



Public Minutes

DATE OF MEETING:	Thursday, September 25, 2025
LOCATION:	4 th Floor Boardroom, WPS Headquarters
LIVESTREAMED AT:	https://windsorpolice.ca/about/wps-board/meeting-minutes
MEMBERS PRESENT:	Councillor Jo-Anne Gignac (Chair) Robert de Verteuil David Hammond Rakesh Naidu
REGRETS:	Mayor Drew Dilkens Councillor Jim Morrison Sophia Chisholm (Vice Chair) Mayor Michael Prue
STAFF PRESENT:	Chief Jason Bellaire Deputy Chief Jason Crowley Deputy Chief Karel DeGraaf Inspector Scott Jefferey Gary Francoeur, Director of WPS Corporate Communications Constable Bianca Jackson, WPS Corporate Communications
OTHERS PRESENT:	Hank Zehr, Advisor, Inspectorate of Policing
RECORDER:	Administrative Director

1. Agenda

1.1 Agenda

2. Call to Order

Meeting is called to order at 1:50 p.m.

3. Declaration of Conflict & Pecuniary Interest by Members

NONE

4. Approval of Agenda

Motion to approve the Public Agenda for the meeting of Thursday, September 25, 2025, Moved by R. de Verteuil Seconded by D. Hammond

BE IT RESOLVED THAT the Public agenda for the Windsor Police Service Board meeting of September 25, 2025, be approved as circulated.

The motion carried

5. Approval of the Minutes

5.1 Public Minutes of July 24, 2025

Motion to approve the Minutes of July 24, 2025, Moved by D. Hammond Seconded by R. de Verteuil

BE IT RESOLVED THAT the Public Board Minutes of the Windsor Police Service Board of July 24, 2025, be approved as circulated.

The motion carried

5.2 Public In-Camera Minutes of July 24, 2025

Motion to approve the Public In-Camera Minutes of July 24, 2025, Moved by R. de Verteuil Seconded by D. Hammond

BE IT RESOLVED THAT the Public In-Camera Minutes of July 24, 2025, meeting of the Windsor Police Service Board be approved as circulated.

The motion carried

5.3 Public In-Camera Minutes of August 22, 2025, Chief of Police Recruitment Committee

Motion to receive the Public In-Camera Minutes of the Chief of Police Recruitment Committee meeting of August 22, 2025, Moved by D. Hammond Seconded by R. de Verteuil

BE IT RESOLVED THAT the Public In-Camera Minutes of August 22, 2025, Chief of police Recruitment Committee be received.

The motion carried

6. Business Arriving from the Minutes

NONE

7. Annual Policy Reports

Motion to receive Annual Policy Reports Moved by R. de Vereteuil Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board receives Annual Policy Reports 7.1 – 7.9 for information.

The motion carried

8. Monthly Reports

8.1 Crime Stoppers

Motion to receive the Crime Stoppers Report Moved by R. de Verteuil Seconded by D. Hammond

BE IT RESOLVED THAT the Board receives for information the Crime Stoppers Report as circulated.

The motion carried

8.2 Crime Statistics Report (Verbal)

For further details, refer to the WPSB Facebook livestream record:

<https://windsorpolice.ca/about/wps-board/meeting-minutes> starting at Minute: 2:53

Motion to receive the verbal Crime Statistics Report Moved by D. Hammond Seconded by R. de Verteuil

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the verbal Crime Statistics Report as presented.

The motion carried

8.3 Human Resources Report

Motion to receive the Human Resources Report Moved by R. de Verteuil Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Human Resources Report as circulated.

The motion carried

9. Communications

9.1 Baron Insignias Request

Motion to approve Baron Insignias request to use WPS Badge/Patch images Moved by R. de Verteuil Seconded by R. Naidu

BE IT RESOLVED THAT the Windsor Police Service Board grant permission to “Baron Insignias Ltd.” to use the Windsor Police Service badge and shoulder patch images as outlined in their request dated August 20, 2025, for a period of five (5) years commencing September 26, 2025, and further that Baron Championship Rings Ltd. may produce and supply these products to Windsor Police Service members and retirees only, and further that Baron Championship Rings Ltd. provide, in writing, the name of each person requesting reproduction of these images to the Deputy Chief of Operational Support for confirmation of approval.

The motion carried

9.2 Request for Representation on the WERCSWB Plan Advisory Committee

Motion to appoint member to WEVCSWB Plan Advisory Committee Moved by R. de Verteuil Seconded by R. Naidu

BE IT RESOLVED THAT the Windsor Police Service Board appoints the Administrative Director as the WPSB’s representative on the Windsor-Essex Regional Community Safety & Well-Being Plan – Regional Systems Leadership Table.

The motion carried

9.3 OAPSB Fall Labour Conference

Motion to receive and authorize attendance at the OAPSB Fall 2025 Labour Conference Moved by R. de Verteuil Seconded by R. Naidu

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the information regarding the OAPSB 2025 Fall Labour Conference and authorizes Board members to attend if available.

The motion carried

9.4 All Chiefs Memos

Motion to receive the All Chiefs Memos Moved by D. Hammond Seconded by R. de Verteuil

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the All Chiefs Memos as circulated.

The motion carried

10. New Business

10.1 Memo Administrative Director – Updated WPSB Indemnity Policy

Motion to receive Memo from Administrative Director Moved by R. de Verteuil Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Memo from the Administrative Director re: New and Updated Policies as circulated.

The motion carried

10.2 WPSB Indemnity Policy

Motion to approve the WPSB Indemnity Policy Moved by R. de Verteuil Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board adopts the Windsor Police Service Board Member/Employees Indemnity Policy and repeals By-Law 189.

The motion carried

10.3 Agreement Renewal – Microsoft Enterprise Agreement

Motion to approve renewal of Microsoft Enterprise Agreement Moved by R. de Verteuil Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board authorizes the Chair of the Board to execute the agreement documents required with Microsoft to renew the 36-month Ontario Government Microsoft Enterprise Agreement, subject to satisfactory review as to form by the City Solicitor, as to technical content by the Director of Technology Services and as to financial content by the Director of Finance

AND BE IT FURTHER RESOLVED THAT the Windsor Police Service Board receive for information that Microsoft Office 365 subscriptions will be purchased through the License Solution Provider channel established by the Corporation of the City of Windsor.

The motion carried

10.4 In Camera Meeting September 25, 2025

Motion to confirm in camera meeting of September 25, 2025 and direction to transmit actions taken Moved by D. Hammond Seconded by R. de Verteuil

BE RESOLVED THAT the Windsor Police Service Board confirms that an in-camera meeting of the Board was held on September 25, 2025, and that the Administrative Director was directed to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera WPSB Meeting.

The motion carried


11. Adjournment

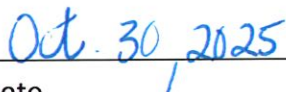
Motion to adjourn the Public meeting of the Windsor Police Service Board Moved by R. de Verteuil Seconded by D. Hammond

BE IT RESOLVED THAT the Windsor Police Service Board adjourns the Public meeting of September 25, 2025, at 2:20 p.m.

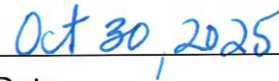
The motion carried

Date of next meeting: October 30, 2025


Jo-Anne Gignac, Chair


Date


Norma Coleman, Administrative Director


Date