefer one account over the other, I am unable to conclude that reasonable and probable grounds exist to believe either subject official used unlawful force."

- c. The SIU Director concluded, “In the result, while I accept that the Complainant’s fractured ribs were incurred in the altercation that marked his arrest, perhaps the result of his grounding by the officers, there is no basis for proceeding with criminal charges in this case. The file is closed.”
- d. WPS Officers were dispatched to the scene and, while acting in the lawful execution of their duties, were confronted by a combative subject that necessitated the use of force. The officers’ conduct were consistent with established guidelines, legislation, and internal Directives and expectations. Ultimately, the officers’ actions were appropriate under the circumstances.

Conclusion

40. After reviewing the policies, procedures and services provided with respect to this review, no misconduct issues were noted with respect to the actions of SO #1 and SO #2, nor any other member of the Windsor Police Service in relation to this incident on April 23, 2025. The Windsor Police Service cooperated fully and as required with the Special Investigations Unit.
41. The Special Investigations Unit concluded that there were no reasonable grounds to lay a criminal charge against the Subject Officials. This review, as outlined, concludes that there is no misconduct pursuant to the Community Safety and Policing Act of Ontario. Accordingly, this file is closed.

Respectfully Submitted,



Sergeant Darius Goze, #12833

Professional Standards Branch

Risk Management Unit

Windsor Police Service

Dated: August 27, 2025

Supervisor – Manager Approval:

Jacqueline Khoury

Staff Sergeant Jacqueline Khoury

Professional Standards Branch

Risk Management Unit

Windsor Police Service

Dated: August 28, 2025



Inspector Ken Cribley

Professional Standards Branch

Risk Management Unit

Windsor Police Service

Dated: September 02, 2025

Office of the Chief of Police Approval:

Approved by:

Chief of Police Jason Bellaire (or Designate)

Windsor Police Service

150 Goyeau Street

Windsor, Ontario

N9A 6J5

Date: _____

Windsor Police Services Board Submission Due Date: _____

ITEM: 7.3

HONOUR IN SERVICE



Date: November 19, 2025

To: Chair and Members of the Police Service Board

From: Deputy Chief Jason Crowley

Re: **Crime Statistic Report October**

Dear Chair and Members of the Police Service Board,

Please see the attached Crime Statistics Report for October.

Sincerely,

A handwritten signature in black ink, appearing to read "Jason Crowley". The signature is stylized and fluid.

Jason Crowley
Deputy Chief Operations
Windsor Police Service

Attachment: Crime Statistics Report October



Crime Report - Media Release Primary Operational Standard

Windsor Police Service

Month

October

Year

Current Year

* Current Year: 2025

Area of Interest

Windsor (Jurisdiction All)

Details

Crime Type	# Occ	# Occ Prev Yr	Diff	% Diff	# Occ Last Month	# Occ Last Month Diff	# Occ YTD	# Occ Prev Yr	YTD Diff	YTD % Diff	Cleared By Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD	Cleared YTD %
[-] Crimes Against the Person	268	274	-6	-2.2%	281	-13	2603	2731	-128	-4.7%	109	40.7%	1489	196	73.1%	2079	79.9%
[-] Abduction (Forcible Confinement)	5	1	4	400.0%	4	1	34	40	-6	-15.0%	3	60.0%	31	5	100.0%	33	97.1%
[-] Assault	157	163	-6	-3.7%	173	-16	1591	1698	-107	-6.3%	71	45.2%	1002	123	78.3%	1374	86.4%
[-] Homicide	1	1	0	0.0%	2	-1	9	6	3	50.0%	1	100.0%	8	1	100.0%	8	88.9%
[-] Other Violence	2	0	2	200.0%	0	2	7	10	-3	-30.0%	1	50.0%	6	1	50.0%	6	85.7%
[-] Robbery	20	13	7	53.8%	14	6	136	150	-14	-9.3%	10	50.0%	78	10	50.0%	84	61.8%
[-] Sexual Violations	22	24	-2	-8.3%	35	-13	264	269	-5	-1.9%	8	36.4%	135	15	68.2%	175	66.3%
[-] Threats/Harassment	61	72	-11	-15.3%	53	8	562	558	4	0.7%	15	24.6%	229	41	67.2%	399	71.0%
[-] Crimes Against Property	826	1100	-274	-24.9%	1035	-209	9138	9953	-815	-8.2%	61	7.4%	1138	119	14.4%	1394	15.3%
[-] Arson	8	9	-1	-11.1%	5	3	63	77	-14	-18.2%	0	0.0%	11	0	0.0%	13	20.6%
[-] Break and Enter	84	98	-14	-14.3%	75	9	829	1046	-217	-20.7%	11	13.1%	142	15	17.9%	160	19.3%
[-] Fraud	149	168	-19	-11.3%	170	-21	1621	1668	-47	-2.8%	6	4.0%	119	12	8.1%	143	8.8%
[-] Mischief	128	149	-21	-14.1%	219	-91	1311	1217	94	7.7%	17	13.3%	173	38	29.7%	248	18.9%
[-] Possession Stolen Property	8	19	-11	-57.9%	4	4	125	120	5	4.2%	7	87.5%	100	8	100.0%	112	89.6%
[-] Theft	449	657	-208	-31.7%	562	-113	5189	5825	-636	-10.9%	20	4.5%	593	46	10.2%	718	13.8%
[-] Other Criminal Code Violations	159	148	11	7.4%	170	-11	1508	1458	50	3.4%	100	62.9%	1108	122	76.7%	1220	80.9%
[-] Drug Crime	4	8	-4	-50.0%	3	1	63	73	-10	-13.7%	4	100.0%	49	4	100.0%	53	84.1%
[-] Other Federal Statute Violations	5	3	2	66.7%	20	-15	114	90	24	26.7%	2	40.0%	5	2	40.0%	6	5.3%
[-] Provincial Statute Violations	40	340	-300	-88.2%	66	-26	758	1619	-861	-53.2%	0	0.0%	9	0	0.0%	14	1.8%
Total	1332	1909	-577	-30.2%	1611	-279	14460	16247	-1787	-11.0%	300	22.5%	4028	471	35.4%	5018	34.7%

DISCLAIMER: The Canadian Centre for Justice and Community Safety Statistics (Statistics Canada) utilizes the Uniform Crime Reporting Survey (UCR) to collect incident-based data on the nature and extent of crime in Canada. An incident is defined as a set of connected events (usually contained in one general occurrence report) that are committed by the same group or groups of persons and occurred at the same time and place. An incident may contain one or more violations of the law, however the UCR survey counts the most serious violation present as determined by the maximum penalty. Any violations against a person take precedence over violations against property.

For example, a suspect enters a retail location on May 1, 2024 and commits the offences of shoplifting, mischief and assault. The assault is the most serious violation that is counted in the survey, as it is a crime against person.



Crime Report - Media Release Primary Operational Standard

Windsor Police Service

Month

October

Year

Current Year

* Current Year: 2025

Area of Interest

Windsor (Entire City Only)

Details

Crime Type	# Occ	# Occ Prev Yr	Diff	% Diff	# Occ Last Month	# Occ Last Month Diff	# Occ YTD	# Occ Prev Yr	YTD Diff	YTD % Diff	Cleared By Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD	Cleared YTD %
<input checked="" type="checkbox"/> Crimes Against the Person	259	258	1	0.4%	272	-13	2492	2599	-107	-4.1%	105	40.5%	1429	190	73.4%	1986	79.7%
<input checked="" type="checkbox"/> Abduction (Forcible Confinement)	5	1	4	400.0%	4	1	34	39	-5	-12.8%	3	60.0%	31	5	100.0%	33	97.1%
<input checked="" type="checkbox"/> Assault	155	156	-1	-0.6%	168	-13	1535	1629	-94	-5.8%	70	45.2%	967	121	78.1%	1321	86.1%
<input checked="" type="checkbox"/> Homicide	1	1	0	0.0%	2	-1	9	6	3	50.0%	1	100.0%	8	1	100.0%	8	88.9%
<input checked="" type="checkbox"/> Other Violence	2	0	2	200.0%	0	2	7	10	-3	-30.0%	1	50.0%	6	1	50.0%	6	85.7%
<input checked="" type="checkbox"/> Robbery	20	13	7	53.8%	14	6	135	150	-15	-10.0%	10	50.0%	78	10	50.0%	83	61.5%
<input checked="" type="checkbox"/> Sexual Violations	20	22	-2	-9.1%	33	-13	255	249	6	2.4%	6	30.0%	129	13	65.0%	168	65.9%
<input checked="" type="checkbox"/> Threats/Harassment	56	65	-9	-13.8%	51	5	517	516	1	0.2%	14	25.0%	210	39	69.6%	367	71.0%
<input checked="" type="checkbox"/> Crimes Against Property	797	1078	-281	-26.1%	1015	-218	8900	9657	-757	-7.8%	61	7.7%	1119	116	14.6%	1362	15.3%
<input checked="" type="checkbox"/> Arson	8	8	0	0.0%	5	3	61	71	-10	-14.1%	0	0.0%	10	0	0.0%	12	19.7%
<input checked="" type="checkbox"/> Break and Enter	81	97	-16	-16.5%	75	6	803	1016	-213	-21.0%	11	13.6%	140	15	18.5%	157	19.6%
<input checked="" type="checkbox"/> Fraud	138	161	-23	-14.3%	164	-26	1525	1575	-50	-3.2%	6	4.3%	114	11	8.0%	134	8.8%
<input checked="" type="checkbox"/> Mischief	126	142	-16	-11.3%	213	-87	1284	1162	122	10.5%	17	13.5%	170	36	28.6%	239	18.6%
<input checked="" type="checkbox"/> Possession Stolen Property	8	19	-11	-57.9%	4	4	125	117	8	6.8%	7	87.5%	100	8	100.0%	112	89.6%
<input checked="" type="checkbox"/> Theft	436	651	-215	-33.0%	554	-118	5102	5716	-614	-10.7%	20	4.6%	585	46	10.6%	708	13.9%
<input checked="" type="checkbox"/> Other Criminal Code Violations	157	142	15	10.6%	166	-9	1447	1402	45	3.2%	100	63.7%	1073	121	77.1%	1179	81.5%
<input checked="" type="checkbox"/> Drug Crime	4	8	-4	-50.0%	3	1	63	71	-8	-11.3%	4	100.0%	49	4	100.0%	53	84.1%
<input checked="" type="checkbox"/> Other Federal Statute Violations	5	2	3	150.0%	18	-13	100	82	18	22.0%	2	40.0%	5	2	40.0%	6	6.0%
<input checked="" type="checkbox"/> Provincial Statute Violations	38	334	-296	-88.6%	64	-26	713	1571	-858	-54.6%	0	0.0%	9	0	0.0%	14	2.0%
Total	1287	1856	-569	-30.7%	1571	-284	13977	15679	-1702	-10.9%	294	22.8%	3903	458	35.6%	4840	34.6%



Crime Report - Media Release

Primary Operational Standard

Windsor Police Service

Month

October

Year

Current Year

* Current Year: 2025

Area of Interest

Amherstburg

Details

Crime Type	# Occ	# Occ Prev Yr	Diff	% Diff	# Occ Last Month	# Occ Last Month Diff	# Occ YTD	# Occ Prev Yr	YTD Diff	YTD % Diff	Cleared By Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD	Cleared YTD %
<input checked="" type="checkbox"/> Crimes Against the Person	8	15	-7	-46.7%	9	-1	108	129	-21	-16.3%	4	50.0%	58	5	62.5%	90	83.3%
<input checked="" type="checkbox"/> Abduction (Forcible Confinement)	0	0	0	0.0%	0	0	0	1	-1	-100.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Assault	1	7	-6	-85.7%	5	-4	54	69	-15	-21.7%	1	100.0%	34	1	100.0%	51	94.4%
<input checked="" type="checkbox"/> Homicide	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Other Violence	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Robbery	0	0	0	0.0%	0	0	1	0	1	100.0%	0	0.0%	0	0	0.0%	1	100.0%
<input checked="" type="checkbox"/> Sexual Violations	2	2	0	0.0%	2	0	9	18	-9	-50.0%	2	100.0%	6	2	100.0%	7	77.8%
<input checked="" type="checkbox"/> Threats/Harassment	5	6	-1	-16.7%	2	3	44	41	3	7.3%	1	20.0%	18	2	40.0%	31	70.5%
<input checked="" type="checkbox"/> Crimes Against Property	28	22	6	27.3%	20	8	232	295	-63	-21.4%	0	0.0%	19	3	10.7%	32	13.8%
<input checked="" type="checkbox"/> Arson	0	1	-1	-100.0%	0	0	2	6	-4	-66.7%	0	0.0%	1	0	0.0%	1	50.0%
<input checked="" type="checkbox"/> Break and Enter	3	1	2	200.0%	0	3	26	30	-4	-13.3%	0	0.0%	2	0	0.0%	3	11.5%
<input checked="" type="checkbox"/> Fraud	11	7	4	57.1%	6	5	93	93	0	0.0%	0	0.0%	5	1	9.1%	9	9.7%
<input checked="" type="checkbox"/> Mischief	2	7	-5	-71.4%	6	-4	26	55	-29	-52.7%	0	0.0%	3	2	100.0%	9	34.6%
<input checked="" type="checkbox"/> Possession Stolen Property	0	0	0	0.0%	0	0	0	3	-3	-100.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Theft	12	6	6	100.0%	8	4	85	108	-23	-21.3%	0	0.0%	8	0	0.0%	10	11.8%
<input checked="" type="checkbox"/> Other Criminal Code Violations	2	6	-4	-66.7%	4	-2	56	53	3	5.7%	0	0.0%	33	1	50.0%	38	67.9%
<input checked="" type="checkbox"/> Drug Crime	0	0	0	0.0%	0	0	0	2	-2	-100.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Other Federal Statute Violations	0	0	0	0.0%	0	0	3	3	0	0.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Provincial Statute Violations	2	6	-4	-66.7%	2	0	45	45	0	0.0%	0	0.0%	0	0	0.0%	0	0.0%
Total	43	51	-8	-15.7%	38	5	458	553	-95	-17.2%	6	14.0%	121	12	27.9%	172	37.6%



Crime Report - Media Release Primary Operational Standard

Windsor Police Service

Month

October

Year

Current Year

* Current Year: 2025

Area of Interest

Municipal Ward 1 (WI)

Details

Crime Type	# Occ	# Occ Prev Yr	Diff	% Diff	# Occ Last Month	# Occ Last Month Diff	# Occ YTD	# Occ Prev Yr	YTD Diff	YTD % Diff	Cleared By Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD	Cleared YTD %
<input checked="" type="checkbox"/> Crimes Against the Person	6	15	-9	-60.0%	11	-5	96	107	-11	-10.3%	4	66.7%	43	5	83.3%	71	74.0%
<input checked="" type="checkbox"/> Abduction (Forcible Confinement)	0	0	0	0.0%	0	0	0	1	-1	-100.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Assault	4	9	-5	-55.6%	5	-1	46	67	-21	-31.3%	3	75.0%	26	4	100.0%	40	87.0%
<input checked="" type="checkbox"/> Homicide	0	0	0	0.0%	0	0	1	0	1	100.0%	0	0.0%	1	0	0.0%	1	100.0%
<input checked="" type="checkbox"/> Other Violence	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Robbery	0	0	0	0.0%	0	0	3	3	0	0.0%	0	0.0%	1	0	0.0%	1	33.3%
<input checked="" type="checkbox"/> Sexual Violations	2	1	1	100.0%	1	1	15	10	5	50.0%	1	50.0%	5	1	50.0%	10	66.7%
<input checked="" type="checkbox"/> Threats/Harassment	0	5	-5	-100.0%	5	-5	31	26	5	19.2%	0	0.0%	10	0	0.0%	19	61.3%
<input checked="" type="checkbox"/> Crimes Against Property	17	20	-3	-15.0%	21	-4	262	245	17	6.9%	0	0.0%	20	1	5.9%	25	9.5%
<input checked="" type="checkbox"/> Arson	0	0	0	0.0%	0	0	3	2	1	50.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Break and Enter	3	4	-1	-25.0%	1	2	33	36	-3	-8.3%	0	0.0%	8	1	33.3%	9	27.3%
<input checked="" type="checkbox"/> Fraud	7	4	3	75.0%	9	-2	92	73	19	26.0%	0	0.0%	5	0	0.0%	6	6.5%
<input checked="" type="checkbox"/> Mischief	2	3	-1	-33.3%	4	-2	31	27	4	14.8%	0	0.0%	2	0	0.0%	5	16.1%
<input checked="" type="checkbox"/> Possession Stolen Property	0	0	0	0.0%	0	0	2	1	1	100.0%	0	0.0%	1	0	0.0%	1	50.0%
<input checked="" type="checkbox"/> Theft	5	9	-4	-44.4%	7	-2	101	106	-5	-4.7%	0	0.0%	4	0	0.0%	4	4.0%
<input checked="" type="checkbox"/> Other Criminal Code Violations	2	3	-1	-33.3%	6	-4	26	19	7	36.8%	2	100.0%	11	2	100.0%	14	53.8%
<input checked="" type="checkbox"/> Drug Crime	0	0	0	0.0%	0	0	1	0	1	100.0%	0	0.0%	1	0	0.0%	1	100.0%
<input checked="" type="checkbox"/> Other Federal Statute Violations	0	0	0	0.0%	10	-10	39	31	8	25.8%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Provincial Statute Violations	0	2	-2	-100.0%	0	0	11	7	4	57.1%	0	0.0%	0	0	0.0%	0	0.0%
Total	25	41	-16	-39.0%	49	-24	439	415	24	5.8%	6	24.0%	79	8	32.0%	115	26.2%



Crime Report - Media Release

Primary Operational Standard

Windsor Police Service

Month

October

Year

Current Year

* Current Year: 2025

Area of Interest

Municipal Ward 2 (WI)

Details

Crime Type	# Occ	# Occ Prev Yr	Diff	% Diff	# Occ Last Month	# Occ Last Month Diff	# Occ YTD	# Occ Prev Yr	YTD Diff	YTD % Diff	Cleared By Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD	Cleared YTD %
<input checked="" type="checkbox"/> Crimes Against the Person	49	36	13	36.1%	39	10	328	339	-11	-3.2%	18	36.7%	179	39	79.6%	251	76.5%
<input checked="" type="checkbox"/> Abduction (Forcible Confinement)	0	0	0	0.0%	1	-1	4	7	-3	-42.9%	0	0.0%	4	0	0.0%	4	100.0%
<input checked="" type="checkbox"/> Assault	26	25	1	4.0%	21	5	196	210	-14	-6.7%	10	38.5%	116	22	84.6%	160	81.6%
<input checked="" type="checkbox"/> Homicide	1	0	1	100.0%	1	0	4	0	4	400.0%	1	100.0%	4	1	100.0%	4	100.0%
<input checked="" type="checkbox"/> Other Violence	0	0	0	0.0%	0	0	0	3	-3	-100.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Robbery	3	2	1	50.0%	2	1	20	28	-8	-28.6%	1	33.3%	12	1	33.3%	12	60.0%
<input checked="" type="checkbox"/> Sexual Violations	4	1	3	300.0%	9	-5	38	27	11	40.7%	1	25.0%	20	2	50.0%	24	63.2%
<input checked="" type="checkbox"/> Threats/Harassment	15	8	7	87.5%	5	10	66	64	2	3.1%	5	33.3%	23	13	86.7%	47	71.2%
<input checked="" type="checkbox"/> Crimes Against Property	91	189	-98	-51.9%	190	-99	1307	1281	26	2.0%	15	16.5%	129	19	20.9%	156	11.9%
<input checked="" type="checkbox"/> Arson	4	1	3	300.0%	0	4	10	6	4	66.7%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Break and Enter	14	12	2	16.7%	10	4	147	151	-4	-2.6%	4	28.6%	27	4	28.6%	29	19.7%
<input checked="" type="checkbox"/> Fraud	14	24	-10	-41.7%	18	-4	217	232	-15	-6.5%	2	14.3%	13	2	14.3%	14	6.5%
<input checked="" type="checkbox"/> Mischief	19	39	-20	-51.3%	78	-59	269	198	71	35.9%	1	5.3%	29	5	26.3%	43	16.0%
<input checked="" type="checkbox"/> Possession Stolen Property	1	1	0	0.0%	0	1	18	10	8	80.0%	1	100.0%	16	1	100.0%	17	94.4%
<input checked="" type="checkbox"/> Theft	39	112	-73	-65.2%	84	-45	646	684	-38	-5.6%	7	17.9%	44	7	17.9%	53	8.2%
<input checked="" type="checkbox"/> Other Criminal Code Violations	11	7	4	57.1%	13	-2	113	108	5	4.6%	7	63.6%	71	7	63.6%	82	72.6%
<input checked="" type="checkbox"/> Drug Crime	0	0	0	0.0%	0	0	5	8	-3	-37.5%	0	0.0%	3	0	0.0%	4	80.0%
<input checked="" type="checkbox"/> Other Federal Statute Violations	3	2	1	50.0%	0	3	8	2	6	300.0%	1	33.3%	1	1	33.3%	1	12.5%
<input checked="" type="checkbox"/> Provincial Statute Violations	0	1	-1	-100.0%	1	-1	15	39	-24	-61.5%	0	0.0%	0	0	0.0%	0	0.0%
Total	165	240	-75	-31.3%	250	-85	1838	1852	-14	-0.8%	51	30.9%	432	77	46.7%	553	30.1%



Crime Report - Media Release

Primary Operational Standard

Windsor Police Service

Month

October

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Current Year

* Current Year: 2025

Area of Interest

Municipal Ward 3 (WI)

Details

Crime Type	# Occ	# Occ Prev Yr	Diff	% Diff	# Occ Last Month	# Occ Last Month Diff	# Occ YTD	# Occ Prev Yr	YTD Diff	YTD % Diff	Cleared By Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD	Cleared YTD %
Crimes Against the Person	74	49	25	51.0%	60	14	603	550	53	9.6%	36	48.6%	358	54	73.0%	475	78.8%
+ Abduction (Forcible Confinement)	1	0	1	100.0%	0	1	6	6	0	0.0%	0	0.0%	5	1	100.0%	6	100.0%
+ Assault	55	29	26	89.7%	45	10	412	357	55	15.4%	26	47.3%	251	39	70.9%	337	81.8%
+ Homicide	0	1	-1	-100.0%	0	0	1	2	-1	-50.0%	0	0.0%	1	0	0.0%	1	100.0%
+ Other Violence	1	0	1	100.0%	0	1	2	3	-1	-33.3%	0	0.0%	1	0	0.0%	1	50.0%
+ Robbery	7	4	3	75.0%	4	3	48	39	9	23.1%	6	85.7%	30	6	85.7%	32	66.7%
+ Sexual Violations	1	5	-4	-80.0%	5	-4	46	53	-7	-13.2%	0	0.0%	24	1	100.0%	30	65.2%
+ Threats/Harassment	9	10	-1	-10.0%	6	3	88	90	-2	-2.2%	4	44.4%	46	7	77.8%	68	77.3%
Crimes Against Property	166	166	0	0.0%	239	-73	1848	1607	241	15.0%	20	12.0%	223	31	18.7%	267	14.4%
+ Arson	0	3	-3	-100.0%	2	-2	13	24	-11	-45.8%	0	0.0%	4	0	0.0%	4	30.8%
+ Break and Enter	18	12	6	50.0%	17	1	141	189	-48	-25.4%	2	11.1%	21	2	11.1%	23	16.3%
+ Fraud	25	18	7	38.9%	30	-5	291	303	-12	-4.0%	2	8.0%	28	3	12.0%	30	10.3%
+ Mischief	28	29	-1	-3.4%	48	-20	351	244	107	43.9%	11	39.3%	75	16	57.1%	89	25.4%
+ Possession Stolen Property	2	3	-1	-33.3%	1	1	23	15	8	53.3%	2	100.0%	20	2	100.0%	23	100.0%
+ Theft	93	101	-8	-7.9%	141	-48	1029	832	197	23.7%	3	3.2%	75	8	8.6%	98	9.5%
Other Criminal Code Violations	43	49	-6	-12.2%	45	-2	449	393	56	14.2%	23	53.5%	337	38	88.4%	391	87.1%
Drug Crime	2	2	0	0.0%	2	0	26	26	0	0.0%	2	100.0%	21	2	100.0%	22	84.6%
Other Federal Statute Violations	1	0	1	100.0%	0	1	6	4	2	50.0%	1	100.0%	3	1	100.0%	4	66.7%
Provincial Statute Violations	31	115	-84	-73.0%	45	-14	543	459	84	18.3%	0	0.0%	7	0	0.0%	10	1.8%
Total	320	391	-71	-18.2%	402	-82	3537	3096	441	14.2%	84	26.3%	1003	128	40.0%	1227	34.7%



Crime Report - Media Release

Primary Operational Standard

Windsor Police Service

Month

October

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Current Year

* Current Year: 2025

Area of Interest

Municipal Ward 4 (WI)

Details

Crime Type	# Occ	# Occ Prev Yr	Diff	% Diff	# Occ Last Month	# Occ Last Month Diff	# Occ YTD	# Occ Prev Yr	YTD Diff	YTD % Diff	Cleared By Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD	Cleared YTD %
<input checked="" type="checkbox"/> Crimes Against the Person	30	42	-12	-28.6%	44	-14	370	374	-4	-1.1%	9	30.0%	224	19	63.3%	295	79.7%
<input checked="" type="checkbox"/> Abduction (Forcible Confinement)	0	0	0	0.0%	1	-1	6	8	-2	-25.0%	0	0.0%	6	0	0.0%	6	100.0%
<input checked="" type="checkbox"/> Assault	15	24	-9	-37.5%	20	-5	208	236	-28	-11.9%	5	33.3%	142	11	73.3%	183	88.0%
<input checked="" type="checkbox"/> Homicide	0	0	0	0.0%	0	0	1	1	0	0.0%	0	0.0%	1	0	0.0%	1	100.0%
<input checked="" type="checkbox"/> Other Violence	0	0	0	0.0%	0	0	2	1	1	100.0%	0	0.0%	2	0	0.0%	2	100.0%
<input checked="" type="checkbox"/> Robbery	4	0	4	400.0%	8	-4	29	23	6	26.1%	1	25.0%	16	1	25.0%	16	55.2%
<input checked="" type="checkbox"/> Sexual Violations	4	5	-1	-20.0%	6	-2	43	39	4	10.3%	1	25.0%	22	3	75.0%	31	72.1%
<input checked="" type="checkbox"/> Threats/Harassment	7	13	-6	-46.2%	9	-2	81	66	15	22.7%	2	28.6%	35	4	57.1%	56	69.1%
<input checked="" type="checkbox"/> Crimes Against Property	114	151	-37	-24.5%	113	1	1234	1235	-1	-0.1%	4	3.5%	90	9	7.9%	124	10.0%
<input checked="" type="checkbox"/> Arson	1	1	0	0.0%	0	1	10	10	0	0.0%	0	0.0%	3	0	0.0%	4	40.0%
<input checked="" type="checkbox"/> Break and Enter	6	18	-12	-66.7%	9	-3	107	140	-33	-23.6%	0	0.0%	13	0	0.0%	17	15.9%
<input checked="" type="checkbox"/> Fraud	16	27	-11	-40.7%	20	-4	176	182	-6	-3.3%	0	0.0%	9	1	6.3%	11	6.3%
<input checked="" type="checkbox"/> Mischief	20	22	-2	-9.1%	23	-3	200	209	-9	-4.3%	1	5.0%	21	2	10.0%	31	15.5%
<input checked="" type="checkbox"/> Possession Stolen Property	1	1	0	0.0%	1	0	18	12	6	50.0%	1	100.0%	14	1	100.0%	18	100.0%
<input checked="" type="checkbox"/> Theft	70	82	-12	-14.6%	60	10	723	682	41	6.0%	2	2.9%	30	5	7.1%	43	5.9%
<input checked="" type="checkbox"/> Other Criminal Code Violations	15	12	3	25.0%	18	-3	159	127	32	25.2%	8	53.3%	106	9	60.0%	116	73.0%
<input checked="" type="checkbox"/> Drug Crime	1	1	0	0.0%	0	1	10	7	3	42.9%	1	100.0%	7	1	100.0%	9	90.0%
<input checked="" type="checkbox"/> Other Federal Statute Violations	0	0	0	0.0%	0	0	2	3	-1	-33.3%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Provincial Statute Violations	4	2	2	100.0%	3	1	25	41	-16	-39.0%	0	0.0%	0	0	0.0%	0	0.0%
Total	168	209	-41	-19.6%	180	-12	1830	1824	6	0.3%	25	14.9%	447	41	24.4%	566	30.9%



Crime Report - Media Release

Primary Operational Standard

Windsor Police Service

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Current Year

* Current Year: 2025

Area of Interest

Municipal Ward 5 (WI)

Details

Crime Type	# Occ	# Occ Prev Yr	Diff	% Diff	# Occ Last Month	# Occ Last Month Diff	# Occ YTD	# Occ Prev Yr	YTD Diff	YTD % Diff	Cleared By Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD	Cleared YTD %
Crimes Against the Person	22	21	1	4.8%	28	-6	241	251	-10	-4.0%	11	50.0%	145	18	81.8%	201	83.4%
Abduction (Forcible Confinement)	0	0	0	0.0%	0	0	3	3	0	0.0%	0	0.0%	3	0	0.0%	3	100.0%
Assault	14	10	4	40.0%	19	-5	143	136	7	5.1%	7	50.0%	102	13	92.9%	133	93.0%
Homicide	0	0	0	0.0%	0	0	0	1	-1	-100.0%	0	0.0%	0	0	0.0%	0	0.0%
Other Violence	0	0	0	0.0%	0	0	0	1	-1	-100.0%	0	0.0%	0	0	0.0%	0	0.0%
Robbery	2	2	0	0.0%	0	2	7	11	-4	-36.4%	0	0.0%	2	0	0.0%	3	42.9%
Sexual Violations	1	2	-1	-50.0%	1	0	21	27	-6	-22.2%	1	100.0%	10	1	100.0%	13	61.9%
Threats/Harassment	5	7	-2	-28.6%	8	-3	67	72	-5	-6.9%	3	60.0%	28	4	80.0%	49	73.1%
Crimes Against Property	80	112	-32	-28.6%	90	-10	845	904	-59	-6.5%	1	1.3%	98	10	12.5%	119	14.1%
Arson	2	0	2	200.0%	1	1	8	7	1	14.3%	0	0.0%	1	0	0.0%	1	12.5%
Break and Enter	16	16	0	0.0%	8	8	106	155	-49	-31.6%	1	6.3%	17	3	18.8%	20	18.9%
Fraud	15	23	-8	-34.8%	22	-7	144	134	10	7.5%	0	0.0%	9	2	13.3%	12	8.3%
Mischief	7	9	-2	-22.2%	8	-1	92	87	5	5.7%	0	0.0%	6	1	14.3%	9	9.8%
Possession Stolen Property	0	4	-4	-100.0%	1	-1	20	27	-7	-25.9%	0	0.0%	16	0	0.0%	16	80.0%
Theft	40	60	-20	-33.3%	50	-10	475	494	-19	-3.8%	0	0.0%	49	4	10.0%	61	12.8%
Other Criminal Code Violations	11	6	5	83.3%	6	5	91	111	-20	-18.0%	7	63.6%	64	8	72.7%	65	71.4%
Drug Crime	0	0	0	0.0%	1	-1	6	6	0	0.0%	0	0.0%	5	0	0.0%	5	83.3%
Other Federal Statute Violations	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0.0%	0	0	0.0%	0	0.0%
Provincial Statute Violations	1	2	-1	-50.0%	3	-2	22	25	-3	-12.0%	0	0.0%	0	0	0.0%	0	0.0%
Total	115	144	-29	-20.1%	131	-16	1231	1332	-101	-7.6%	19	16.5%	332	37	32.2%	414	33.6%



Crime Report - Media Release

Primary Operational Standard

Windsor Police Service

Month

October

Year

Current Year

* Current Year: 2025

Area of Interest

Municipal Ward 6 (WI)

Details

Crime Type	# Occ	# Occ Prev Yr	Diff	% Diff	# Occ Last Month	# Occ Last Month Diff	# Occ YTD	# Occ Prev Yr	YTD Diff	YTD % Diff	Cleared By Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD	Cleared YTD %
<input checked="" type="checkbox"/> Crimes Against the Person	14	21	-7	-33.3%	17	-3	165	152	13	8.6%	7	50.0%	90	9	64.3%	134	81.2%
<input checked="" type="checkbox"/> Abduction (Forcible Confinement)	2	0	2	200.0%	0	2	3	2	1	50.0%	2	100.0%	3	2	100.0%	3	100.0%
<input checked="" type="checkbox"/> Assault	7	13	-6	-46.2%	12	-5	105	99	6	6.1%	5	71.4%	65	6	85.7%	95	90.5%
<input checked="" type="checkbox"/> Homicide	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Other Violence	0	0	0	0.0%	0	0	0	1	-1	-100.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Robbery	0	1	-1	-100.0%	0	0	2	5	-3	-60.0%	0	0.0%	1	0	0.0%	1	50.0%
<input checked="" type="checkbox"/> Sexual Violations	1	3	-2	-66.7%	3	-2	20	14	6	42.9%	0	0.0%	10	0	0.0%	11	55.0%
<input checked="" type="checkbox"/> Threats/Harassment	4	4	0	0.0%	2	2	35	31	4	12.9%	0	0.0%	11	1	25.0%	24	68.6%
<input checked="" type="checkbox"/> Crimes Against Property	34	40	-6	-15.0%	45	-11	353	400	-47	-11.8%	0	0.0%	31	1	2.9%	40	11.3%
<input checked="" type="checkbox"/> Arson	0	0	0	0.0%	0	0	3	0	3	300.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Break and Enter	4	4	0	0.0%	5	-1	62	44	18	40.9%	0	0.0%	10	0	0.0%	11	17.7%
<input checked="" type="checkbox"/> Fraud	11	11	0	0.0%	9	2	100	123	-23	-18.7%	0	0.0%	5	0	0.0%	8	8.0%
<input checked="" type="checkbox"/> Mischief	5	7	-2	-28.6%	14	-9	50	51	-1	-2.0%	0	0.0%	3	0	0.0%	5	10.0%
<input checked="" type="checkbox"/> Possession Stolen Property	1	2	-1	-50.0%	0	1	3	6	-3	-50.0%	0	0.0%	2	1	100.0%	3	100.0%
<input checked="" type="checkbox"/> Theft	13	16	-3	-18.8%	17	-4	135	176	-41	-23.3%	0	0.0%	11	0	0.0%	13	9.6%
<input checked="" type="checkbox"/> Other Criminal Code Violations	5	3	2	66.7%	8	-3	49	64	-15	-23.4%	4	80.0%	34	4	80.0%	37	75.5%
<input checked="" type="checkbox"/> Drug Crime	0	1	-1	-100.0%	0	0	5	4	1	25.0%	0	0.0%	5	0	0.0%	5	100.0%
<input checked="" type="checkbox"/> Other Federal Statute Violations	0	0	0	0.0%	0	0	4	4	0	0.0%	0	0.0%	0	0	0.0%	0	0.0%
Total	53	67	-14	-20.9%	72	-19	604	640	-36	-5.6%	11	20.8%	173	14	26.4%	230	38.1%



Crime Report - Media Release Primary Operational Standard

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* Current Year: 2025

Area of Interest

Municipal Ward 7 (WI)

Details

Crime Type	# Occ	# Occ Prev Yr	Diff	% Diff	# Occ Last Month	# Occ Last Month Diff	# Occ YTD	# Occ Prev Yr	YTD Diff	YTD % Diff	Cleared By Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD	Cleared YTD %
<input checked="" type="checkbox"/> Crimes Against the Person	15	12	3	25.0%	13	2	132	117	15	12.8%	2	13.3%	58	13	86.7%	109	82.6%
<input checked="" type="checkbox"/> Abduction (Forcible Confinement)	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Assault	7	8	-1	-12.5%	7	0	88	70	18	25.7%	1	14.3%	44	6	85.7%	80	90.9%
<input checked="" type="checkbox"/> Homicide	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Other Violence	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Robbery	2	0	2	200.0%	0	2	2	7	-5	-71.4%	1	50.0%	1	1	50.0%	1	50.0%
<input checked="" type="checkbox"/> Sexual Violations	0	2	-2	-100.0%	2	-2	9	11	-2	-18.2%	0	0.0%	4	0	0.0%	5	55.6%
<input checked="" type="checkbox"/> Threats/Harassment	6	2	4	200.0%	4	2	33	29	4	13.8%	0	0.0%	9	6	100.0%	23	69.7%
<input checked="" type="checkbox"/> Crimes Against Property	20	27	-7	-25.9%	26	-6	234	290	-56	-19.3%	0	0.0%	24	1	5.0%	29	12.4%
<input checked="" type="checkbox"/> Arson	0	2	-2	-100.0%	0	0	0	3	-3	-100.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Break and Enter	1	2	-1	-50.0%	2	-1	22	28	-6	-21.4%	0	0.0%	4	0	0.0%	4	18.2%
<input checked="" type="checkbox"/> Fraud	9	5	4	80.0%	9	0	78	77	1	1.3%	0	0.0%	3	0	0.0%	4	5.1%
<input checked="" type="checkbox"/> Mischief	5	4	1	25.0%	8	-3	46	47	-1	-2.1%	0	0.0%	4	1	20.0%	7	15.2%
<input checked="" type="checkbox"/> Possession Stolen Property	0	0	0	0.0%	0	0	2	3	-1	-33.3%	0	0.0%	2	0	0.0%	2	100.0%
<input checked="" type="checkbox"/> Theft	5	14	-9	-64.3%	7	-2	86	132	-46	-34.8%	0	0.0%	11	0	0.0%	12	14.0%
<input checked="" type="checkbox"/> Other Criminal Code Violations	1	6	-5	-83.3%	3	-2	21	28	-7	-25.0%	1	100.0%	16	1	100.0%	16	76.2%
<input checked="" type="checkbox"/> Drug Crime	0	1	-1	-100.0%	0	0	0	3	-3	-100.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Other Federal Statute Violations	0	0	0	0.0%	1	-1	1	8	-7	-87.5%	0	0.0%	0	0	0.0%	0	0.0%
Total	37	47	-10	-21.3%	43	-6	394	457	-63	-13.8%	4	10.8%	104	16	43.2%	160	40.6%



Crime Report - Media Release Primary Operational Standard

Windsor Police Service

Month

October

Year

Current Year

* Current Year: 2025

Area of Interest

Municipal Ward 8 (WI)

Details

Crime Type	# Occ	# Occ Prev Yr	Diff	% Diff	# Occ Last Month	# Occ Last Month Diff	# Occ YTD	# Occ Prev Yr	YTD Diff	YTD % Diff	Cleared By Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD	Cleared YTD %
<input checked="" type="checkbox"/> Crimes Against the Person	19	32	-13	-40.6%	26	-7	223	313	-90	-28.8%	9	47.4%	153	13	68.4%	194	87.0%
<input checked="" type="checkbox"/> Abduction (Forcible Confinement)	0	0	0	0.0%	1	-1	6	7	-1	-14.3%	0	0.0%	5	0	0.0%	5	83.3%
<input checked="" type="checkbox"/> Assault	15	17	-2	-11.8%	18	-3	150	195	-45	-23.1%	7	46.7%	109	11	73.3%	133	88.7%
<input checked="" type="checkbox"/> Homicide	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Other Violence	1	0	1	100.0%	0	1	3	0	3	300.0%	1	100.0%	3	1	100.0%	3	100.0%
<input checked="" type="checkbox"/> Robbery	1	2	-1	-50.0%	0	1	10	15	-5	-33.3%	0	0.0%	8	0	0.0%	8	80.0%
<input checked="" type="checkbox"/> Sexual Violations	1	2	-1	-50.0%	2	-1	18	31	-13	-41.9%	1	100.0%	11	1	100.0%	16	88.9%
<input checked="" type="checkbox"/> Threats/Harassment	1	11	-10	-90.9%	5	-4	36	65	-29	-44.6%	0	0.0%	17	0	0.0%	29	80.6%
<input checked="" type="checkbox"/> Crimes Against Property	86	122	-36	-29.5%	117	-31	898	1118	-220	-19.7%	7	8.1%	145	14	16.3%	169	18.8%
<input checked="" type="checkbox"/> Arson	0	0	0	0.0%	0	0	5	7	-2	-28.6%	0	0.0%	1	0	0.0%	1	20.0%
<input checked="" type="checkbox"/> Break and Enter	6	10	-4	-40.0%	11	-5	56	93	-37	-39.8%	1	16.7%	10	2	33.3%	13	23.2%
<input checked="" type="checkbox"/> Fraud	13	17	-4	-23.5%	20	-7	162	161	1	0.6%	1	7.7%	9	1	7.7%	9	5.6%
<input checked="" type="checkbox"/> Mischief	5	13	-8	-61.5%	20	-15	98	87	11	12.6%	0	0.0%	8	0	0.0%	11	11.2%
<input checked="" type="checkbox"/> Possession Stolen Property	1	4	-3	-75.0%	0	1	11	13	-2	-15.4%	1	100.0%	10	1	100.0%	10	90.9%
<input checked="" type="checkbox"/> Theft	61	78	-17	-21.8%	66	-5	566	757	-191	-25.2%	4	6.6%	107	10	16.4%	125	22.1%
<input checked="" type="checkbox"/> Other Criminal Code Violations	17	10	7	70.0%	12	5	104	113	-9	-8.0%	8	47.1%	76	9	52.9%	80	76.9%
<input checked="" type="checkbox"/> Drug Crime	0	2	-2	-100.0%	0	0	2	5	-3	-60.0%	0	0.0%	1	0	0.0%	1	50.0%
<input checked="" type="checkbox"/> Other Federal Statute Violations	0	0	0	0.0%	0	0	1	0	1	100.0%	0	0.0%	0	0	0.0%	0	0.0%
Total	126	173	-47	-27.2%	165	-39	1282	1598	-316	-19.8%	27	21.4%	397	39	31.0%	466	36.3%



Crime Report - Media Release Primary Operational Standard

Windsor Police Service

Month

October

Year

Current Year

* Current Year: 2025

Area of Interest

Municipal Ward 9 (WI)

Details

Crime Type	# Occ	# Occ Prev Yr	Diff	% Diff	# Occ Last Month	# Occ Last Month Diff	# Occ YTD	# Occ Prev Yr	YTD Diff	YTD % Diff	Cleared By Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD	Cleared YTD %
<input checked="" type="checkbox"/> Crimes Against the Person	13	14	-1	-7.1%	10	3	143	146	-3	-2.1%	2	15.4%	75	8	61.5%	109	76.2%
<input checked="" type="checkbox"/> Abduction (Forcible Confinement)	0	0	0	0.0%	0	0	1	1	0	0.0%	0	0.0%	1	0	0.0%	1	100.0%
<input checked="" type="checkbox"/> Assault	5	11	-6	-54.5%	6	-1	76	87	-11	-12.6%	0	0.0%	41	2	40.0%	63	82.9%
<input checked="" type="checkbox"/> Homicide	0	0	0	0.0%	0	0	0	2	-2	-100.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Other Violence	0	0	0	0.0%	0	0	0	0	0	0.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Robbery	1	1	0	0.0%	0	1	10	10	0	0.0%	1	100.0%	5	1	100.0%	7	70.0%
<input checked="" type="checkbox"/> Sexual Violations	3	0	3	300.0%	1	2	21	14	7	50.0%	1	33.3%	14	3	100.0%	16	76.2%
<input checked="" type="checkbox"/> Threats/Harassment	4	2	2	100.0%	3	1	35	32	3	9.4%	0	0.0%	14	2	50.0%	22	62.9%
<input checked="" type="checkbox"/> Crimes Against Property	80	114	-34	-29.8%	86	-6	956	1277	-321	-25.1%	4	5.0%	212	9	11.3%	239	25.0%
<input checked="" type="checkbox"/> Arson	0	0	0	0.0%	0	0	2	4	-2	-50.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Break and Enter	11	12	-1	-8.3%	5	6	73	90	-17	-18.9%	3	27.3%	21	3	27.3%	21	28.8%
<input checked="" type="checkbox"/> Fraud	12	18	-6	-33.3%	10	2	136	155	-19	-12.3%	0	0.0%	20	0	0.0%	24	17.6%
<input checked="" type="checkbox"/> Mischief	2	4	-2	-50.0%	6	-4	51	75	-24	-32.0%	0	0.0%	10	0	0.0%	12	23.5%
<input checked="" type="checkbox"/> Possession Stolen Property	0	3	-3	-100.0%	0	0	9	12	-3	-25.0%	0	0.0%	7	0	0.0%	8	88.9%
<input checked="" type="checkbox"/> Theft	55	77	-22	-28.6%	65	-10	685	941	-256	-27.2%	1	1.8%	154	6	10.9%	174	25.4%
<input checked="" type="checkbox"/> Other Criminal Code Violations	7	4	3	75.0%	3	4	72	71	1	1.4%	3	42.9%	48	4	57.1%	55	76.4%
<input checked="" type="checkbox"/> Drug Crime	0	1	-1	-100.0%	0	0	2	2	0	0.0%	0	0.0%	2	0	0.0%	2	100.0%
<input checked="" type="checkbox"/> Other Federal Statute Violations	0	0	0	0.0%	0	0	2	0	2	200.0%	0	0.0%	0	0	0.0%	0	0.0%
Total	102	139	-37	-26.6%	100	2	1208	1542	-334	-21.7%	10	9.8%	350	22	21.6%	418	34.6%



Crime Report - Media Release

Primary Operational Standard

Windsor Police Service

Month

October

Year

Current Year

* Current Year: 2025

Area of Interest

Municipal Ward 10 (WI)

Details

Crime Type	# Occ	# Occ Prev Yr	Diff	% Diff	# Occ Last Month	# Occ Last Month Diff	# Occ YTD	# Occ Prev Yr	YTD Diff	YTD % Diff	Cleared By Charge	Charged %	Cleared by Charge YTD	Cleared	Cleared %	Cleared YTD	Cleared YTD %
<input checked="" type="checkbox"/> Crimes Against the Person	15	11	4	36.4%	22	-7	178	172	6	3.5%	7	46.7%	101	12	80.0%	142	79.8%
<input checked="" type="checkbox"/> Abduction (Forcible Confinement)	2	1	1	100.0%	1	1	5	4	1	25.0%	1	50.0%	4	2	100.0%	5	100.0%
<input checked="" type="checkbox"/> Assault	7	6	1	16.7%	15	-8	109	114	-5	-4.4%	6	85.7%	69	7	100.0%	95	87.2%
<input checked="" type="checkbox"/> Homicide	0	0	0	0.0%	0	0	1	0	1	100.0%	0	0.0%	1	0	0.0%	1	100.0%
<input checked="" type="checkbox"/> Other Violence	0	0	0	0.0%	0	0	0	1	-1	-100.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Robbery	0	1	-1	-100.0%	0	0	4	8	-4	-50.0%	0	0.0%	2	0	0.0%	2	50.0%
<input checked="" type="checkbox"/> Sexual Violations	2	0	2	200.0%	2	0	17	15	2	13.3%	0	0.0%	9	1	50.0%	10	58.8%
<input checked="" type="checkbox"/> Threats/Harassment	4	3	1	33.3%	4	0	42	30	12	40.0%	0	0.0%	16	2	50.0%	29	69.0%
<input checked="" type="checkbox"/> Crimes Against Property	107	103	4	3.9%	85	22	939	1023	-84	-8.2%	9	8.4%	139	20	18.7%	186	19.8%
<input checked="" type="checkbox"/> Arson	1	1	0	0.0%	2	-1	7	8	-1	-12.5%	0	0.0%	1	0	0.0%	2	28.6%
<input checked="" type="checkbox"/> Break and Enter	2	7	-5	-71.4%	7	-5	56	83	-27	-32.5%	0	0.0%	9	0	0.0%	10	17.9%
<input checked="" type="checkbox"/> Fraud	15	14	1	7.1%	15	0	121	124	-3	-2.4%	1	6.7%	11	2	13.3%	14	11.6%
<input checked="" type="checkbox"/> Mischief	33	6	27	450.0%	4	29	91	82	9	11.0%	4	12.1%	9	11	33.3%	24	26.4%
<input checked="" type="checkbox"/> Possession Stolen Property	1	1	0	0.0%	0	1	13	12	1	8.3%	1	100.0%	10	1	100.0%	12	92.3%
<input checked="" type="checkbox"/> Theft	55	74	-19	-25.7%	57	-2	651	714	-63	-8.8%	3	5.5%	99	6	10.9%	124	19.0%
<input checked="" type="checkbox"/> Other Criminal Code Violations	22	31	-9	-29.0%	21	1	214	229	-15	-6.6%	19	86.4%	186	19	86.4%	189	88.3%
<input checked="" type="checkbox"/> Drug Crime	1	0	1	100.0%	0	1	4	5	-1	-20.0%	1	100.0%	3	1	100.0%	3	75.0%
<input checked="" type="checkbox"/> Other Federal Statute Violations	0	0	0	0.0%	0	0	0	1	-1	-100.0%	0	0.0%	0	0	0.0%	0	0.0%
<input checked="" type="checkbox"/> Provincial Statute Violations	0	1	-1	-100.0%	3	-3	27	24	3	12.5%	0	0.0%	0	0	0.0%	0	0.0%
Total	148	147	1	0.7%	136	12	1384	1466	-82	-5.6%	38	25.7%	449	55	37.2%	541	39.1%

CRIME OVERVIEW

Year-to-Date

PROPERTY CRIMES

9,138

↓ 8.2%

CRIMES AGAINST PEOPLE

2,603

↓ 4.7%

OTHER CRIMINAL CODE VIOLATIONS

1,508

↑ 3.4% (Includes child pornography, administration of justice violations, non-violent weapons offences and gaming and betting offences.)

(COMPARED TO JANUARY TO OCTOBER 2024)



CRIME OVERVIEW

Year-Over-Year (October 2025)

PROPERTY CRIMES

826

↓ 24.9%

CRIMES AGAINST PEOPLE

268

↓ 2.2%

OTHER CRIMINAL CODE VIOLATIONS

159 (Includes child pornography, administration of justice violations, non-violent weapons offences and gaming and betting offences.)

↑ 7.4%

(COMPARED TO OCTOBER 2024)



CRIME OVERVIEW

Windsor Wards (October 2025)



ITEM: 7.4 HONOUR IN SERVICE



Date: November 24, 2025

To: Chair and Members of the Police Service Board

From: Deputy Chief Karel DeGraaf

Re: **Human Resources Report – Public Agenda**

Dear Chair and Members of the Board,

Please see the attached Human Resources Report for the Public Agenda.

Thank you,

A handwritten signature in dark ink, appearing to read "K.A. De Graaf". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Karel DeGraaf
Deputy Chief Operational Support
Windsor Police Service

Attachment: Human Resources Report – Public

WINDSOR POLICE SERVICE

Human Resources



Police Service
Board Report

Retirements



Date: November 17, 2025
To: Windsor Police Service Board
Chair and Members
From: Jason Bellaire, Chief of Police
Re: **Human Resources Monthly Report (Public)**

Retirements:

Constable Melissa deHoop (#7549)

Date Hired: June 21, 1993
Date Retired: October 31, 2025
Years of Service: 32 years & 4 months

Special Constable Elaine Leblanc (#2058)

Date Hired: October 31, 1999
Date Retired: October 31, 2025
Years of Service: 27 years & 2 months

Chief Jason Bellaire (#8736)

Date Hired: April 18, 1995
Date Retired: November 30, 2025
Years of Service: 30 years & 7 months

Superintendent Jill Lawrence (#8777)

Date Hired: May 1, 1995
Date Retired: November 30, 2025
Years of Service: 30 years & 7 months

Respectfully submitted for the information of the Board.

Ministry of the Solicitor General

Office of the Assistant Deputy Minister
Institutional Services

25 Grosvenor Street
17th Floor
Toronto ON M7A 1Y6
Tel: 416-327-9992

Ministère du Solliciteur général

Bureau du sous-ministre adjoint
Services établissement

25, rue Grosvenor
17^e étage
Toronto ON M7A 1Y6
Tél: 416-327-9992



MEMORANDUM TO: Kenneth Weatherill
Assistant Deputy Minister, Public Safety Division
Ministry of the Solicitor General

FROM: Teresa Buchanan
Assistant Deputy Minister, Institutional Services
Ministry of the Solicitor General

DATE: October 15, 2025

SUBJECT: **Advance Notification of Arrest Surges – Institutional Coordination**

As part of our ongoing efforts to strengthen Institutional Services' capacity to respond to surges in inmate admissions, we are seeking the support of the Public Safety Division in engaging police services to encourage, where operationally feasible, advance notice of any significant influx of arrests that may result in a substantial number of individuals being admitted to correctional institutions.

While we acknowledge that this practice is already informally in place across several jurisdictions, formalizing the request will serve to reinforce the importance of coordination and enhance consistency across the province.

Advance notification enables correctional institutions to better prepare for intake surges, allocate resources effectively, and maintain safe and efficient operations. This measure supports institutional readiness and contributes to broader public safety objectives.

We respectfully request that the Public Safety Division circulate this request to All Chiefs / police services. Institutional Services is available to provide any additional context or information required.

If you have any questions, please contact George Christie, Strategic Advisor, Office of the Assistant Deputy Minister, Institutional Services, Ministry of the Solicitor General at George.Christie@ontario.ca.

Thank you for your assistance in communicating this request.

Sincerely,

A handwritten signature in black ink, appearing to be 'TB', followed by a horizontal line.

Teresa Buchanan
Assistant Deputy Minister
Institutional Services

C.: K. Sawicki, Executive Director, Institutional Services
L. O'Brien, Director, Correctional Services and Oversight Branch

Ministry of the Solicitor General

Public Safety Division

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3Telephone: (416) 314-3377
Facsimile: (416) 314-4037**Ministère du Solliciteur général**

Division de la sécurité publique

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **In-Force of Bill C-291 and Amendments to the *Criminal Code***

DATE OF ISSUE:	October 17, 2025
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	25-0064
PRIORITY:	Normal

At the request of the Ministry of the Attorney General's (MAG) Criminal Law Division (CLD), I am sharing the attached communication which provides an overview of the changes that [Bill C-291](#) makes to the *Criminal Code* which are relevant to policing and which came into force on October 10, 2025.

For further information, please see the attached memo from Randy Schwartz, Assistant Deputy Attorney General, CLD, MAG. If you have any questions, please contact Jennifer Gibson, Crown Coordinator, Provincial Internet Child Exploitation (ICE) Strategy at jennifer.gibson@ontario.ca.

This memorandum is intended to be shared with Chiefs of Police and the OPP Commissioner. The ministry does not have concerns if the memorandum and its attachments are shared with police service boards.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Weatherill".

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachments

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Ministry of the Attorney General

Office of the Assistant Deputy
Attorney General

Criminal Law Division

McMurtry-Scott Building
720 Bay Street, 6th Floor
Toronto ON M7A 2S9

Tel: 416-326-2615

Ministère du Procureur général

Bureau du sous-procureur général adjoint

Division du droit criminel

Édifice McMurtry-Scott
720, rue Bay, 6^e étage
Toronto ON M7A 2S9

Tél.: 416-326-2615

**CLD MEMORANDUM RESPECTING ALL CHIEFS MEMO**

To: Kenneth Weatherill
Assistant Deputy Minister
Public Safety Division
Ministry of the Solicitor General

From: Randy Schwartz
Assistant Deputy Attorney General
Criminal Law Division
Ministry of the Attorney General

Date: October 9, 2025

Subject: **All Chiefs Memo: Notification of coming into force of Bill C-291 amending various *Criminal Code* sections relating to child sexual abuse and exploitation material**

This memorandum addresses the effects of federal Bill C-291, [An Act to amend the *Criminal Code* and to make consequential amendments to other Acts \(child sexual abuse and exploitation material\)](#), which received Royal Assent on October 10, 2024, and is **in force as of October 10, 2025**. A copy of the Bill is appended.

Below is an overview of the changes Bill C-291 makes to the *Criminal Code* that are relevant to policing.

1. The terminology is changing throughout the *Criminal Code*. Wherever the term “child pornography” was used, the correct term is now “child sexual abuse and exploitation material”.
2. All police systems, including those creating charging documents, will need to be

updated to reflect the new terminology.

Updates to the Criminal Code Terminology

Bill C-291 amends the *Criminal Code* by changing the terminology used to describe materials related to child sexual abuse. Specifically, it replaces the term "child pornography" with "child sexual abuse and exploitation material". This change is intended to clarify that such materials are inherently abusive and non-consensual, emphasizing the exploitation involved in their creation and distribution.

By changing the terminology, the Bill aims to enhance the legal framework's clarity regarding child sexual abuse and exploitation, which is crucial for effective prosecution and prevention efforts. It is also designed to shift the focus from the material itself to the victims of these crimes, acknowledging the severe impact on children and the non-consensual nature of such exploitation.

All police systems, including those creating charging documents, will need to be updated to reflect the new terminology.

Impacted Criminal Code Provisions:

Child Sexual Abuse and Exploitation Offences:

Section 163.1 including subsections (1)(2)(3)(4)(4.1)(4.2)(5)(6)

Section 164 including subsections (1)(2)(3)(4)(5)

Section 164.1 including subsections (1)(5)(7)

Section 171.1, subsection (5)

Section 183, subsection (a)(xxix)

Section 486.4, subsection (3)

Section 487.04, subsection (a)(i.8)

Section 490.011, subsection (1)(a)(viii)¹

Section 672.501, subsection (2)

Section 752, subsection (b)(vi)

Section 753.1, subsection (2)(a)

Other Impacted Provisions:

An Act respecting the mandatory reporting of Internet child pornography by persons who provide an Internet service

¹ Please note the incorrect section is noted in the text of the Bill, it should be subsection (1)(a)(xi)

- The title, sections 1 to 3, 6 and 9 are amended

Corrections and Conditional Release Act

- Section 129(9), (a)(iv.1)
- Schedule I, paragraph 1(j.1)

Criminal Records Act

- Schedule 1, subparagraph 1(a)(v)

National Defence Act

- Section 28, subsection 183.5(5)

Legal Impact of New Terminology

There should be no legal impact with the change to the new terminology. The substance of the affected provisions is otherwise unchanged.

Transitional Provisions

As part of the transitional provisions, all outstanding proceedings brought under the prior *Criminal Code* terminology do not affect the validity of the document and are deemed to be read as a reference to “child sexual abuse and exploitation material”.

As a result, police will be asked to ensure any charging or other police document created on or after October 10, 2025, contains the term “child sexual abuse and exploitation material”, as opposed to the former “child pornography”.

I trust this information will assist you. If you need further assistance or require clarification, please contact your local Crown Attorney.

Sincerely,



Randy Schwartz
Assistant Deputy Attorney General
Criminal Law Division
Ministry of the Attorney General

First Session, Forty-fourth Parliament,
70-71 Elizabeth II – 1-2-3 Charles III, 2021-2022-2023-2024

Première session, quarante-quatrième législature,
70-71 Elizabeth II – 1-2-3 Charles III, 2021-2022-2023-2024

STATUTES OF CANADA 2024

LOIS DU CANADA (2024)

CHAPTER 23

CHAPITRE 23

An Act to amend the Criminal Code and to
make consequential amendments to other
Acts (child sexual abuse and exploitation
material)

Loi modifiant le Code criminel et d'autres
lois en conséquence (matériel d'abus et
d'exploitation pédosexuels)

ASSENTED TO

OCTOBER 10, 2024

BILL C-291

SANCTIONNÉE

LE 10 OCTOBRE 2024

PROJET DE LOI C-291

SUMMARY

This enactment amends the *Criminal Code* to replace the term “child pornography” with “child sexual abuse and exploitation material” and makes consequential amendments to other Acts.

SOMMAIRE

Le texte modifie le *Code criminel* pour remplacer le terme « pornographie juvénile » par « matériel d’abus et d’exploitation pédo-sexuels » et il apporte des modifications corrélatives à d’autres lois.

70-71 ELIZABETH II –
1-2-3 CHARLES III

CHAPTER 23

An Act to amend the Criminal Code and to make consequential amendments to other Acts (child sexual abuse and exploitation material)

[Assented to 10th October, 2024]

His Majesty, by and with the advice and consent of the Senate and House of Commons of Canada, enacts as follows:

R.S., c. C-46

Criminal Code

1 (1) The portion of subsection 163.1(1) of the *Criminal Code* before paragraph (a) is replaced by the following:

Definition of *child sexual abuse and exploitation material*

163.1 (1) In this section, ***child sexual abuse and exploitation material*** means

(2) Subsections 163.1(2) and (3) of the Act are replaced by the following:

Making child sexual abuse and exploitation material

(2) Every person who makes, prints, publishes or possesses for the purpose of publication any child sexual abuse and exploitation material is guilty of an indictable offence and liable to imprisonment for a term of not more than 14 years and to a minimum punishment of imprisonment for a term of one year.

Distribution, etc. of child sexual abuse and exploitation material

(3) Every person who transmits, makes available, distributes, sells, advertises, imports, exports or possesses for the purpose of transmission, making available, distribution, sale, advertising or exportation any child sexual abuse and exploitation material is guilty of an indictable offence and liable to imprisonment for a term of not

70-71 ELIZABETH II –
1-2-3 CHARLES III

CHAPITRE 23

Loi modifiant le Code criminel et d'autres lois en conséquence (matériel d'abus et d'exploitation pédosexuels)

[Sanctionnée le 10 octobre 2024]

Sa Majesté, sur l'avis et avec le consentement du Sénat et de la Chambre des communes du Canada, édicte :

L.R., ch. C-46

Code criminel

1 (1) Le passage du paragraphe 163.1(1) du *Code criminel* précédant l'alinéa a) est remplacé par ce qui suit :

Définition de *matériel d'abus et d'exploitation pédosexuels*

163.1 (1) Au présent article, ***matériel d'abus et d'exploitation pédosexuels*** s'entend, selon le cas :

(2) Les paragraphes 163.1(2) et (3) de la même loi sont remplacés par ce qui suit :

Production de matériel d'abus et d'exploitation pédosexuels

(2) Quiconque produit, imprime ou publie, ou a en sa possession en vue de la publication, du matériel d'abus et d'exploitation pédosexuels est coupable d'un acte criminel passible d'un emprisonnement maximal de quatorze ans, la peine minimale étant de un an.

Distribution de matériel d'abus et d'exploitation pédosexuels

(3) Quiconque transmet, rend accessible, distribue, vend, importe ou exporte du matériel d'abus et d'exploitation pédosexuels ou en fait la publicité, ou en a en sa possession en vue de le transmettre, de le rendre accessible, de le distribuer, de le vendre, de l'exporter ou d'en faire la publicité, est coupable d'un acte criminel passible d'un

more than 14 years and to a minimum punishment of imprisonment for a term of one year.

(3) The portion of subsection 163.1(4) of the Act before paragraph (a) is replaced by the following:

Possession of child sexual abuse and exploitation material

(4) Every person who possesses any child sexual abuse and exploitation material is guilty of

(4) The portion of subsection 163.1(4.1) of the Act before paragraph (a) is replaced by the following:

Accessing child sexual abuse and exploitation material

(4.1) Every person who accesses any child sexual abuse and exploitation material is guilty of

(5) Subsection 163.1(4.2) of the Act is replaced by the following:

Interpretation

(4.2) For the purposes of subsection (4.1), a person accesses child sexual abuse and exploitation material who knowingly causes child sexual abuse and exploitation material to be viewed by, or transmitted to, himself or herself.

(6) Subsection 163.1(5) of the Act is replaced by the following:

Defence

(5) It is not a defence to a charge under subsection (2) in respect of a visual representation that the accused believed that a person shown in the representation that is alleged to constitute child sexual abuse and exploitation material was or was depicted as being eighteen years of age or more unless the accused took all reasonable steps to ascertain the age of that person and took all reasonable steps to ensure that, where the person was eighteen years of age or more, the representation did not depict that person as being under the age of eighteen years.

2 (1) Paragraph 164(1)(d) of the Act is replaced by the following:

(d) the representation, written material or recording, copies of which are kept in premises within the jurisdiction of the court, is *child sexual abuse and exploitation material* as defined in section 163.1;

emprisonnement maximal de quatorze ans, la peine minimale étant de un an.

(3) Le passage du paragraphe 163.1(4) de la même loi précédant l'alinéa a) est remplacé par ce qui suit :

Possession de matériel d'abus et d'exploitation pédosexuels

(4) Quiconque a en sa possession du matériel d'abus et d'exploitation pédosexuels est coupable :

(4) Le passage du paragraphe 163.1(4.1) de la même loi précédant l'alinéa a) est remplacé par ce qui suit :

Accès au matériel d'abus et d'exploitation pédosexuels

(4.1) Quiconque accède à du matériel d'abus et d'exploitation pédosexuels est coupable :

(5) Le paragraphe 163.1(4.2) de la même loi est remplacé par ce qui suit :

Interprétation

(4.2) Pour l'application du paragraphe (4.1), accède à du matériel d'abus et d'exploitation pédosexuels quiconque, sciemment, agit de manière à en regarder ou fait en sorte que lui en soit transmis.

(6) Le paragraphe 163.1(5) de la même loi est remplacé par ce qui suit :

Moyen de défense

(5) Le fait pour l'accusé de croire qu'une personne figurant dans une représentation qui constituerait du matériel d'abus et d'exploitation pédosexuels était âgée d'au moins dix-huit ans ou était présentée comme telle ne constitue un moyen de défense contre une accusation portée sous le régime du paragraphe (2) que s'il a pris toutes les mesures raisonnables, d'une part, pour s'assurer qu'elle avait bien cet âge et, d'autre part, pour veiller à ce qu'elle ne soit pas présentée comme une personne de moins de dix-huit ans.

2 (1) L'alinéa 164(1)d) de la même loi est remplacé par ce qui suit :

d) soit que la représentation, l'écrit ou l'enregistrement, dont des copies sont tenues dans un local du ressort du tribunal, constitue du *matériel d'abus et d'exploitation pédosexuels* au sens de l'article 163.1;

(2) Subsections 164(3) to (5) of the Act are replaced by the following:

Owner and maker may appear

(3) The owner and the maker of the matter seized under subsection (1), and alleged to be obscene, child sexual abuse and exploitation material, a voyeuristic recording, an intimate image, an advertisement of sexual services or an advertisement for conversion therapy, may appear and be represented in the proceedings to oppose the making of an order for the forfeiture of the matter.

Order of forfeiture

(4) If the court is satisfied, on a balance of probabilities, that the publication, representation, written material or recording referred to in subsection (1) is obscene, child sexual abuse and exploitation material, a voyeuristic recording, an intimate image, an advertisement of sexual services or an advertisement for conversion therapy, it may make an order declaring the matter forfeited to His Majesty in right of the province in which the proceedings take place, for disposal as the Attorney General may direct.

Disposal of matter

(5) If the court is not satisfied that the publication, representation, written material or recording referred to in subsection (1) is obscene, child sexual abuse and exploitation material, a voyeuristic recording, an intimate image, an advertisement of sexual services or an advertisement for conversion therapy, it shall order that the matter be restored to the person from whom it was seized without delay after the time for final appeal has expired.

3 (1) The portion of subsection 164.1(1) of the Act before paragraph (a) is replaced by the following:

Warrant of seizure

164.1 (1) If a judge is satisfied by information on oath that there are reasonable grounds to believe that there is material — namely, *child sexual abuse and exploitation material* as defined in section 163.1, a voyeuristic recording, an intimate image, an advertisement of sexual services or an advertisement for conversion therapy, or *computer data* as defined in subsection 342.1(2) that makes child sexual abuse and exploitation material, a voyeuristic recording, an intimate image, an advertisement of sexual services or an advertisement for conversion therapy available — that is stored on and made available through a *computer system* as defined in subsection 342.1(2) that is within the jurisdiction of the

(2) Les paragraphes 164(3) à (5) de la même loi sont remplacés par ce qui suit :

Le propriétaire et l'auteur peuvent comparaître

(3) Le propriétaire ainsi que l'auteur de la matière saisie dont on prétend qu'elle est obscène, ou qu'elle constitue du matériel d'abus et d'exploitation pédosexuels, un enregistrement voyeuriste, une image intime, de la publicité de services sexuels ou de la publicité de thérapie de conversion, peuvent comparaître et être représentés dans les procédures pour s'opposer à l'établissement d'une ordonnance portant confiscation de cette matière.

Ordonnance de confiscation

(4) Si le tribunal est convaincu, selon la prépondérance des probabilités, que la matière est obscène, ou qu'elle constitue du matériel d'abus et d'exploitation pédosexuels, un enregistrement voyeuriste, une image intime, de la publicité de services sexuels ou de la publicité de thérapie de conversion, il peut rendre une ordonnance la déclarant confisquée au profit de Sa Majesté du chef de la province où les procédures ont lieu, pour qu'il en soit disposé conformément aux instructions du procureur général.

Sort de la matière

(5) Si le tribunal n'est pas convaincu que la publication, la représentation, l'écrit ou l'enregistrement est obscène, ou constitue du matériel d'abus et d'exploitation pédosexuels, un enregistrement voyeuriste, une image intime, de la publicité de services sexuels ou de la publicité de thérapie de conversion, il ordonne que la matière soit remise à la personne de laquelle elle a été saisie, dès l'expiration du délai imparti pour un appel final.

3 (1) Le passage du paragraphe 164.1(1) de la même loi précédant l'alinéa a) est remplacé par ce qui suit :

Mandat de saisie

164.1 (1) Le juge peut, s'il est convaincu par une dénonciation sous serment qu'il y a des motifs raisonnables de croire qu'il existe une matière — constituant du *matériel d'abus et d'exploitation pédosexuels* au sens de l'article 163.1, un enregistrement voyeuriste, une image intime, de la publicité de services sexuels ou de la publicité de thérapie de conversion, ou des *données informatiques* au sens du paragraphe 342.1(2) qui rendent le matériel d'abus et d'exploitation pédosexuels, l'enregistrement voyeuriste, l'image intime, la publicité de services sexuels ou la publicité de thérapie de conversion accessible — qui est emmagasinée et rendue accessible au moyen d'un *ordinateur* au sens de ce paragraphe, situé

court, the judge may order the custodian of the computer system to

(2) Subsection 164.1(5) of the Act is replaced by the following:

Order

(5) If the court is satisfied, on a balance of probabilities, that the material is *child sexual abuse and exploitation material* as defined in section 163.1, a voyeuristic recording, an intimate image, an advertisement of sexual services or an advertisement for conversion therapy, or *computer data* as defined in subsection 342.1(2) that makes child sexual abuse and exploitation material, the voyeuristic recording, the intimate image, the advertisement of sexual services or the advertisement for conversion therapy available, it may order the custodian of the computer system to delete the material.

(3) Subsection 164.1(7) of the Act is replaced by the following:

Return of material

(7) If the court is not satisfied that the material is *child sexual abuse and exploitation material* as defined in section 163.1, a voyeuristic recording, an intimate image, an advertisement of sexual services or an advertisement for conversion therapy, or *computer data* as defined in subsection 342.1(2) that makes child sexual abuse and exploitation material, the voyeuristic recording, the intimate image, the advertisement of sexual services or the advertisement for conversion therapy available, the court shall order that the electronic copy be returned to the custodian of the computer system and terminate the order under paragraph (1)(b).

4 The portion of subsection 171.1(5) of the Act before paragraph (a) is replaced by the following:

Definition of sexually explicit material

(5) In subsection (1), *sexually explicit material* means material that is not *child sexual abuse and exploitation material*, as defined in subsection 163.1(1), and that is

5 Subparagraph (a)(xxix) of the definition of offence in section 183 of the Act is replaced by the following:

(xxix) section 163.1 (child sexual abuse and exploitation material),

dans le ressort du tribunal, ordonner au gardien de l'ordinateur :

(2) Le paragraphe 164.1(5) de la même loi est remplacé par ce qui suit :

Ordonnance

(5) Si le tribunal est convaincu, selon la prépondérance des probabilités, que la matière constitue du *matériel d'abus et d'exploitation pédosexuels* au sens de l'article 163.1, un enregistrement voyeuriste, une image intime, de la publicité de services sexuels ou de la publicité de thérapie de conversion, ou des *données informatiques* au sens du paragraphe 342.1(2) qui rendent le matériel d'abus et d'exploitation pédosexuels, l'enregistrement voyeuriste, l'image intime, la publicité de services sexuels ou la publicité de thérapie de conversion accessible, il peut ordonner au gardien de l'ordinateur de l'effacer.

(3) Le paragraphe 164.1(7) de la même loi est remplacé par ce qui suit :

Sort de la matière

(7) Si le tribunal n'est pas convaincu que la matière constitue du *matériel d'abus et d'exploitation pédosexuels* au sens de l'article 163.1, un enregistrement voyeuriste, une image intime, de la publicité de services sexuels ou de la publicité de thérapie de conversion, ou des *données informatiques* au sens du paragraphe 342.1(2) qui rendent le matériel d'abus et d'exploitation pédosexuels, l'enregistrement voyeuriste, l'image intime, la publicité de services sexuels ou la publicité de thérapie de conversion accessible, il doit ordonner que la copie électronique soit remise au gardien de l'ordinateur et mettre fin à l'ordonnance visée à l'alinéa (1)b).

4 Le passage du paragraphe 171.1(5) de la même loi précédant l'alinéa a) est remplacé par ce qui suit :

Définition de matériel sexuellement explicite

(5) Au paragraphe (1), *matériel sexuellement explicite* s'entend du matériel ci-après non visé par la définition de *matériel d'abus et d'exploitation pédosexuels* au paragraphe 163.1(1) :

5 Le sous-alinéa a)(xxix) de la définition de infraction à l'article 183 de la même loi est remplacé par ce qui suit :

(xxix) l'article 163.1 (matériel d'abus et d'exploitation pédosexuels),

6 Subsection 486.4(3) of the Act is replaced by the following:

Child sexual abuse and exploitation material

(3) In proceedings in respect of an offence under section 163.1, a judge or justice shall make an order directing that any information that could identify a witness who is under the age of eighteen years, or any person who is the subject of a representation, written material or a recording that constitutes *child sexual abuse and exploitation material* within the meaning of that section, shall not be published in any document or broadcast or transmitted in any way.

7 Subparagraph (a)(i.8) of the definition *primary designated offence* in section 487.04 of the Act is replaced by the following:

(i.8) section 163.1 (child sexual abuse and exploitation material),

8 Subparagraph (a)(viii) of the definition *designated offence* in subsection 490.011(1) of the Act is replaced by the following:

(viii) section 163.1 (child sexual abuse and exploitation material),

9 Subsection 672.501(2) of the Act is replaced by the following:

Order restricting publication — child sexual abuse and exploitation material

(2) Where a Review Board holds a hearing referred to in section 672.5 in respect of an accused who has been declared not criminally responsible on account of mental disorder or unfit to stand trial for an offence referred to in section 163.1, a Review Board shall make an order directing that any information that could identify a witness who is under the age of eighteen years, or any person who is the subject of a representation, written material or a recording that constitutes *child sexual abuse and exploitation material* within the meaning of section 163.1, shall not be published in any document or broadcast or transmitted in any way.

10 Subparagraph (b)(vi) of the definition *designated offence* in section 752 of the Act is replaced by the following:

(vi) section 163.1 (child sexual abuse and exploitation material),

11 Paragraph 753.1(2)(a) of the Act is replaced by the following:

6 Le paragraphe 486.4(3) de la même loi est remplacé par ce qui suit :

Matériel d'abus et d'exploitation pédosexuels

(3) Dans les procédures relatives à une infraction visée à l'article 163.1, le juge ou le juge de paix rend une ordonnance interdisant de publier ou de diffuser de quelque façon que ce soit tout renseignement qui permettrait d'établir l'identité d'un témoin âgé de moins de dix-huit ans ou d'une personne faisant l'objet d'une représentation, d'un écrit ou d'un enregistrement qui constitue du *matériel d'abus et d'exploitation pédosexuels* au sens de cet article.

7 Le sous-alinéa a)(i.8) de la définition de *infraction primaire* à l'article 487.04 de la même loi est remplacé par ce qui suit :

(i.8) article 163.1 (matériel d'abus et d'exploitation pédosexuels),

8 Le sous-alinéa a)(viii) de la définition de *infraction désignée* au paragraphe 490.011(1) de la même loi est remplacé par ce qui suit :

(viii) l'article 163.1 (matériel d'abus et d'exploitation pédosexuels),

9 Le paragraphe 672.501(2) de la même loi est remplacé par ce qui suit :

Matériel d'abus et d'exploitation pédosexuels

(2) Dans le cadre des audiences qu'elle tient en vertu de l'article 672.5 relativement à une personne déclarée inapte à subir son procès ou non responsable criminellement pour cause de troubles mentaux à l'égard d'une infraction visée à l'article 163.1, la commission d'examen rend une ordonnance interdisant la publication ou la diffusion de quelque façon que ce soit de tout renseignement qui permettrait d'établir l'identité d'un témoin âgé de moins de dix-huit ans ou d'une personne faisant l'objet d'une représentation, d'un écrit ou d'un enregistrement qui constitue du *matériel d'abus et d'exploitation pédosexuels* au sens de l'article 163.1.

10 Le sous-alinéa b)(vi) de la définition de *infraction désignée* à l'article 752 de la même loi est remplacé par ce qui suit :

(vi) l'article 163.1 (matériel d'abus et d'exploitation pédosexuels),

11 L'alinéa 753.1(2)a) de la même loi est remplacé par ce qui suit :

(a) the offender has been convicted of an offence under section 151 (sexual interference), 152 (invitation to sexual touching) or 153 (sexual exploitation), subsection 163.1(2) (making child sexual abuse and exploitation material), 163.1(3) (distribution, etc., of child sexual abuse and exploitation material), 163.1(4) (possession of child sexual abuse and exploitation material) or 163.1(4.1) (accessing child sexual abuse and exploitation material), section 170 (parent or guardian procuring sexual activity), 171 (householder permitting sexual activity), 171.1 (making sexually explicit material available to child), 172.1 (luring a child) or 172.2 (agreement or arrangement — sexual offence against child), subsection 173(2) (exposure) or section 271 (sexual assault), 272 (sexual assault with a weapon), 273 (aggravated sexual assault) or 279.011 (trafficking — person under 18 years) or subsection 279.02(2) (material benefit — trafficking of person under 18 years), 279.03(2) (withholding or destroying documents — trafficking of person under 18 years), 286.1(2) (obtaining sexual services for consideration from person under 18 years), 286.2(2) (material benefit from sexual services provided by person under 18 years) or 286.3(2) (procuring — person under 18 years), or has engaged in serious conduct of a sexual nature in the commission of another offence of which the offender has been convicted; and

a) d'une part, celui-ci a été déclaré coupable d'une infraction visée aux articles 151 (contacts sexuels), 152 (incitation à des contacts sexuels) ou 153 (exploitation sexuelle), aux paragraphes 163.1(2) (production de matériel d'abus et d'exploitation pédosexuels), 163.1(3) (distribution de matériel d'abus et d'exploitation pédosexuels), 163.1(4) (possession de matériel d'abus et d'exploitation pédosexuels) ou 163.1(4.1) (accès au matériel d'abus et d'exploitation pédosexuels), aux articles 170 (père, mère ou tuteur qui sert d'entremetteur), 171 (maître de maison qui permet des actes sexuels interdits), 171.1 (rendre accessible à un enfant du matériel sexuellement explicite), 172.1 (leurre) ou 172.2 (entente ou arrangement — infraction d'ordre sexuel à l'égard d'un enfant), au paragraphe 173(2) (exhibitionnisme), aux articles 271 (agression sexuelle), 272 (agression sexuelle armée), 273 (agression sexuelle grave) ou 279.011 (traite de personnes âgées de moins de dix-huit ans), aux paragraphes 279.02(2) (avantage matériel — traite de personnes âgées de moins de dix-huit ans), 279.03(2) (rétention ou destruction de documents — traite de personnes âgées de moins de dix-huit ans), 286.1(2) (obtention de services sexuels moyennant rétribution — personne âgée de moins de dix-huit ans), 286.2(2) (avantage matériel provenant de la prestation de services sexuels d'une personne âgée de moins de dix-huit ans) ou 286.3(2) (proxénétisme — personne âgée de moins de dix-huit ans) ou a commis un acte grave de nature sexuelle lors de la perpétration d'une autre infraction dont il a été déclaré coupable;

Consequential Amendments

Replacement of “child pornography”

12 Every reference to “child pornography” is replaced by a reference to “child sexual abuse and exploitation material” in the following provisions:

(a) in *An Act respecting the mandatory reporting of Internet child pornography by persons who provide an Internet service*,

(i) the title of the Act,

(ii) sections 1 to 3,

(iii) section 6, and

(iv) section 9;

(b) in the *Corrections and Conditional Release Act*,

Modifications corrélatives

Remplacement de « pornographie juvénile »

12 Dans les passages ci-après, « pornographie juvénile » est remplacé par « matériel d'abus et d'exploitation pédosexuels », avec les adaptations nécessaires :

a) dans la *Loi concernant la déclaration obligatoire de la pornographie juvénile sur Internet par les personnes qui fournissent des services Internet* :

(i) le titre de la loi,

(ii) les articles 1 à 3,

(iii) l'article 6,

(iv) l'article 9;

b) dans la *Loi sur le système correctionnel et la mise en liberté sous condition* :

(i) subparagraph (a)(iv.1) of the definition *sexual offence involving a child* in subsection 129(9), and

(ii) paragraph 1(j.1) of Schedule I;

(c) subparagraph 1(a)(v) of Schedule 1 to the *Criminal Records Act*;

(d) subsection 183.5(5) of the *National Defence Act*, as enacted by section 28 of *An Act to amend the National Defence Act and to make related and consequential amendments to other Acts*, chapter 15 of the Statutes of Canada, 2019.

(i) le sous-alinéa a)(iv.1) de la définition de *infraction d'ordre sexuel à l'égard d'un enfant* au paragraphe 129(9),

(ii) l'alinéa 1j.1) de l'annexe I;

c) le sous-alinéa 1a)(v) de l'annexe 1 de la *Loi sur le casier judiciaire*;

d) le paragraphe 183.5(5) de la *Loi sur la défense nationale*, édicté par l'article 28 de la *Loi modifiant la Loi sur la défense nationale et apportant des modifications connexes et corrélatives à d'autres lois*, chapitre 15 des Lois du Canada (2019).

Transitional Provision

Proceedings not invalid

13 The amendments made by this Act do not affect the validity of any proceedings, brought under the *Criminal Code* or any other Act of Parliament, that are related to section 163.1 of the *Criminal Code* and are ongoing on the day on which this Act comes into force. The amendments do not affect the validity of any document related to those proceedings and any reference to “child pornography” in such a document is to be read as a reference to “child sexual abuse and exploitation material”.

Coming into Force

First anniversary

14 This Act comes into force on the first anniversary of the day on which it receives royal assent.

Disposition transitoire

Validité des procédures

13 Les modifications apportées par la présente loi ne portent pas atteinte à la validité de toute procédure qui est en cours à la date d'entrée en vigueur de la présente loi et qui est en lien avec l'article 163.1 du *Code criminel*, intentée en vertu du *Code criminel* ou d'une autre loi fédérale. De plus, elles ne portent pas atteinte à la validité de tout document lié à ces procédures, et tout renvoi à l'expression « pornographie juvénile » dans de tels documents vaut mention de « matériel d'abus et d'exploitation pédosexuels ».

Entrée en vigueur

Premier anniversaire

14 La présente loi entre en vigueur au premier anniversaire de sa sanction.

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Nominations for the 2025/26 Attorney General's Victim
Services Awards of Distinction**

DATE OF ISSUE:	October 21, 2025
CLASSIFICATION:	For Action
RETENTION:	December 8, 2025
INDEX NO.:	25-0065
PRIORITY:	Normal

At the request of the Ministry of the Attorney General's (MAG) Victims and Vulnerable Persons Division, I am sharing a communication to advise that nominations are now being accepted for the 2025/26 Attorney General's Victim Services Awards of Distinction, which will be held in Spring 2026.

The deadline for nominations is **Monday, December 8, 2025, at 11:59 p.m. EST** and the nomination package, including the nomination form and instructions, are available [online](#).

For further information, please review the attached memo from Olha Dobush, Assistant Deputy Attorney General, Victims and Vulnerable Persons Division, MAG. If you have any questions, please contact the awards' Planning Committee at AGVSAD@ontario.ca.

This memorandum is intended to be shared with Chiefs of Police and the OPP Commissioner. The ministry does not have concerns if the memorandum or its attachments are shared with police service boards.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ken Weatherill', written in a cursive style.

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachments

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

October 9, 2025

MEMORANDUM TO: Kenneth Weatherill
Assistant Deputy Minister
Public Safety Division

FROM: Olha Dobush
Assistant Deputy Attorney General
Victims and Vulnerable Persons Division

SUBJECT: **Attorney General's Victim Services Awards of Distinction -
Accepting Nominations for the 2025/26 Awards**

Today, the Attorney General announced that nominations are now being accepted for the 2025/26 Attorney General's Victim Services Awards of Distinction, which will be held in Spring 2026.

This important awards program recognizes the incredible achievements in service to people who have experienced victimization due to crime. It also honours the unwavering efforts of individuals who have been personally impacted by crime and are now working to raise the profile of victims' issues in Ontario to help make their communities safer and stronger.

I kindly ask that you please share this information with your Chiefs of Police so deserving individuals and groups may be considered for these awards. A copy of the Attorney General's letter launching this year's awards, in English and French, is attached to assist in sharing.

If you have any further questions, please contact the Planning Committee at AGVSAD@ontario.ca

Thank you for your continued support of and partnership in this important initiative.



Olha Dobush
Assistant Deputy Attorney General

Attachment

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Télécopieur : 416-326-4007



Our Reference Number: M-2025-8472

October 9, 2025

Dear Stakeholders, Service Providers and Communities:

Ontario is committed to supporting victims of crime and creating safer communities across our province. The leadership and commitment of local volunteers, organizations and professional practitioners play a vital role in ensuring people who have experienced victimization due to crime can access critical supports and services when they need them.

I am pleased to announce that nominations are now being accepted for the 2025-26 Attorney General's Victim Services Awards of Distinction, which will be held in Spring 2026. **The deadline for nominations is Monday, December 8, 2025, at 11:59 p.m. EST.**

This important awards program recognizes the incredible achievements in service to people who have experienced victimization due to crime. It also honours the unwavering efforts of individuals who have been personally impacted by crime and are now working to raise the profile of victims' issues in Ontario to help make their communities safer and stronger.

Nominations can be made for any eligible individual or organization/group in Ontario and includes:

- individuals who have experienced victimization due to crime*, their family members, or others personally impacted by crime who have raised the profile of victims' issues in Ontario
- volunteers who offer their time and personal resources to help people who have experienced victimization due to crime
- professional practitioners and paid victim services providers who have gone above and beyond their regular duties while providing support to people who have experienced victimization due to crime
- programs, groups and organizations that deliver innovative services to people who have experienced victimization due to crime.

**Crime refers to an offence under the Criminal Code (Canada).*

.../2

Please note that the ministry cannot accept self-nominations (for the Individual category) or nominations for:

- persons who are not residents of Ontario*
- organizations located outside of Ontario*
- employees of federal, provincial and municipal governments and sworn police officers
- persons with criminal cases *currently* before the courts (inclusive of sentencing and appeals).

**Exceptions may be made for individuals or organizations involved with human trafficking work.*

The nomination package, including the nomination form and instructions, is available on the ministry's [website](#).

You can obtain more information by contacting the awards' Planning Committee at AGVSAD@ontario.ca.

I kindly ask you to distribute this information to appropriate members of your community so that deserving individuals and groups may be considered for these awards.

Thank you in advance for your participation in this very important initiative.

Sincerely,

A handwritten signature in black ink that reads "Doug Downey". The signature is fluid and cursive, with the first name "Doug" and last name "Downey" clearly distinguishable.

Doug Downey
Attorney General

Attorney General
McMurtry-Scott Building
720 Bay Street
11th Floor
Toronto Ontario M7A 2S9
Tel: 416-326-4000
Fax: 416-326-4007

Procureur général
Édifice McMurtry-Scott
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Notre référence : M-2025-8472

Le 9 octobre 2025

Chers intervenants et fournisseurs de services,
Chères intervenantes et communautés,

L'Ontario est résolu à soutenir les victimes d'actes criminels et à bâtir des communautés plus sûres à l'échelle de la province. Le leadership et le dévouement dont font preuve les bénévoles, les organisations et les praticiennes et praticiens professionnels de votre région jouent un rôle crucial pour aider les personnes qui ont été victimes d'un acte criminel à accéder aux soutiens et aux services cruciaux dont elles ont besoin, au moment où elles en ont besoin.

J'ai le plaisir d'annoncer que nous acceptons dès maintenant les mises en nomination pour les Prix de distinction du procureur général pour les services aux victimes 2025/2026 qui auront lieu au printemps 2026. **La date limite pour les mises en nomination est le lundi 8 décembre 2025, 23 h 59 HNE.**

Cet important programme de prix reconnaît les réalisations exceptionnelles faites au service des victimes d'actes criminels. Il rend aussi hommage aux efforts inlassables de personnes qui ont été directement affectées par un acte criminel et qui s'efforcent maintenant de sensibiliser les autres aux questions concernant les victimes en Ontario afin de renforcer leurs collectivités et de les rendre plus sûres.

Il est possible de mettre en nomination une personne, une organisation ou un groupe en Ontario appartenant à l'une ou l'autre des catégories suivantes :

- personnes qui ont été victimes d'un acte criminel*, membres de la famille de victimes et autres personnes touchées personnellement par un acte criminel, qui ont sensibilisé le public à la situation des victimes en Ontario;
- bénévoles qui ont fait don de leur temps et de ressources personnelles pour aider les personnes qui ont été victimes d'un acte criminel;
- praticiens professionnels et fournisseurs de services aux victimes rémunérés qui sont allés bien au-delà de ce qu'exigeaient leurs fonctions dans leur soutien à des personnes qui ont été victimes d'un acte criminel;
- programmes, groupes et organisations qui fournissent des services innovants à des personnes qui ont été victimes d'un acte criminel.

* « *acte criminel* » s'entend d'une infraction prévue au Code criminel (Canada).

Veillez noter qu'une personne ne peut présenter sa propre candidature (pour la catégorie individuelle) et que le ministère ne peut accepter les mises en nomination pour les personnes ou organisations suivantes :

- personnes qui ne sont pas des résidentes de l'Ontario*;
- organisations situées hors de la province de l'Ontario*;
- employés des administrations fédérale, provinciale ou municipale et agents de police assermentés;
- personnes qui ont un dossier criminel *en instance* devant les tribunaux (cela comprend les instances de détermination de la peine et les appels).

* *Des exceptions peuvent être faites pour les personnes ou les organisations qui s'investissent dans des initiatives de lutte contre la traite des personnes.*

La trousse de nomination, qui contient le formulaire de mise en nomination et les instructions, peut être téléchargée depuis le [site Web](#) du ministère.

Si vous souhaitez plus de détails, veuillez communiquer avec le comité de planification pour les prix à AGVSAD@ontario.ca.

Je vous serais reconnaissant de bien vouloir communiquer cette information aux membres appropriés de votre collectivité afin que les personnes et les groupes méritants puissent être pris en considération pour ces prix.

Je vous remercie d'avance de votre participation à cette initiative très importante.

Meilleures salutations.

Le procureur général,

A handwritten signature in black ink, appearing to read 'Doug Downey', with a stylized, cursive script.

Doug Downey

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: **Crime Prevention Week 2025 – Provincial Theme and Approach**

DATE OF ISSUE:	October 24, 2025
CLASSIFICATION:	General Information
RETENTION:	November 8, 2025
INDEX NO.:	25-0066
PRIORITY:	Normal

This year, November 2 to 8, 2025 has been designated Crime Prevention Week in Ontario. As you know, Crime Prevention Week provides an opportunity to showcase the successful collaborative efforts between police services and community organizations as they work towards the common goal of preventing crime and creating safe, resilient communities across Ontario.

This year's provincial theme, **“Working Together to Protect Ontario”** encourages police services to raise awareness of the most pressing issues to public safety and the importance of a collaborative approach to crime prevention and community safety and well-being. The theme also encourages police services to inform members of the public about what they can do to stay engaged and support community safety initiatives.

The ministry will use social media during Crime Prevention Week to increase awareness about crime prevention and community safety and well-being. Police services may wish to repost and [follow](#) the ministry (**@ONsafety**) on X and Facebook throughout Crime Prevention Week.

If your police service is interested in submitting an initiative, please complete the attached template and email it to Oleisha.Burleigh@ontario.ca and Shamitha.Devakandan@ontario.ca by **October 31, 2025**, along with a photo that the ministry has permission to use on social media. The ministry will review the information and photos provided and may use submissions to create social posts that will be posted on the ministry's social media channels.

Note: New this year, the ministry will also be using submissions to raise awareness throughout Community Safety and Crime Prevention Month, which runs for the entire month of November. This extended recognition period will allow for ongoing initiatives, partnerships, and community-led efforts that support crime prevention and public safety across Ontario to be highlighted.

Police services across the province are also encouraged to use the hashtag **#CPWeek2025** to promote their own local initiatives, online events, and activities that align with the provincial theme and demonstrate collaborative approaches to crime prevention and overall community safety and well-being.

To support police services, the ministry has developed social media shareables for Crime Prevention Week. Please visit the Ontario Association of Chiefs of Police (OACP) website (www.oacp.ca) to access the images. My thanks to the OACP for its input to the planning process and posting crime prevention materials on its website.

If you have any questions about this year's provincial approach to Crime Prevention Week, please contact Oleisha Burleigh, Community Safety Analyst, at Oleisha.Burleigh@ontario.ca and Shamitha Devakandan, Community Safety Analyst, at Shamitha.Devakandan@ontario.ca.

Thank you all for your ongoing efforts in helping to build safer, stronger communities in Ontario.

This memorandum is intended to be shared with Chiefs of Police and the OPP Commissioner. The ministry does not have concerns if this memorandum and its attachment are shared with police service boards.

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachment

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Ministry Social Media Submission – Crime Prevention Week 2025

The Ministry of the Solicitor General would like to use Crime Prevention Week as an opportunity to feature programs that showcase various local initiatives that promote a collaborative approach to crime prevention and overall community safety and well-being (e.g., Mental Health Crisis Response Teams, Situation Tables). As such, the ministry will be featuring photos of police engaging with the community, and information about different programs and initiatives on the ministry's X and Facebook channels (@ONsafety) throughout Crime Prevention Week 2025 (November 2 to 8, 2025). The ministry will also share posts from the policing community using the #CPWeek2025 hashtag.

New this year, the ministry will also be using submissions to raise awareness throughout Community Safety and Crime Prevention Month, which runs for the entire month of November. This extended recognition period will allow for ongoing initiatives, partnerships, and community-led efforts that support crime prevention and public safety across Ontario to be highlighted.

If you would like to nominate a program to be featured by the ministry during Crime Prevention Week, please complete the template below and email it, along with a relevant photo that the ministry has permission to use on social media (from both the photo subject(s) and the police service), to Oleisha.Burleigh@ontario.ca and Shamitha.Devakandan@ontario.ca by **October 31, 2025**.

Ontario Crime Prevention Week – November 2 to 8, 2025

Police Service:

Community:

Name of Program (if relevant):

Contact Information (i.e., email and phone number):

Please provide a brief description of the program offered by your police service in collaboration with another local agency or service provider that you would like the ministry to highlight (100 words maximum). As noted above, part of your answer may be used for social media content.

MEMORANDUM TO: All Chiefs of Police and
Commissioner Thomas Carrique

FROM: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

SUBJECT: Ontario Police College Major Case Management Training
Courses Secondment Opportunity

DATE OF ISSUE:	October 24, 2025
CLASSIFICATION:	General Information
RETENTION:	November 28, 2025
INDEX NO.:	25-0067
PRIORITY:	Normal

Please be advised that the Ontario Police College (OPC) has an immediate secondment opportunity and is seeking an individual to assist with the delivery of Managing Investigation Using PowerCase and PowerCase for the Command Triangle courses.

Applicants for this assignment must meet the following qualifications:

- Successful completion of the Managing Investigation Using PowerCase course;
- Successful completion of the PowerCase for the Command Triangle course;
- Demonstrated proficiency in the use of the Minister approved software; and
- Demonstrated understanding of [O. Reg. 394/23: Major Case Management and Software Requirements](#) under the *Community Safety and Policing Act, 2019* (CSPA) in major case investigations.

The following criteria will also be considered an asset:

- Successful completion of the Ontario Major Case Management Course;
- Successful completion of the Facilitating and Assessing Police Learning Course;
- Demonstrated experience as an assigned officer in the Command Triangle in major case investigations; and
- Experience delivering training on the Major Case Management suite of courses.

The successful candidate will work closely with the Major Case Management Training Coordinator at the OPC to deliver the above-noted courses, conduct research, assist with curriculum design, respond to inquiries and liaise with police and community safety personnel. They must also be prepared and available to travel regularly throughout the province of Ontario.

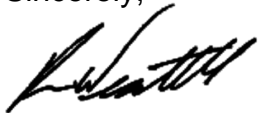
The assignment will begin on January 1, 2026; however, the successful candidate must have the support of their police service to attend the OPC as an observer/co-facilitator on currently scheduled Managing Investigation Using PowerCase and/or Ontario Major Case Management course if they are not a current certified Managing Investigation Using PowerCase Trainer.

If you meet these qualifications and are interested or know someone who is, please send an expression of interest via email and a current curriculum vitae on or before **Friday, November 28, 2025** to steve.kielt@ontario.ca.

Should you have any questions or require additional information about this opportunity, please contact Steve Kielt by email at Steve.Kielt@ontario.ca or by phone at (226) 268-5415.

This memorandum is intended to be shared with Chiefs of Police, the OPP Commissioner, and police service boards. Please ensure that this memorandum is shared with your respective police service board.

Sincerely,



Ken Weatherill
Assistant Deputy Minister
Public Safety Division

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Ministry of the Solicitor General

Public Safety Division

25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3Telephone: (416) 314-3377
Facsimile: (416) 314-4037**Ministère du Solliciteur général**

Division de la sécurité publique

25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037**MEMORANDUM TO:**All Chiefs of Police and
Commissioner Thomas Carrique**FROM:**Ken Weatherill
Assistant Deputy Minister
Public Safety Division**SUBJECT:****Death Investigations Involving Indigenous Communities
Procedure & Communications and Accommodations in
Death Investigations Policy**

DATE OF ISSUE:	October 31, 2025
CLASSIFICATION:	General Information
RETENTION:	Indefinite
INDEX NO.:	25-0068
PRIORITY:	Normal

At the request of the Chief Coroner for Ontario and the Deputy Chief Forensic Pathologist for Ontario, I am sharing a new procedure and revised policy that provide guidance on how communication, considerations, and collaborative decision making should occur during a death investigation in Ontario.

For further information, please review the attached documents from Dr. Dirk Huyer, Chief Coroner for Ontario, and Dr. Michael Pickup, Deputy Chief Forensic Pathologist for Ontario. If you have any questions, please contact the Office of the Chief Coroner at occ.inquiries@ontario.ca or 416-314-4000.

This memorandum is intended to be shared with Chiefs of Police and the OPP Commissioner. The ministry does not have concerns if the memorandum and its attachments are shared with police service boards.

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Weatherill".

Ken Weatherill
Assistant Deputy Minister
Public Safety Division

Attachments

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety

Forensic Services and
Coroners Complex
25 Morton Shulman Avenue
Toronto ON M3M 0B1

Complexe des sciences judiciaires
et du coroner
25, Avenue Morton Shulman
Toronto ON M3M 0B1

Telephone: (416) 314-4000
Facsimile: (416) 314-4030

Téléphone: (416) 314-4000
Télécopieur: (416) 314-4030

Log 21-3185

MEMORANDUM TO: Ken Weatherill
Assistant Deputy Minister
Public Safety Division

FROM: Dr. Dirk Huyer
Chief Coroner for Ontario
Dr. Michael Pollanen
Chief Forensic Pathologist for Ontario

DATE: October 31, 2025

RE: ***New Procedure* Death Investigations Involving
Indigenous Communities &
Revised Policy Communications and Accommodations
in Death Investigations**

We are writing to request an All-Chiefs Memorandum to share two documents that provide guidance on how communication, considerations and collaborative decision-making should occur during a death investigation in Ontario.

[Death Investigations Involving Indigenous Communities \(QID 5386\)](#) provides guidance on how coroners, pathologists, police partners, and others involved in Ontario's death investigation system, should ensure respectful communication, cultural considerations and collaborative decision-making when investigating a death in an Indigenous community or of an Indigenous individual. Some key highlights of the procedure include:

- **Culturally safe death investigations, recognizing the impact of colonialism and the importance of building trust** through respectful, transparent and ongoing communication;
- Initiation of **early discussion about ceremony and customs** to provide opportunity for requests by the next-of-kin (NOK) or NOK proxy to embed ceremony into the death investigation process.

[Communication and Accommodations During Death Investigations \(QID 4391\)](#) outlines the Office of the Chief Coroner (OCC) & Ontario Forensic Pathology Service

(OFPS) policy on communication and collaborative decision-making during the various stages of the death investigation process. Some key highlights of the policy include:

- Expectation to maintain a **professional standard in communicating** with families, loved ones and NOK during an investigation (e.g., initial contact, pre-, during and after a postmortem examination);
- **Recognition** that the necessity for a medicolegal autopsy and/or organ retention may impact a family's and/or a deceased person's cultural practices, beliefs and ceremonies. In addition, such practices and beliefs may have associated time frames for when ceremonies or services should occur; and
- Organizational **commitment to accommodating** cultural practices and beliefs and responding to any concerns or objections raised, wherever possible, while ensuring the needs and integrity of the death investigation system are met.

In 2023, the OCC/OFPS formed a joint working group in response to the 2018 Office of the Independent Police Review Director's report, [Broken Trust: Indigenous People and the Thunder Bay Police Service](#), which highlighted the need for medicolegal autopsy services compatible with cultural norms in Indigenous communities. The working group found that the existing accommodations policy did not adequately reflect the needs and perspectives of Indigenous Peoples. As a result, the working group prepared the new procedure and updated the *Communication and Accommodations During Death Investigations* policy as a step toward addressing this gap.

The OCC/OFPS is in the process of seeking feedback from First Nations, Métis and Inuit communities on these two documents as part of our commitment to strengthen this relationship through meaningful dialogue and action. **We anticipate that these documents will continue to evolve based on the feedback received as the procedure is put into practice.**

These documents are an important step to ensure that coroners, pathologists, police, and other partners involved in the death investigation system are sensitive and accountable for their actions as they relate to Indigenous communities.

The procedure and policy are attached for your information. If you have any questions, please contact the Office of the Chief Coroner at occ.inquiries@ontario.ca or 416-314-4000.

We would be happy to work with your office on the drafting of this All-Chiefs memo that would be consistent with this memo. Thank you for your continued commitment to truth and reconciliation in service of Ontario's death investigation system.

Sincerely,



Dirk Huyer
Chief Coroner for Ontario



Michael S. Pollanen
Chief Forensic Pathologist for Ontario

OCC	Death Investigations Involving Indigenous Communities	Document ID: 5386
	Effective: Wednesday September 17, 2025	Revision: 1

Death Investigations Involving Indigenous Communities

PROCEDURE

5386.1 PURPOSE

To provide guidance on how communication, considerations and collaborative decision-making required by and between coroners, pathologists, and staff when investigating a death in an Indigenous community or of an Indigenous individual should occur.

5386.2 SCOPE

This procedure applies to all members of the death investigation service who may be involved in investigations and communications with the families and communities of deceased individuals and involved in body management and the postmortem examination (PME) process.

5386.3 REFERENCES

Communication and Accommodations During Death Investigations (QID 4391)
Conducting a Reasonable Next of Kin/Claimant Search for an Unclaimed Body (QID 2658)
Coroners Act, R.S.O. 1990, c. C.37
Coroner's Investigation Statements and QuinC Workflow Submissions (QID 4598)
Death Investigations in Ontario: A Guide for Families and Loved Ones (EN) (QID 3915)
Funeral, Burial and Cremation Services Act, 2002, S.O. 2002, c. 33
Investigations Without Coroner Death Scene Attendance (QID 3976)
Management of Found Skeletal Remains (Apparently not Recent) (QID 4804)
Retention, Storage and Disposition of Organs and Tissue Samples (QID 4580)

5386.4 DEFINITIONS

Cultural safety: Ensuring Indigenous families and communities feel respected, heard and supported throughout the death investigation process. It involves recognizing and honouring cultural protocols, spiritual beliefs and traditional knowledge, while avoiding bias, judgement or harm. Cultural safety is defined by the experiences of the community and requires humility, active listening and collaboration with community leaders and knowledge keepers.

Next-of-kin (NOK) proxy: Individual(s) who are designated by the NOK to communicate with investigators and members of the death investigation system and may be entitled to information related to the investigation. A NOK proxy may be a religious, spiritual or community member(s). If the deceased person is of First Nations, Métis or Inuit descent, a NOK proxy may also include an individual(s) of the tradition, custom or religion of the community to which the deceased person belonged.

5386.5 ABBREVIATIONS

FILU(s)	Family Information Liaison Unit(s)
FP	Forensic Pathologist
FPU(s)	Forensic Pathology Unit(s)
NOK	Next-of-kin

PRINTED VERSIONS OF THIS DOCUMENT ARE CONSIDERED UNCONTROLLED

OCC	Death Investigations Involving Indigenous Communities	Document ID: 5386
	Effective: Wednesday September 17, 2025	Revision: 1

OCC	Office of the Chief Coroner
OFPS	Ontario Forensic Pathology Service
PME	Postmortem Examination
RSC(s)	Regional Supervising Coroner(s)

5386.6 INTRODUCTION

The Office of the Chief Coroner (OCC) and Ontario Forensic Pathology Service (OFPS) are committed to delivering high-quality, culturally safe death investigations for all Ontarians. Recognizing that Ontario is home to the largest Indigenous population in Canada, it is essential that our practices reflect respect for the diverse cultures, traditions and experiences of First Nations, Métis and Inuit communities.

The OCC/OFPS is cognizant that, as an organization, communication between the death investigation system and Indigenous communities has often been inadequate. It has been fraught with challenge, and sometimes mistrust, and requires vast improvement and continuous development. Ineffective communication with families and communities can lead to misunderstanding about the purpose of the death investigation, even more so in the cases of violent, unexpected deaths or those involving children. This is compounded by challenges when the death investigation system does not meaningfully respect and/or recognize the diversity of language, traditional knowledge and ceremonial practices related to death.

Improving communication and fostering respectful relationships are of key importance to building trust. This includes being transparent, timely and responsive in our interactions and recognizing the importance of cultural protocols, traditional knowledge and language in the grieving process. Heightened, deep-seeded “suspicion and distrust that Indigenous people feel toward police [that are] rooted in a history of colonial policies, legal systems and institutions...”¹ can impact how the death investigation system is perceived. While the death investigation system is rooted in colonial structures, we all have a role to play in advancing reconciliation and ensuring that our work is inclusive, respectful and responsive to the needs of Indigenous families and communities.

This document provides practical guidance to support culturally safe and effective communication and collaborative decision-making during death investigations involving Indigenous individuals or in an Indigenous community. This procedure is intended as a flexible reference to support your professional judgement and promote respectful, collaborative approaches.

5386.7 PROCEDURE

5386.7.1 Overview of Death Investigations

Clear and timely communication with NOK or NOK proxy throughout the death investigation is critical. This assists NOK or NOK proxy in gathering the necessary information regarding

¹ Broken Trust: Office of the Independent Police Review Director. Online. December 2018 [https://oiprd.on.ca/wp-content/uploads/OIPRD-BrokenTrust-Final-Accessible-E.pdf].

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the death of their loved one and provides an opportunity to ask questions, express concerns and make requests for ceremony, services or steps to take place after death.

Research has shown that “family members...rely on communication from death investigators to find answers about their relative’s cause of death. This can have a profound impact on families, including their ability to grieve and come to terms with loss.”²

Death investigators should be prepared to repeat information as needed due to the “fog of grief” experienced by NOK.³ Coroners (or other members of the death investigation team) should provide the NOK, NOK proxy, family member or loved one a copy of [Death Investigations in Ontario: A Guide for Families and Loved Ones \(EN\) \(QID 3915\)](#), whenever possible. The [guide](#) outlines:

- The death investigation process.
- How to obtain death investigation reports (i.e., Coroner’s Investigation Statement, PME Report, toxicological testing).
- Contact information for the regional offices.

The [guide](#) also serves as a tangible document that NOK, NOK proxy, family members and loved ones can refer to if they have any questions or concerns about the death investigation process after their initial communications with the coroner.

5386.7.2 Scene Attendance

Often, police are on scene before a coroner is dispatched and may be there for an extended period prior to the coroner’s arrival. Additional communication between the coroner and police is required to obtain information gathered by or offered to police from NOK or NOK proxy.

In investigations without death scene attendance, the questions asked, and the tasks performed, are similar to a typical on-scene coroner death investigation. These investigations also require **additional and ongoing communication** with all involved parties (e.g., investigative partners, family members, etc.) to ensure the investigative process is clearly conveyed and all information gathered at the scene is relayed to the coroner.

For additional details, refer to the [Investigations Without Coroner Death Scene Attendance \(QID 3976\)](#) procedure.

5386.7.3 Communicating with Families and Communities

Through the course of their investigation duties, a coroner should become acquainted with Indigenous communities within their region to establish relationships and create a “point person(s),” or key contact(s), in each community. This will help determine the appropriate

² Communication may guide family members’ decisions after sudden cardiac death: American Heart Association. Insurance Newsnet. Online. 18 April 2023.

³ Communication may guide family members’ decisions after sudden cardiac death: American Heart Association. Insurance Newsnet. Online. 18 April 2023.

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individual(s) for decision-making and information sharing, make a connection with the police service and/or translator (if necessary) and act as a liaison with the NOK or NOK proxy.

As outlined in the Communication and Accommodations During Death Investigations (QID 4391) policy, the coroner must initiate communication with NOKs early in every investigation and identify a family spokesperson, or NOK proxy, if desired, for initial and ongoing communications. Coroners should expect to speak to multiple individuals, extended families or communities throughout the death investigation, beyond simply speaking to a single NOK or NOK proxy that may be the designated spokesperson.

In relation to Indigenous death investigations, questions, concerns, and/or requests will often be discussed as a group. Compassion, kindness, and gentleness are valued traits, and visiting and taking time to make conversation may contribute to earning the respect of the family and community.⁴

Coroners should be mindful that NOK and family members may have had previous negative experiences with the death investigation system, which can influence how they respond. If a person appears hostile, distrustful or challenges the coroner's authority, it may reflect past trauma or system mistrust rather than personal animosity. In these situations, coroners should remain calm, patient and respectful, focusing on clear communication and empathy. Approaching each interaction with openness and cultural awareness can help de-escalate tension and build trust over time.

As with all investigations, the coroner may need to reiterate their obligations under the death investigation system while ensuring it is communicated in a non-authoritarian manner. Coroners may need to emphasize their legislative requirements under the Coroners Act and their obligations to ensure high quality death investigations for all Ontarians. **The coroner's role must strive for a balance between the obligations outlined in the Act and the duty to serve the community.**

5386.7.4 Postmortem Examination (PME) & Tissue Retention

Certain types of deaths or case circumstances may require a postmortem examination (PME) to help determine cause of death. Coroners should outline the steps of a routine PME to provide an opportunity for NOK to express any concerns/requests.

Coroners should recognize that the necessity for a PME may impose stress on a NOK or NOK proxy and impact grief and healing as well as cultural practices, beliefs and ceremonies. Such practices and beliefs may have associated time frames for when ceremonies or services should occur. As with other religious beliefs that may oppose dissection and retention of tissues (e.g., Orthodox Jews), coroners should be prepared for opposition to a PME, especially tissue/organ retention, as many believe the whole person must be buried together

⁴ Dianne M. Longboat, "Indigenous Perspectives on Death and Dying," in *Ian Anderson Program in End-of-Life Care Module 10* (University of Toronto, 2022), 18.

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in ceremony.⁵ Should there be a need for formal organ retention (i.e., whole organ(s) or a substantial portion of an organ(s)), the pathologist will communicate this to the coroner to discuss with the family (see Retention, Storage and Disposition of Organs and Tissue Samples (QID 4580)).

In instances of a death in a remote or rural community, the coroner should explain that the deceased person may need to be transported outside of the community for the PME. For deaths in remote Northern communities, the deceased person will need to be transported outside of the community for the PME. While this may impact the family/community's grieving process, it can serve as a mechanism for the NOK or NOK proxy to voice concerns, objections and/or accommodation requests. **The coroner should also inform the NOK or NOK proxy that photographs are taken and retained as part of routine practice for the official examination record, as this may carry significance.**

When such concerns, objections and/or requests are raised by the NOK or NOK proxy, the coroner must communicate with the pathologist and/or the RSC as soon as possible. The investigative team must work collaboratively to clearly and transparently document and communicate these concerns, while balancing the investigative needs/requirements and legislative requirements of the system.

Each investigation, where concerns, objections and/or requests are received, must be assessed on its individual facts and circumstances.

5386.7.5 Ceremony and Cultural Practices

Ceremony and cultural practices are an integral part of community and crucial from the time of death for many communities. Cultural practices and customs vary greatly among First Nations, Métis, and Inuit and among families, communities and groups; each may have their own ceremonies or ways of honouring their loved ones (e.g., smudging, cedar baths, fires, etc.).⁶ Some practices and customs may centre around religion while others may centre around more traditional beliefs or a hybrid of practice. Many believe that the spirit journeys to the next life or to a world beyond this one. As there are often strict timeframes prescribed for this journey, it is critical for coroners to initiate conversations early to implement ceremony and customs and to minimize the impact of the death investigation on the grief and healing of the family and community.

The OCC/OFPS understands the significance of timely ceremony and that ceremony may be held at different stages of body transportation and the death investigation. Coroners should initiate early discussion about ceremony and customs to find out if there are requests

⁵Shauna Pitawanakwat. "Anishinaabe Ceremony Around Death and Dying." Presentation at the Annual Education Conference for Coroners and Pathologists, November 6, 2024.

⁶ "When The Time Comes": A Guide for End-of-Life Planning for Indigenous People: The Saskatoon Survivors' Circle. Online. September 2020 [nctr.ca].

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by the NOK or NOK proxy to embed ceremony into the death investigation process.

Discussions should include:

- The kind of service or ceremony that needs to occur and the protocols involved, as protocols may vary greatly between families and communities
- How to support the family and community through their grief and healing and make the ceremony happen

Recognizing there are situations where a suitable location may not available for ceremony (e.g., to meet the prescribed time after death to hold ceremony), the OCC/OFPS will work to accommodate requests for cultural practices, customs and/or ceremony wherever possible.

5386.7.5.1 Provincial Forensic Pathology Unit

The Provincial Forensic Pathology Unit in Toronto has the physical space and ability to accommodate ceremony. Contact the FP on-call to discuss options.

5386.7.5.2 Hospital-Based Forensic Pathology Units (FPUs), Community Hospitals & Nursing Stations

Most hospitals have spiritual services/spiritual care providers and space available to perform culturally important ceremonies, prayer, meditation and quiet reflection. Coroners should assist in coordinating the request for ceremony with hospital administration/security. Coroners can connect with hospital spiritual services/spiritual care providers as a resource to discuss options for ceremony balanced with investigative circumstances and needs.

Nursing stations are usually located in a community and are often very small. Contact the nursing station directly to ask how ceremony can be accommodated.

5386.7.6 Consideration for Unidentified Skeletal Remains

Found human skeletal remains have a profound impact on Indigenous communities, and early notification is imperative to ensure timely involvement with discovery of their Ancestors. Indigenous representatives will provide input into consideration/involvement of cultural traditions, practices and ceremony. Collaborative and respectful discussion with communities will inform the approach followed when human skeletal remains, potentially of Indigenous ancestry, are discovered.

Notification of Indigenous communities when skeletal remains are found is outlined in section 4804.6.1.2.1 of the Management of Found Skeletal Remains (Apparently not Recent) (QID 4804) procedure.

5386.7.7 Communicating Investigative Findings

NOK and NOK proxies, with family authority provided and documented, may see reports and investigative statements; therefore, they should be written appropriately and with plain, culturally sensitive language. For example, terms and statements to avoid include:

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- “Decedent” or “Deceased Person,” instead refer to the individual by their name.
 - Referring to a loved one by name is not always customary, so asking how to refer to a loved one in reports and investigative statements should be part of initial conversations
- Graphic descriptions of injuries, as these may cause or exacerbate trauma.
- Generally referring to the individual as “Indigenous.” References should be made to the individual’s community of residence, if known. For example, “a member of [insert community].”

NOK or NOK proxy should be informed that they can direct how much (or how little) information is imparted onto them about the Coroner’s Investigation Statement and PME Report. Some NOK or NOK proxies may find discussion of the Coroner’s Investigation Statement or PME Report beneficial, as it allows the coroner and/or pathologist to plainly explain the findings and provide an opportunity to ask questions after they have processed the information. NOK or NOK proxy can seek their own opinions from other healthcare providers or legal representatives to interpret the findings (see Coroner’s Investigation Statements and QuinC Workflow Submissions (QID 4598)).

5386.7.8 Family Information Liaison Unit (FILU)

Family Information Liaison Units in Ontario offer specialized services to families of Indigenous People by supporting the family, assisting them in navigating the death investigation system and in accessing all available information from multiple government sources. Working in a culturally grounded and trauma-informed manner, FILUs assist in gathering information from government agencies and help to address outstanding questions about the loss of their loved one.⁷

RSCs may refer a family to FILU or families may contact the closest unit directly.

5386.8 RESOURCES & CONTACTS

If the death investigation involves a member of the Inuit community, resources are available to connect with the community. Contact the RSC for details.

The OCC has identified a select group of OCC/OFPS coroners and pathologists who are available as resources to answer questions and provide guidance further to this procedure. Contact the RSC on-call to connect with one of these individuals.

Contact the forensic pathologist on-call to discuss any concerns, objections and/or requests that pertain to the PME.

⁷ *Family Information Liaison Units*. Government of Canada. <https://www.justice.gc.ca/eng/fund-fina/cj-jp/fund-fond/mmiw-fada/info.html>. 29 May 2023.

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5386.9 ORIGINAL AUTHORIZATION

This document was prepared and reviewed by an OCC/OFPS working group:

Led by:	Gillian Currie Robert Giannetta	Executive Advisor/Registrar, OFPS Senior Policy & Program Advisor, OCC
Members:	Dr. Karissa French	Forensic Pathologist, Provincial Forensic Pathology Unit
	René Hepburn	Manager, Repatriation, OCC/OFPS
	Dr. Reuven Jhirad	Deputy Chief Coroner, OCC
	Dr. Alex Petiquan	Public Health and Preventative Medicine Resident Physician, University of Ottawa
	Liz Siydock	Family Liaison Coordinator, OCC/OFPS (Retired July 2024)
	Dr. Annelind Wakegijig	Family Physician at Baawaating Family Health Team and Investigating Coroner
	Dr. Kona Williams	Forensic Pathologist & Medical Director, Northern Ontario Regional Forensic Pathology Unit, Section Chair of Pathology at the Northern Ontario School of Medicine & First Nations Liaison for the OFPS
Reviewed by:	Gabrielle Lee-Inniss	Senior Policy & Program Advisor, OCC
	Dr. Kevin Miller	Regional Supervising Coroner, Thunder Bay Region
	Olwen Lavoie	Manager, CYDRA
	Julie Erbland	Manager, CYDRA
Authorized by:	Dirk Huyer	Chief Coroner
	Michael Pollanen	Chief Forensic Pathologist

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Communication and Accommodations During Death Investigations

POLICY

4391.1 PURPOSE

To outline the policy on the communication and collaborative decision-making during the various stages of the death investigation process.

4391.2 SCOPE

This policy applies to all members of the death investigation team in Ontario.

4391.3 REFERENCES

Coroners Act, R.S.O. 1990, c. C.37

Coroner's Investigation Statements and QuinC Workflow Submissions (QID 4598)

Death Investigations in Ontario: A Guide for Families and Loved Ones (EN) (QID 3918)

Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F.31

Guidelines for release of investigative materials/information (QID: 3266)

Retention, Storage and Disposition of Organs and Tissue Samples (QID 4580)

4391.4 DEFINITIONS

Next-of-kin (NOK) proxy: Individual(s) who are designated by the NOK to communicate with investigators and members of the death investigation system and may be entitled to information related to the investigation. A NOK proxy may be a religious, spiritual or community member(s). If the deceased person is of First Nations, Métis or Inuit descent, a NOK proxy may also include an individual(s) of the tradition, custom or religion of the community to which the deceased person belonged.

4391.5 ABBREVIATIONS

NOK = Next-of-kin

OCC = Office of the Chief Coroner

OFPS = Ontario Forensic Pathology Service

PME = Postmortem Examination

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RSC = Regional Supervising Coroner

WPM = Warrant for Postmortem Examination

4391.6 INTRODUCTION

Coroners and members of the death investigation system are expected to maintain a professional standard in communicating with families, loved ones and NOK during an investigation (e.g., initial contact, pre-, during, and after a postmortem examination, etc.).

All communication, verbal and written, should demonstrate the following characteristics:

- 1) **Courtesy:** There are no circumstances in which discourteous communication is acceptable and should be as timely as possible.
- 2) **Competence:** The coroner should, in a non-condescending manner, convey competence as a death investigator and medical professional.
- 3) **Conscientious:** The coroner is responsible for initiation of communication with families and timely response to their inquiries.
- 4) **Compassion:** Coroners and members of the death investigation system must always remember that they are dealing with people who are grieving and who deserve to be treated with kindness.
- 5) **Non-judgmental:** Coroners and members of the death investigation system must be sensitive to the broad spectrum of responses to grief. They must also be aware of their own biases when interacting with the families of deceased persons.
- 6) **Professionalism:** The coroner is ultimately responsible for the conduct of the death investigation and is obligated to remain professional.

4391.7 POLICY

4391.7.1 Communication with Families, Family Spokesperson, and NOK Proxy

- 4391.7.1.1 It is integral to the death investigation process that the coroner initiate communication with families early in every investigation.
- 4391.7.1.2 This initial communication should include the identification of a family spokesperson, or NOK proxy, and the scope of the NOK proxy (i.e., if the family has designated the NOK proxy a specific task(s)). In certain

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circumstances, there may be multiple individuals the coroner may need to communicate with through the course of the investigation. If there is any question about the designation of a NOK proxy or their scope, the coroner may contact the Regional Supervising Coroner (RSC).

- 4391.7.1.3 The coroner will record and enter relevant contact information for the family spokesperson or NOK proxy into QuinC, and coroners will provide the family spokesperson or NOK proxy with their contact information as well.
- 4391.7.1.4 The initial communication is the coroner's opportunity to explain their role, to outline the death investigation process, general timelines and purpose of the death investigation as well as to provide the pamphlet Death Investigations in Ontario: A Guide for Families and Loved Ones (EN) (QID 3918).
- 4391.7.1.5 Coroners and pathologists recognize that the necessity for a postmortem examination (PME) may impact a family's and/or a deceased person's cultural practices, beliefs and ceremonies. In addition, such practices and beliefs may have associated time frames for when ceremonies or services should occur. Communicating early and frequently with the family spokesperson or NOK proxy allows the opportunity to raise concerns, considerations and/or requests.
- 4391.7.1.6 Communication is expected, apart from extenuating circumstances, to occur prior to completion of a PME to discuss the process, location where the PME will be performed, timeline, and anticipated steps to be taken by the family spokesperson or NOK proxy after completion of the examination. This conversation will provide opportunity for the family spokesperson or NOK proxy to share any concerns with the PME and wishes related to possible organ and tissue donation and/or organ/tissue retention.
- 4391.7.1.7 The coroner should speak with the family spokesperson or NOK proxy after completion of the PME to share the preliminary findings and

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describe further testing that may be required. Specific discussion must occur when tissue/organ retention is planned. Should there be a need for formal organ retention (i.e., whole organ(s) or a substantial portion of an organ(s)), the pathologist will communicate this to the coroner to inform the family (see Retention, Storage and Disposition of Organs and Tissue Samples (QID 4580)). Specific timelines for completion of testing and reports should not be provided as there are many factors that may impact completion. The coroner should inform the family spokesperson or NOK proxy that they can proceed with funeral, burial, or cremation arrangements. The coroner should explore and provide, if required, guidance to family spokesperson or NOK proxy regarding accessing resources to support next steps in proceeding with funeral, burial, or cremation arrangements.

- 4391.7.1.8 The coroner should be available to the family spokesperson or NOK proxy as communication may occur during the ensuing time throughout the investigation. The coroner should communicate with the family spokesperson or NOK proxy to share the final investigative findings.
- 4391.7.1.9 Those affected by the death investigation may find a discussion of the Coroner's Investigation Statement and PME Report beneficial as it allows the coroner to plainly explain the findings and provide the opportunity for families, spokesperson(s), or NOK proxy to ask questions after they have processed the information.
- 4391.7.1.10 In an investigation involving a homicide or criminally suspicious death, coroners should not release details of the investigation or results of the PME without first discussing potential information sharing with the investigating police service. Control of information is critical to the integrity of the investigation. However, this does not mean ALL information is confidential. For example, logistical information of where their loved one has been moved to, or investigating individuals and contacts, are not considered confidential.

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4391.7.2 Accommodations During Death Investigations

- 4391.7.2.1 Coroners should be mindful not to assume cultural practices, beliefs and ceremonies apply to all individuals from a particular background or community. Communicating early and frequently creates space for the family spokesperson or NOK proxy to communicate with the coroner any concerns, considerations and/or requests based on the family's needs.
- 4391.7.2.2 While not an exhaustive list, the examples below illustrate general scenarios that may arise during a death investigation:
- Objections to conducting a PME in general or specifically to the manipulation, removal, and/or retention of organs, tissues and/or body fluids.
 - Prioritizing the PME to facilitate a prompt burial/cremation.
 - A request for ceremony, services, or presence of a community representative or burial society prior, during and/or subsequent to a PME.
- 4391.7.2.3 When such concerns, objections, and/or requests are raised by the family spokesperson or NOK proxy, the members of the death investigation system must work collaboratively to ensure that:
- The concerns, objections, and/or requests are documented and considered.
 - The points raised are balanced and honoured against the investigation needs/requirements and the legal obligations of members of the death investigation system.
 - Communication among all affected parties is continuous, open, and clear throughout the death investigation.
- 4391.7.2.4 Each investigation, where concerns, objections and/or requests are received must be assessed on its individual facts and circumstances. The OCC/OFPS are committed to accommodating cultural practices, beliefs, and responding to any concerns or objections raised, wherever possible, while ensuring the needs and integrity of the death investigation system are met.

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4391.7.3 Documentation

4391.7.3.1 All communications should be clearly documented to ensure information, such as the family spokesperson or NOK proxy concerns about the death investigation process/PME or requests for ceremony, cultural beliefs, or burial/cremation considerations, are recorded as part of the investigative record.

4391.7.3.2 Phone calls, emails and adding information into QuinC are all methods to ensure relevant information is communicated between all members of the death investigation system.

4391.7.3.3 The Warrant for Postmortem Examination (WPM) is an important method for documenting and communicating information to a pathologist prior to the PME. Information about concerns, objections or requests can be clearly documented in the WPM using the data fields in QuinC or by adding the information into the WPM narrative.

4391.7.3.4 Additional information that impacts the PME *after* the WPM has been generated and is time sensitive must be communicated to the pathologist by phone or email. The pathologist should document this information and acknowledge receipt.

4391.7.4 Release of Coroner's Investigation Statements and Related Reports

4391.7.4.1 Coroner's Investigation Statements, PME reports, toxicology reports and other relevant investigative materials reports are released through the office of the RSC. Coroners should direct all requests for reports to the relevant RSC office.

4391.7.4.2 Section 18 of the [Coroners Act](#) provides for release of reports to the spouse, parents, children, brothers, and sisters of the deceased and to their personal representative, upon request. Others may make a request through provisions of the [Freedom of Information and Protection of Privacy Act](#). For additional details on release of investigative materials, refer to the [Guidelines for release of investigative materials/information \(QID: 3266\)](#)

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4391.7.4.3 Coroners should be mindful that their Investigation Statements will be read by families and by co-investigators. They may be used in criminal or civil proceedings and could otherwise be made public.

4391.7.4.4 As such, it is imperative that Coroner's Investigation Statements be understandable and thoroughly document the comprehensiveness and competency of the death investigation. They must be complete, free of irrelevant content, free of spelling and grammatical errors, devoid of prejudicial comment, and must not make a finding or legal responsibility or express any conclusion of law.

4391.7.4.5 The Coroner's Investigation Statement serves as the final medico-legal record of the individual, therefore documentation is to adhere to the Coroner's Investigation Statements and QuinC Workflow Submissions (QID 4598) Procedure.

4391.7.5 Communication with Media

In general, coroners should refer media inquiries to the RSC, the Issues Manager or to the investigating police service.

4391.8 REVIEW and AUTHORIZATION

Prepared by:	Gillian Currie	Executive Advisor/Registrar
	Robert Giannetta	Senior Policy and Program Advisor
Reviewed by:	Gabrielle Lee-Inniss	Senior Policy and Program Advisor
Authorized By:	Dirk Huyer	Chief Coroner
	Michael Pollanen	Chief Forensic Pathologist

*Input into the development of this policy was provided by the OCC/OFPS Cultural Norms Working Group

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November 13, 2025

The Honourable Michael Kerzner
Solicitor General of Ontario
Ministry of the Solicitor General
25 Grosvenor Street
Toronto, ON M7A 1Y6
Via Email: michael.kerzner@pc.ola.org

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
Via Email: premier@ontario.ca

Re: Request for Equitable Provincial Support for Municipally Policed Communities

Council of the Town of LaSalle, at its Regular Meeting held Monday, November 10, 2025 passed the following resolution:

That the Town of LaSalle endorse the letter approved by the LaSalle Police Services Board regarding equitable provincial support for municipally policed communities; and
That the letter be sent to the Solicitor General of Ontario, the Premier of Ontario, and all municipally policed municipalities in Ontario; and
That a copy of this resolution accompany the letter.

Carried.

Please consider this letter as confirmation of the Town of LaSalle's support of the above matter.

Yours Truly,

Jennifer Astrologo
Director of Council Services/Clerk
Town of LaSalle
jastrologo@lasalle.ca

cc: All Municipally Policed Municipalities in Ontario



November 12, 2025

The Honourable Michael Kerzner
Solicitor General of Ontario
Ministry of the Solicitor General
25 Grosvenor Street
Toronto, ON M7A 1Y6

Subject: Request for Equitable Provincial Support for Municipally Policed Communities

Dear Solicitor General:

I am writing on behalf of the Town of LaSalle and other municipalities across Ontario that operate their own local police services to raise a serious concern regarding the growing inequity in provincial financial support between OPP-policed and municipally-policed communities.

Over the past two budget cycles, the Province has provided direct relief to OPP-policed municipalities to help offset sharp increases in policing costs. In response to those increases, the Province allocated approximately \$77 million in one-time funding to help affected municipalities manage the financial impact. While that relief was welcome for many, no comparable support was provided to municipalities operating their own police forces, even though we face the same financial pressures and in many cases, even greater ones.

At the time, municipally-policed communities were told that this funding was not being extended to them because they could apply for provincial policing grants. However, many of those same grants are also available to OPP-policed municipalities. The \$77 million subsidy was not a grant it required no application process, selection criteria, or eligibility review. Every OPP-policed municipality received the benefit automatically. That distinction is key, and it has created an inequity that continues today.

This year, the Province has again provided financial protection to OPP-policed municipalities through a new 11% cost cap for 2025–2026, along with a lowered threshold for call-volume discounts. In your correspondence to mayors, you stated that these measures were intended to provide greater clarity, predictability, and stability in the OPP cost-recovery model. While

those goals are commendable, the outcome has once again created a two-tier system: OPP-policed municipalities continue to receive automatic provincial cost relief, while municipally-policed communities are left to shoulder the full impact of inflation, collective bargaining, and new legislative mandates under the *Community Safety and Policing Act* (CSPA).

These measures have far-reaching consequences. OPP salary settlements influence policing costs across the province, setting a benchmark for compensation and collective bargaining negotiations. As municipalities enter upcoming contract discussions, the impact of those provincial agreements will again be felt locally but without any equivalent financial support, local taxpayers bear the full cost.

At the same time, the CSPA has introduced new and necessary obligations including enhanced training, compliance, and equipment standards that further strain municipal police budgets. These requirements are provincially mandated and cannot be deferred or avoided. Under Section **50(6)** of the CSPA, policing services cannot be withheld or interrupted due to a local budget dispute. If a police services board and council cannot agree on a budget, the matter can be referred to the Ontario Police Arbitration and Adjudication Commission (OPAAC) for resolution. Ultimately, municipalities remain legally responsible for ensuring those costs are funded.

If a municipality with its own police service were to similarly “cap” its policing costs at 11%, as the Province has done for OPP, it would immediately face a funding shortfall. Those contractual and statutory obligations do not disappear. There is no mechanism for a municipal police service to receive an automatic subsidy, nor has the Province offered a way to balance that financial gap.

In LaSalle, our residents are deeply proud and supportive of our local police service. They value the connection, accountability, and community engagement that come from having officers who live, work, and serve locally. As municipal leaders, we are equally proud of the professionalism and dedication of our police service, but the growing financial disparity threatens the sustainability of that local model.

Municipalities are not asking for preferential treatment we are asking for parity. If the Province recognizes the need to stabilize OPP-policed budgets, it is only fair and reasonable that the same level of consideration be extended to municipally-policed communities facing equivalent pressures.

On behalf of the Town of LaSalle, I respectfully request that the Ministry:

1. Acknowledge the inequity created by the 2024 and 2025 OPP funding interventions;
2. Provide equivalent financial relief to municipally-policed communities facing similar budget pressures; and
3. Work with municipalities and police boards to develop a fair, transparent, and sustainable provincial funding framework that applies equally to all police services in Ontario.

LaSalle remains committed to responsible budgeting, strong community policing, and open collaboration with our provincial partners. Ensuring fairness in provincial funding across all policing models will allow every Ontario community — large or small, OPP-policed or municipally-policed — to remain safe, resilient, and well-served.

Thank you for your attention to this important issue. I look forward to your response and to meaningful dialogue on how we can achieve fairness and sustainability across all policing models in Ontario.

Sincerely,

A handwritten signature in grey ink, appearing to read 'Crystal Meloche', with a large, stylized initial 'C'.

Mayor Crystal Meloche, Chair
LaSalle Police Services Board

:tcm

ITEM: 9.1

HONOUR IN SERVICE



Date: November 25, 2025

To: Windsor Police Service Board

From: Deputy Chief Karel DeGraaf

Re: **Fees and Charges By-Law**

Per the attached report, I am recommending the following resolution:

BE IT RESOLVED THAT the Windsor Police Service Board **APPROVES** the increase of Record Check, Records Suspension applications and Walk in Record Checks as proposed in Option A of the submitted report.

BE IT FURTHER RESOLVED THAT the Windsor Police Service Board **APPROVES** First, Second, and Third Reading of A By-Law to Amend By-Law Number 2019-01 being A By-Law to Establish and Require Payment of Fees and Charges, Passed the 9th Day of December 2019.

Karel DeGraaf
Deputy Chief of Police
Operational Support
Windsor Police Service

BY-LAW NUMBER 02-2025

A BY-LAW TO AMEND BY-LAW NUMBER 2019-01, BEING A BY-LAW TO
ESTABLISH AND REQUIRE PAYMENT OF FEES AND CHARGES

Passed the 9th day of December, 2019

WHEREAS By-law Number 2019-01 was passed by the Windsor Police Service Board on December 9, 2019;

AND WHEREAS it is deemed expedient to amend said By-law Number 2019-01;

THEREFORE the Windsor Police Service Board enacts as follows:

1. That By-law Number 2019-01 be amended by deleting Schedule “A” attached thereto and substituting Schedule “A” attached hereto.
2. That this by-law shall come into force and take effect on the 1st day of January, 2026.

JO-ANNE GIGNAC, CHAIR
Windsor Police Service Board

NORMA COLEMAN, ADMINISTRATIVE
DIRECTOR
Windsor Police Service Board

First Reading: December 4, 2025
Second Reading: December 4, 2025
Third Reading: December 4, 2025

2020 FEE SCHEDULE

* ALL FEES CHARGED INCLUDE HST UNLESS OTHERWISE NOTED *

ADMINISTRATION

Transcript (Police Act Matters)	\$3.20/page (HST Exempt)
Photocopy of Personnel related files.	Actual time + \$.05 per page
Contract Duty Administration Fee	16.3% of amount paid to Contract Duty Officer + HST.

INFORMATION SERVICES

Insurance Confirmation Requests	\$60.00	(\$53.09 + \$6.91)
Police Criminal Record Check	\$55.00	(HST Exempt)
Fingerprinting (non-criminal)	\$45.00	(HST Exempt)
Pardon Request	\$75.00	(\$66.37 + \$8.63)
Volunteer Criminal Record Check	\$25.00	(HST Exempt)
Expungement	\$75.00	(\$66.37 + \$8.63)
Additional embossed copy Criminal Record Check	\$10.00	(\$ 8.85 + \$1.15)
Expedited service	\$50.00	(\$44.24 + \$5.76)
Refunds	Not permitted	

Production of Court Orders

Search time	\$30.00 per hour
Preparation time	\$30.00 per hour
Photocopies	\$00.20 per page
Preparation of DVD	\$69.00 per DVD
Appearance fee	\$55.00

INVESTIGATION SERVICES**Photographs**

3X5 (1-4 per sheet) photographic print	\$ 9.00	(\$ 7.96 + \$ 1.04)
6X10 (1-2 per sheet) photographic print	\$ 9.00	(\$ 7.96 + \$ 1.04)
8X10 (1 per sheet) photographic print	\$ 9.00	(\$ 7.96 + \$ 1.04)
11X17 (1 per sheet) photographic print	\$17.00	(\$15.04 + \$ 1.96)
24X36 (1 per sheet) photo/diagram on bond paper	\$69.00	(\$61.06 + \$ 7.94)
24X36 (1 per sheet) photo/diagram on photo-quality paper	\$276.00	(\$244.25 + \$ 31.75)

Special requests for wet-process photographic prints or reprints from 35 mm film will be evaluated on a case-by-case basis.

CD/DVD

Photographs (1-200 per CD/DVD)	\$5.00 + \$2.00 per photo + HST
Video Recordings (1 per DVD)	\$69.00 (\$61.06 + \$ 7.94)
Photocopy for Crown	To be negotiated

Plan Drawings

Costs as per above if already in a case file library

Upon Request, \$1,000 + HST per average crime scene of 900 sq. ft. (if access available).

Accident Reconstruction

Investigation – on scene tech. time	\$89.00/hour (\$78.76 + \$10.24)
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FEE SCHEDULE

(Effective 2026)

*** ALL FEES CHARGED INCLUDE HST UNLESS OTHERWISE NOTED ***

ADMINISTRATION

Transcript (Police Act Matters)	\$3.20/page (HST does not apply)
Photocopy of Personnel related files	Actual time + \$.05 per page
Contract Duty Administration Fee	16.3% of amount paid to Contract Duty Officer + HST.

INFORMATION SERVICES

Insurance Confirmation Requests	\$60.00 (\$53.09 + \$6.91)
Police Criminal Record Check	\$66.24 (HST exempt)
Fingerprinting (non-criminal)	\$45.00 (HST exempt)
Record Suspension Local Record Request	\$86.24 (\$76.32 + \$9.93)
Volunteer Vulnerable Sector Criminal Record Check	\$36.24 (HST Exempt)
Volunteer Criminal Record Check	No cost
Volunteer Criminal Record & Judicial Matters Check	No cost
Expungement	\$75.00 (\$66.37 + \$8.63)
Additional embossed copy Criminal Record Check	\$10.00 (\$8.85 + \$1.15)
Expedited service	\$50.00 (\$44.24 + \$5.76)
Refunds	Not permitted

Production of Court Orders

Search time	\$30.00 per hour
Preparation time	\$30.00 per hour
Photocopies	\$00.20 per page
Preparation of DVD	\$69.00 per DVD
Appearance fee	\$55.00

INVESTIGATION SERVICES

Printed Photographs

3X5 (1-4 per sheet) photographic print	\$9.00 (\$7.96 + \$1.04)
6X10 (1-2 per sheet) photographic print	\$9.00 (\$7.96 + \$1.04)
8X10 (1 per sheet) photographic print	\$9.00 (\$7.96 + \$1.04)
11X17 (1 per sheet) photographic print	\$17.00 (\$15.04 + \$1.96)
24X36 (1 per sheet) photo/diagram on bond paper	\$69.00 (\$61.06 + \$7.94)
24X36 (1 per sheet) photo/diagram on photo-quality paper	\$276.00 (\$244.25 + \$31.75)

Special requests for wet-process photographic prints or reprints from 35 mm film will be evaluated on a case-by-case basis.

CD/DVD/DIGITAL PHOTOS

Photographs (1-200 per CD/DVD)	\$5.00 (DVD) \$2.00 per photo + HST
Video Recordings (1 per DVD)	\$69.00 (\$61.06 + \$ 7.94)
Photocopy for Crown	To be negotiated

Plan Drawings

Costs as per above if already in a case file library
Upon Request, \$1,000 + HST per average crime scene of 900 sq. ft. (if access available).

Accident Reconstruction

Investigation – on scene tech. time	\$89.00/hour (\$78.76 + \$10.24)
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MEMORANDUM

Date: 2025 11 07
To: Deputy Chief De Graaf, Operational Support
From: Dawn Hill, Director Information Services
Re: Cost Recovery Fees – Information Services

SUMMARY

The Municipal Act, 2001, sec 391 grants municipalities and boards the authority to charge fees for services for the purpose of recovering costs associated with responding to these requests. **Windsor Police Service Board By-law number 2019-01** outlines the current fees charged by the Windsor Police Service. Despite rising costs, the fees associated with service requests from Information Services have not changed since 2014. This memo and attached documents are provided for your consideration as it relates to potential fee increases.

BACKGROUND

Despite there being no changes to our fees since 2014, there are two circumstances that have contributed to a loss in compensation for the services provided.

1. Since 2016, the Windsor Police Service has been using the Police Solutions/Forrest Green platform to receive and process online record checks. For use of this platform, Forrest Green collects a \$9.95 (+ HST) service fee. At the time of implementation, administration and the Board agreed that this service fee would be payable by the applicant, in addition to the Windsor Police fee. In March of 2020, due to the Covid 19 pandemic, and by direction of Chief Mizuno, the Information Services counter was closed to the public, and all citizens were directed to apply online (demand for record checks also plummeted during the pandemic). At that time, the Board approved absorbing the service fee for online checks in response to this closure. Therefore, as of March 2020, the payment we receive for a record check has been reduced to \$43.76 from \$55.00, and \$13.76 from \$25.00 for a volunteer vulnerable sector check.
 - To illustrate the impact of this, in 2024 the Windsor Police Service processed 14,594 paid online record checks. This represents a loss of \$164,036.56 in fees.
2. In April 2022, Bill 13, an amendment to the Police Record Check Reform Act was enacted. This required police services to provide volunteer record checks free of charge (with the exception of volunteer Vulnerable Sector Checks).
 - In 2024, 258 of these free volunteer record checks were processed, representing an additional loss of \$6450.00

This amounts to a total of \$170,936.16 in unrealized fees.

In addition to record checks, we receive fees for the following requests processed by Information Services:

- Insurance Confirmation requests/reports (\$60.00)
- Local Record Checks for Record Suspensions (\$75.00)
- Destruction of photo and identification records/expungement (\$75.00)
- Expedited service fee (\$50.00)
- Motor Vehicle Collision reports (\$60.00)
- Gathering records for Court Orders (\$30.00 per hour plus photocopy or DVD fee)

In 2024, an additional \$78,308 was collected related to these fees.

Cost recovery fees charged by other major Ontario police services were reviewed (**Appendix A**) and are summarized as below.

	Average fee (Big 12)	Windsor	Lowest	Highest
Vulnerable Sector Check (employment)	\$52.29	\$55.00 (receive \$ 43.76)	\$30.00 (Halton)	\$73.00 (York)
Vulnerable Sector Check (volunteer)	\$29.73	\$25.00 (receive \$13.76)	\$15.00 (London)	\$72.00 (Toronto)

Although a volunteer record check requires the same amount of processing as an employment related check, most police services charged less fees for volunteer checks in consideration of the nature of the contribution applicants provide to the community.

While Windsor Police's fees are currently in line with the average, it is important to note that not every police agency is paying the same service fee. For example, York Regional Police have their own in-house platform and pay zero fees. Their current price for a VS check is \$73.00. Greater Sudbury Regional Police (\$43), Niagara Regional Police (\$55) and Ottawa Police (\$72) and Waterloo Regional Police (\$40) are partnered with a different online vendor and have advised that their "fees" are less than \$3.50 per record check.

I've provided a comprehensive breakdown of the cost considerations for each service offered by Information Services. This includes estimated processing times for each team member involved, as well as associated expenses such as postage, debit and credit card transaction fees, and bank deposit pickup costs. Additionally, I've outlined the physical resources required to deliver these services effectively (**Appendix B**).

COST RECOVERY

The following represents some alternative cost recovery fees for 2026 and the estimated impacts.

Option A: Recovering Service Fees

Raising the price of record checks to recuperate the service fee, would increase the price of an employment related record check from \$55.00 to \$66.24 and the price of a volunteer VS record check from \$25.00 to \$36.24. Raising the prices would allow us to recover these services fees and also provide us with an additional \$11.24 for any in-person record checks. Based on 2024 volumes, this would amount to an additional \$224,114.36. The additional "walk-in" fee can be justified, given the added costs associated with having someone assist applicants at the front counter. In addition, it is counter-intuitive to make in-person applications less expensive than online applications, when the desire is to drive more applications online.

HONOUR IN SERVICE

OPTION A (pass service fee back to the applicant)					
	WPS Fee	Service Fee	Price Increase	2024 Volume	Potential Additional Costs Recovered
Record Checks processed online	\$55 or \$25	\$11.24	\$66.24 or \$36.24	14594	\$164,036.56
Record Suspension applications processed online	\$75.00	\$11.24	\$86.24	40	\$449.60
Walk in Record Checks *	\$55 or \$25	\$0.00	\$66.24 or \$36.24	5305	\$59,628.20
Total					\$224,114.36

Option B: Passing along service fee to applicant

The other option is to keep the record check prices the same, however return to have the applicants pay the service fee in addition. As previously stated, the downside of this option is that we may be incentivizing persons to attend in person to avoid the additional fee – at a time when the preference is to drive more services online.

OPTION B (raise prices to embed service fee)					
	WPS Fee	Service Fee	Price Increase	2024 Volume	Potential Additional Costs Recovered
Record Checks processed online	\$55 or \$25	\$11.24	\$0.00	14594	\$164,036.56
Record Suspension applications processed online	\$75.00	\$11.24	\$0.00	40	\$449.60
Walk in Record Checks *	\$55 or \$25	\$0.00	\$0.00	5305	\$0.00
Total					\$164,486.16

Additional Price Increase Options

Currently the Windsor Police Service is charging less than the average price among the Big 12 for Insurance Requests as well as Motor Vehicle Collision reports. When the Collision Reporting Centre was run by CRCNA, the Windsor Police Service referred all requests for copies of MVC reports to them. As per their contract, they sold these reports at a price point much higher than the \$60.00 we are currently charging. The Windsor Police Service had to unexpectedly resume selling MVC reports when we transitioned to ASSI in 2022 as ASSI will not sell MVC reports to individuals, lawyers or insurance companies that have not subscribed to their service. At the time, we had to adapt quickly and thus there was no time to properly assess a reasonable fee.

Additional Considerations						
	Current Fee	2024 Volume	Costs Recovered	Avg Provincial Cost	Suggested Price Increase	Potential Increased Revenue
MVA Reports	\$60.00	398	\$23,880.00	\$101.17	\$100.00	\$15,920.00
Insurance Request	\$60.00	581	\$34,860.00	\$62.53	\$70.00	\$5,810.00
Total			\$58,740.00			\$21,730.00

HONOUR IN SERVICE

Option C: Increase all fees by \$5.00

The other option is to unilaterally increase all fees by \$5.00. This would result in an additional \$108,975.00 based on 2024 volumes.

OPTION C (Raise all prices \$5.00)						
	WPS Fee	Service Fee	Price Increase	New Price	2024 Volume	Potential Additional Costs Recovered
Online Employment/Post Secondary Record Check	\$55.00	\$11.24	\$5.00	\$60.00	14594	\$72,970.00
Online Volunteer VS Record Check	\$25.00	\$11.24	\$5.00	\$30.00		
Walk in Employment/Post Secondary Record Check	\$55.00	\$0.00	\$5.00	\$60.00	5305	\$26,525.00
Walk in Volunteer VS Record Check	\$25.00	\$0.00	\$5.00	\$30.00		
Record Suspension Record Checks	\$75.00	\$11.24	\$5.00	\$80.00	103	\$515.00
File Destruction (Expungement Requests)	\$75.00	\$0.00	\$5.00	\$80.00	62	\$310.00
Fingerprints	\$45.00	\$0.00	\$5.00	\$50.00	70	\$350.00
Insurance Requests	\$60.00	\$0.00	\$5.00	\$65.00	581	\$2,905.00
MVC Report	\$60.00	\$0.00	\$5.00	\$65.00	398	\$1,990.00
Expedited Service	\$50.00	\$0.00	\$5.00	\$55.00	682	\$3,410.00
						\$108,975.00

FUTURE CONSIDERATIONS

While we have not had many requests for ICC footage yet, this is another avenue where we can look to recover some of our costs. As the Windsor Police Service has just recently implemented service wide In-Car Cameras, any request for footage is being made via FOI requests for minimal fees. Many services however are charging for footage, due to the amount of time and effort it takes to retrieve this video, review and redact. The average cost being charged is \$83.19.

Sincerely,

Dawn Hill

Director, Information Services

Att: Appendix A - Fee Survey Big 12 Police Services in Ontario

Appendix B - Estimated Costs Information Services

HONOUR IN SERVICE

	CRC & CRJMC			Vulnerable Sector Criminal Record Check			Broad Record Check	In person option?	Record Check Vendor	Service Fee	Notes
	Employment	Volunteer	Student	Employment	Volunteer	Student					
Durham Regional	\$57.75	No charge	\$21.00	\$57.75	\$21.00	\$21.00	\$57.75	Online only			
Greater Sudbury	\$43.00	No charge	\$28.00	\$43.00	\$28.00	\$28.00	\$71.00	Online - if unable to complete online have to call support unit	Rogue-Agile	Absorb	Pay less than \$3.00 per application
Halton	\$30.00	No charge	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	Online or via computer kiosk in person	Forrest Green	Absorb	94% online, charge \$30, they get \$20.05
Hamilton	\$50.00	No charge	\$25.00	\$50.00	\$25.00	\$25.00	\$50.00	Online & in person	Forrest Green	Absorb	Strict about Moneris disputes, no refunds
London Police	\$45.00	\$9.95 service fee	\$45.00	\$45.00	\$15.00	\$45.00	\$45.00	Online, in person only by appointment	Forrest Green	Absorb	Fee increase before the Board to take effect in January, employment \$69.00, volunteer \$26.00, second increase in summer 2026 to employment \$92, volunteer \$36
Niagara Regional Police Service	\$55.00	No charge	\$20.00	\$55.00	\$25.00	\$20.00	not determined yet	Online & in person	Rogue-Agile	Absorb	\$3.50 fee (includes equifax fees)
Ottawa	\$72.00	No charge	\$72.00	\$72.00	\$72.00	\$72.00	\$72.00	Online or in person by appointment only	Rogue-Agile	Customer Pays (1.14), Ottawa pays Equifax fees, budgeted for \$97,000 a year	
Peel	\$35.00	No charge	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	Online & in person (mail now because office closed due to construction)			
Toronto Police	\$26.72	No charge	\$26.72	\$71.72	\$26.72	\$71.72	\$71.72	Online & in person			
Waterloo	\$40.00	No charge	\$40.00	\$40.00	\$20.00	\$40.00	\$40.00	Online only	Rogue-Agile	Absorb	
Windsor	\$55.00	No charge	\$55.00	\$55.00	\$25.00	\$55.00	\$55.00	Online & in person			
York	\$73.00	No charge	\$34.00	\$73.00	\$34.00	\$34.00	not determined yet	Online & in person	In house system	No fees	
Average Fee	\$48.54		\$35.98	\$52.29	\$29.73	\$39.73	\$52.75				

	File Destruction	Online?	LPRC (Record Suspension)	Online?	Fingerprinting Fee	Insurance Request	Online?	MVA Reports	Online?	ICC/BWC Footage
Durham Regional	\$68.25	yes	\$100.00	yes	RCMP Fee only	\$66.15	yes	\$38.58	yes	FOI
Greater Sudbury	\$39.82	no	\$43.00	yes	RCMP Fee only	\$65.49	In person, appt only	\$55.75	In person, appt only	\$66.37
Halton	\$30.00	no	\$30.00	yes	\$25.00	\$50.00	email application, attend in person to pick up and pay	\$50.00	email application, attend in person to pick up and pay	FOI
Hamilton	\$35.00	no	\$50.00	no	\$25.00	\$50.00	no	\$50.00	no	FOI
London Police	No charge	no (mail)	\$100.00	no (mail)	\$25.00	n/a	no (mail)	n/a	no (mail)	\$50.00 per video
Niagara Regional Police Service	\$75.00	no	\$75.00	no	\$25.00	n/a	no	n/a	no	n/a
Ottawa	No charge	web form	\$72.32	no (mail)	\$54.00	\$72.32	no (web form)	n/a	no (web form)	4 hrs min x \$50.00, \$200 deposit
Peel	No charge	no (mail)	\$92.00	no (mail)	\$52.00	\$37.00	no (mail)	\$40.00	no (mail)	FOI
Toronto Police	No charge	email	\$45.00	no	RCMP Fee only	\$67.80	no		no	FOI
Waterloo	\$71.00	yes	\$40.00	yes	RCMP Fee only	\$56.50	no (web form & mail)	\$125.00	no (web form & mail)	FOI
Windsor	\$75.00	no	\$75.00	yes	\$45.00	\$60.00	no	\$60.00	no	FOI
York	No charge	yes	\$120.00	no	\$94.00	\$100.00	no	\$390.00	no	\$100.00
Average	\$56.30		\$70.19		\$43.13	\$62.53		\$101.17		\$83.19

Appendix B – Estimated Costs Information Services

Service	Current Fee	Total Cost (Labour)	Third Party Service Fee
Police Record Checks	\$0.00, \$25.00 or \$55.00 depending on type	\$46.80 - \$97.26	\$11.24
Insurance Reports/Confirmation Letters	\$60.00	\$44.47 to \$93.31 per request	n/a
MVC Collision Reports	\$60.00	\$32.67	n/a
Record Suspension Application (LPRC)	\$75.00	\$78.65	\$11.24
Request for Destruction of Fingerprints & Identification Records (Expungement)	\$75.00 if eligible	\$57.49	n/a
Fingerprints	\$45.00	\$23.23	n/a
Other Annual Costs	Notes		Cost
Postage Record Checks	All police record checks that are positive for a criminal record are mailed to the applicant and do not qualify for electronic upload (as they require an embossed seal. Approx 10% of all record checks are positive		10% of 20,003 = 2000 x \$1.44 = \$2880
Postage Other Requests	Insurance Requests, MVA requests, Record Suspension & expungement correspondence		1046 x \$1.44 = \$1506.24
Debit/Credit Card Transactions Fees (in person)	Chase fees for credit/debit transactions at main counter (budget item)		\$6,300.00
Bank Deposit Pick Up	Weekly bank deposit pick up by Val Guard		\$3,475.00
Forrest Green Moneris Fees	Fees associated to Visa, Mastercard and American Express Transactions on Police Solutions/Forrest Green online platform		\$19,564.64
Forrest Green Service Fee (Record Checks)	Service fee paid to Forrest Green for each online transaction, in 2024 19956 record checks were processed online		\$219,910.60
Forrest Green Service Fee (Record Suspensions)	Service fee paid to Forrest Green for each online transaction, in 2024 41 LPRCs were processed online		\$460.84
Other Resources Required			
Physical office supplies, paper, envelopes etc, embosser, licence scanner, adobe redacting software, photocopier/printer, RTID fingerprint scanning equipment, computers			

ITEM: 9.2

2026 PROPOSED WPSB MEETING DATES

Thursday, January 22nd

Thursday, March 26th

Thursday, May 21st

Thursday, July 23rd

Thursday, September 24th

Thursday, December 10th