



# Public Minutes

DATE OF MEETING:	Thursday, December 4, 2025
LOCATION:	4 <sup>th</sup> Floor Boardroom, WPS Headquarters
LIVESTREAMED AT:	<a href="https://windsorpolice.ca/about/wps-board/meeting-minutes">https://windsorpolice.ca/about/wps-board/meeting-minutes</a>
MEMBERS PRESENT:	Councillor Jo-Anne Gignac (Chair) Sophia Chisholm (Vice Chair) Councillor Jim Morrison David Hammond
TEAMS:	Mayor Michael Prue
STAFF PRESENT:	Chief Jason Crowley Deputy Chief Karel DeGraaf Inspector Scott Jefferey Superintendent Paolo DiCarlo Gary Francoeur, Director of WPS Corporate Communications Constable Bianca Jackson, WPS Corporate Communications
OTHERS PRESENT:	Hank Zehr, Advisor, Inspectorate of Policing
REGRETS:	Mayor Drew Dilkens Rakesh Naidu Robert de Verteuil
RECORDER:	Administrative Director

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## 1. Agenda

### 1.1 Agenda

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## 2. Call to Order

Meeting is called to order at 1:45 p.m.

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## 3. Declaration of Conflict & Pecuniary Interest by Members

NONE

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## 4. Approval of Agenda

Motion to approve the Public Agenda with the additions of 9.4 Deputy Chief of Police Recruitment Committee and 9.5 WPSB Meetings for the meeting of Thursday, December 4, 2025, Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Public agenda for the Windsor Police Service Board meeting of December 4, 2025, be approved as amended to add Deputy Chief of Police Recruitment Committee and WPSB Meetings.**

The motion carried

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## 5. Approval of the Minutes

### 5.1 Public Minutes of October 30, 2025

Motion to approve the Minutes of October 30, 2025, Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Public Board Minutes of the Windsor Police Service Board of September 25, 2025, be approved as circulated.**

The motion carried

### 5.2 Public In-Camera Minutes of October 30, 2025

Motion to approve the Public In-Camera Minutes of October 30, 2025, Moved by D. Hammond Seconded by J. Morrison

**BE IT RESOLVED THAT the Public In-Camera Minutes of October 30, 2025, meeting of the Windsor Police Service Board be approved as circulated.**

The motion carried

5.3 Public In-Camera Minutes of November 14, 2025,

Motion to approve the Public In-Camera Minutes of the Windsor Police Service Board meeting of November 14, 2025, Moved by D. Hammond Seconded by J. Morrison

**BE IT RESOLVED THAT the Public In-Camera Minutes of November 14, 2025, Emergency Meeting of the Windsor Police Service Board be approved.**

**The motion carried**

5.4 Public Minutes of the Special Meeting of November 21, 2025

Motion to approve the Public Minutes of the Windsor Police Service Board Special Meeting Moved by D. Hammond Seconded by J. Morrison

**BE IT RESOLVED THAT the Minutes of the Special Meeting of the Windsor Police Service Board be approved.**

**The motion carried**

5.5 Public In-Camera Minutes of November 21, 2025

Motion to approve the Public In-Camera Minutes of the Windsor Police Service Board Special Meeting Moved by D. Hammond Seconded by J. Morrison

**BE IT RESOLVED THAT the Public In-Camera Minutes of November 21, 2025 Special Meeting of the Windsor Police Service Board be approved.**

**The motion carried**

5.6 Public In-Camera Minutes of Chief of Police Recruitment Committee

Motion to receive the Public In-Camera Minutes of the Windsor Police Service Board Chief of Police Recruitment Committee held October 22, 2025 Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board receives the Public In-Camera Minutes of the Chief of Police Recruitment Committee of October 22, 2025.**

**The motion carried**

## 5.7 Public In-Camera Minutes of the Cybersecurity Committee

Motion to receive the Public In-Camera Minutes of the Windsor Police Service Board Cybersecurity Committee Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board receives the Public In-Camera Minutes of the Cybersecurity Committee of November 12, 2025.**

**The motion carried**

## 5.8 Public In-Camera Minutes of Chief of Police Recruitment Committee

Motion to receive the Public In-Camera Minutes of the Chief of Police Recruitment Committee of November 13, 2025 Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board receives the Public In-Camera Minutes of the Chief of Police Recruitment Committee of November 13, 2025.**

**The motion carried**

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## 6. Business Arriving from the Minutes

**NONE**

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## 7. Monthly Reports

### 7.1 Crime Stoppers

Motion to receive the Crime Stoppers Report Moved by D. Hammond Seconded by J. Morrison

**BE IT RESOLVED THAT the Board receives for information the Crime Stoppers Report as circulated.**

**The motion carried**

### 7.2 Section 81 Report

Motion to receive the Section 81 Report Moved by D. Hammond Seconded by J. Morrison

**BE IT RESOLVED THAT the Board receives for information the Section 81 Report as circulated.**

**The motion carried**

### 7.3 Crime Statistics

For further details, refer to the WPSB Facebook livestream record:

<https://windsorpolice.ca/about/wps-board/meeting-minutes> starting at Minute: 2:49

Motion to receive the Crime Statistics Report Moved by D. Hammond Seconded by S. Chisholm

**BE IT RESOLVED THAT the Board receives for information the Crime Statistics Report as circulated.**

**The motion carried**

7.4 Human Resources Report

Motion to receive the Human Resources Report Moved by S. Chisholm Seconded by J. Morrison

**BE IT RESOLVED THAT the Board receives for information the Human Resources Report Report as circulated.**

**The motion carried**

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**8. Communications**

8.1 All Chiefs Memos

Motion to receive All Chiefs Memos Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board receives for information the All Chiefs Memos as circulated.**

**The motion carried**

8.2 Correspondence – LaSalle Police Service Board letter to Solicitor General and Premier Ford re: Funding to Municipal Policing

Motion to receive correspondence – LaSalle Police Service Board Moved by S. Chisholm Seconded by J. Morrison

**BE IT RESOLVED THAT the Windsor Police Service Board receives for information the correspondence from the LaSalle Police Service Board to the Solicitor General and Premier Ford regarding Funding to Municipal Policing.**

**The motion carried**

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## 9. New Business

### 9.1 Fees and Charges By-Law Amendment

Motion to approve Amendment to the Fees and Charges By-Law Moved by S. Chisholm Seconded by J. Morrison

**BE IT RESOLVED THAT the Windsor Police Service Board approves the increased fees for Record Check, Records Suspension applications and Walk-In Record Checks as proposed in Option A of the administrative report**

**AND BE IT FURETHER RESOLVED THAT the Windsor Police Service Board approves First, Second, and Third reading of A By-Law to Amend By-Law Number 2019-01 being A By-Law to establish and Require Payment of Fees and Charges, Passed the 9<sup>th</sup> Day of December 2019.**

**The motion carried**

### 9.2 WPSB 2026 Meeting Dates

Motion to approve 2026 Windsor Police Service Board meeting dates Moved by D. Hammond Seconded by S. Chisholm

**BE IT RESOLVED THAT the Windsor Police Service Board approves the Windsor Police Service Board 2026 meeting dates:**

- **January 22, 2026**
- **March 26, 2026**
- **May 21, 2026**
- **July 21, 2026**
- **September 24, 2026**
- **December 10, 2026**

**The motion carried**

### 9.3 Closed Session Information

The Windsor Police Service Board met in closed session on December 4, 2025, pursuant to Section 44 of the Community Safety and Policing Act, for consideration of confidential subject matter related to (a) security of the property of the board; (b) personal matters about an identifiable individual, including members of the police service or any other employees of the board; (d) labour relations or employee negotiations; (e) litigation or potential litigation affecting the board, including matters before administrative tribunals.

9.4 Addition to the Agenda – Deputy Chief of Police Recruitment Committee

Motion to appoint members to the Deputy Chief of Police Recruitment Committee Moved by D. Hammond Seconded by J. Morrison

**BE IT RESOLVED THAT the Windsor Police Service Board appoints Jo-Anne Gignac, Sophia Chisholm and Drew Dilkens to the Deputy Chief of Police Recruitment Committee**

**AND BE IT FURTHER RESOLVED THAT the Windsor Police Service Board Deputy Chief of Police Recruitment Committee will prepare a recommendation for the consideration of the Windsor Police Service Board at the appropriate time**

**The motion carried**

9.5 Windsor Police Service Board Meetings

Motion to relocate Windsor Police Service Board meetings to Council Chamber, Windsor City Hall Moved by J. Morrison Seconded by S. Chisholm

**BE IT RESOLVED THAT the Windsor Police Service Board approves that the meetings of the Windsor Police Service Board be held in Council Chambers at Windsor City Hall**

**AND BE IT FURTHER RESOLVED THAT the meetings be held at Windsor City Hall on a trial basis from January 2026 to June 2026**

**AND BE IT FURTHER RESOLVED THAT the Windsor Police Service Board will revisit the location of the meetings at the July 2026 meeting of the Board.**

**The motion carried**

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**10. Adjournment**

Motion to adjourn the Public meeting of the Windsor Police Service Board Moved by D. Hammond Seconded by S. Chisholm

**BE IT RESOLVED THAT the Windsor Police Service Board adjourns the Public meeting of December 4, 2025, at 2:10 p.m.**

**The motion carried**

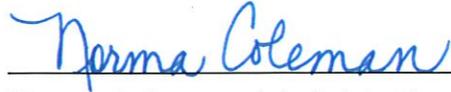
**Date of next meeting: January 22, 2026**



Jo-Anne Gignac, Chair

Jan 22, 2026

Date



Norma Coleman, Administrative Director

Jan. 22, 2026

Date