



# Public Minutes

DATE OF MEETING:	Thursday, May 22, 2025
LOCATION:	4 <sup>th</sup> Floor Boardroom, WPS Headquarters
LIVESTREAMED AT:	<a href="https://windsorpolice.ca/about/wps-board/meeting-minutes">https://windsorpolice.ca/about/wps-board/meeting-minutes</a>
MEMBERS PRESENT:	Councillor Jo-Anne Gignac (Chair) Sophia Chisholm (Vice Chair) Robert de Verteuil David Hammond
STAFF PRESENT:	Chief Jason Bellaire Deputy Chief Jason Crowley Deputy Chief Karel DeGraaf Inspector Chris Werstein Gary Francoeur, Director of WPS Corporate Communications Constable Bianca Jackson, WPS Corporate Communications
OTHERS PRESENT:	Mayor Michael Prue, Advisor, Town of Amherstburg Tanya Todorovic, Odgers (Item 7) Amanda Bugatto, Odgers (Item 7)
REGRETS:	Mayor Drew Dilkens Councillor Jim Morrison
RECORDER:	Administrative Director

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## 1. Agenda

### 1.1 Agenda

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## 2. Call to Order

Meeting is called to order at 1:45 p.m.

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## 3. Declaration of Conflict & Pecuniary Interest by Members

NONE

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## 4. Approval of Agenda

Motion to approve the Public Agenda for the meeting of Thursday, March 20, 2025, Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Public agenda for the Windsor Police Service Board meeting of May 22, 2025, be approved as circulated.**

**The motion carried**

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## 5. Approval of the Minutes

### 5.1 Public Minutes of March 20, 2025

Motion to approve the Minutes of March 20, 2025, Moved by D. Hammond Seconded by S. Chisholm

**BE IT RESOLVED THAT the Public Board Minutes of the Windsor Police Service Board of March 20, 2025, be approved as circulated.**

**The motion carried**

### 5.2 Finance Committee Minutes of April 9, 2025

Motion to accept the Minutes of the Finance Committee dated April 9, 2025 Moved by R. de Verteuil Seconded S. Chisholm

**BE IT RESOLVED THAT the Minutes of the Windsor Police Service Board Finance Committee meeting of April 9, 2025, be accepted as circulated.**

**The motion carried**

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## 6. Business Arriving from the Minutes

NONE

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## 7. Delegations/Presentations

### Presentation to John Elliott

Chair Gignac presents a token of the Windsor Police Service Board's appreciation to John Elliott for his service to the Board and the Windsor Police Service from 2023 to 2025.

For further details, refer to the WPSB livestream record: <https://windsorpolice.ca/about/wps-board/meeting-minutes>

### Presentation by Tanya Todorovic and Amanda Bugatto from Odgers regarding the Chief of Police Recruitment Process

For further details, refer to the WPSB livestream record: <https://windsorpolice.ca/about/wps-board/meeting-minutes>

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## 8. Monthly Reports

### 8.1 Crime Statistics

Motion to receive the Crime Stoppers Report Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Board receives for information the Crime Statistics Report as presented.**

**The motion carried**

For further details, refer to the WPSB livestream record: <https://windsorpolice.ca/about/wps-board/meeting-minutes>

### 8.2 Crime Stoppers Report

Motion to receive the receive the Crime Stoppers Report Moved by D. Hammond Seconded by S. Chisholm

**BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Crime Stoppers Report as circulated.**

**The motion carried**

### 8.3 PSB Reports

Motion to receive the PSB Reports Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board receives for information the PSB Reports as circulated.**

**The motion carried**

#### 8.4 Freedom of Information Report

Motion to receive the Freedom of Information Report Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Freedom of Information Report as circulated.**

**The motion carried**

#### 8.5 Human Resources Report

Motion to receive the Human Resources Report Moved by S. Chisholm Seconded by R. de Verteuil

**BE IT RESOLVED THAT the Windsor Police Service Board receives the Human Resources Monthly Report.**

**The motion carried**

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### 9. Quarterly Reports

#### 9.1 POP/CCP/Calls for Service

Motion to receive the POP/CCP/Calls for Service Report Moved by R. de Verteuil Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board receives for information the POP/CCP/Calls for Service Report as circulated.**

**The motion carried**

#### 9.2 Use of Force Report

Motion to receive the Use of Force Report Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Use of Force Report as circulated.**

**The motion carried**

#### 9.3 Amherstburg Detachment – Policing Activities

Motion to receive the Amherstburg Detachment – Policing Activities Report Moved by D. Hammond Seconded by S. Chisholm

**BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Amherstburg Detachment – Policing Activities Report as circulated.**

**The motion carried**

**9.4 Youth Crime Stats Report**

Motion to receive the Youth Crime Stats Report Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Youth Crime Stats Report.**

**The motion carried**

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**10. Communications**

**10.1 Risk-Driven Tracking Database (RTD) Agreement**

Motion to receive the correspondence re: Risk-Driven Database (RTD) Moved by R. de Verteuil  
Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Risk-Driven Tracking Database correspondence.**

**The motion carried**

**10.2 All Chiefs Memos**

Motion to receive the All Chiefs Memos Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board receives for information the All Chiefs Memos as circulated.**

**The motion carried**

**11. New Business**

**11.1 Memo Administrative Director – New and Updated Policies**

Motion to receive Memo from Administrative Director re: New and Updated Policies Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Memo from the Administrative Director re: New and Updated Policies as circulated.**

**The motion carried**

**11.1.1 – 11.1.12 Updated and New Policies**

Motion to adopt WPSB Policies as circulated Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board adopts the following policies as circulated,**

- **Use of Police Service Board Resources during an Election Campaign**
- **Marked General Patrol Vehicles**
- **Drug Investigations**
- **Secure Holster**
- **Illegal Gaming**
- **Communicable Diseases**
- **Speed Measuring Devices**
- **Sexual Assault Investigation**
- **Supervision**
- **Proceeds of Crime**
- **Critical Points**
- **Parental and Non-Parental Abductions and Attempts**

**The motion carried**

**11.2 Request for Sponsorship – University of Windsor Bursary**

Motion to approve sponsorship request from University of Windsor Moved by D. Hammond  
Seconded by S. Chisholm

**BE IT RESOLVED THAT the Windsor Police Service Board approves the request from the University of Windsor for sponsorship for the Windsor Police Service Criminology Bursary in the amount of \$500.00.**

**The motion carried**

**11.3 Public Salary Disclosure Report**

Motion to receive the 2024 Public Salary Disclosure Report Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board receives the 2024 Public Salary Disclosure Report for information as circulated.**

**The motion carried**

**11.4 Committee Appointments**

- **Human Resources Committee**

Motion to appoint a member to the Human Resources Committee Moved by D. Hammond  
Seconded by R. de Verteuil

**BE IT RESOLVED THAT the Windsor Police Service Board appoints Sophia Chisholm to the Human Resources Committee**

**The motion carried**

- Finance Committee

Motion to appoint a member to the Finance Committee Moved by S. Chisholm Seconded by R. de Verteuil

**BE IT RESOLVED THAT the Windsor Police Service Board appoints David Hammond to the Finance Committee.**

**The motion carried**

- Cybersecurity Committee

Motion to appoint a member to the Cybersecurity Committee Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board appoints Jim Morrison to the Cybersecurity Committee.**

**The motion carried**

- Chief of Police Recruitment Committee

Board members discuss membership on the Chief of Police Recruitment Committee. Consensus is that since there are two Board members missing from the meeting, that an E-Poll be conducted so that all members of the Board can participate in the process to appoint members to the committee.

#### 11.5 Asset Management Plan Update

Motion to receive the Asset Management Plan Moved by S. Chisholm Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board receives the Asset Management Plan Update Report as circulated.**

**The motion carried**

#### 11.6 Closed Session

The Board met in closed session on May 22, 2025, pursuant to Section 44 of the Community Safety and Policing Act, for consideration of confidential subject matter related to personal matters, contractual negotiations, security of property, and legal matters.

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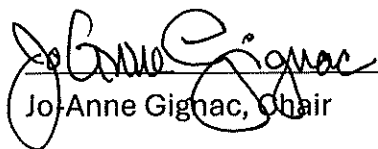
## 11. Adjournment

Motion to adjourn the Public meeting of the Windsor Police Service Board Moved by S. Chisholm  
Seconded by D. Hammond

**BE IT RESOLVED THAT the Windsor Police Service Board adjourns the Public meeting of May 22, 2025 at 2:36 p.m.**

**The motion carried**

**Date of next meeting: July 24, 2025**

  
JoAnne Gignac, Chair

24/07/25  
Date

  
Norma Coleman, Administrative Assistant

24/07/25  
Date