



Public Minutes

DATE OF MEETING: Thursday, March 20, 2025

LOCATION: 4th Floor Boardroom, WPS Headquarters

LIVESTREAMED AT: <https://www.facebook.com/windsorpoliceservicesboard/>

MEMBERS PRESENT: Councillor Jo-Anne Gignac (Chair)
Sophia Chisholm (Vice Chair)
Mayor Drew Dilkens
John Elliott
Robert de Verteuil
Councillor Jim Morrison
David Hammond

STAFF PRESENT: Chief Jason Bellaire
Deputy Chief Jason Crowley
Deputy Chief Karel DeGraaf
Superintendent Paolo DiCarlo
Inspector Chris Werstein
Gary Francoeur, Director of WPS Corporate Communications
Constable Anne Suthers, WPS Corporate Communications

OTHERS PRESENT: David Tilley, Advisor, Inspectorate of Policing
Michael Akpata, Superintendent, Special Constable Service,
University of Windsor

REGRETS: Mayor Michael Prue, Advisor, Town of Amherstburg

RECORDER: Administrative Director

1. Agenda

1.1 Agenda

2. Call to Order

Meeting is called to order at 2:10 p.m.

3. Declaration of Conflict & Pecuniary Interest by Members

NONE

4. Approval of Agenda

Motion to approve the Public Agenda for the meeting of Thursday, March 20, 2025, Moved by J. Morrison Seconded by J. Elliott

BE IT RESOLVED THAT the Public agenda for the Windsor Police Service Board meeting of March 20, 2025, with the addition of ITEM 10.11 Authority for Consent to Enter Agreement, be approved as circulated.

The motion carried

5. Approval of the Minutes

5.1 Public Minutes of January 16, 2025

Motion to approve the Minutes of January 16, 2025, Moved by S. Chisholm Seconded by J. Elliott

BE IT RESOLVED THAT the Public Board Minutes of the Windsor Police Service Board of January 15, 2025, be approved as circulated.

The motion carried

6. Business Arriving from the Minutes

NONE

7. Delegations

NONE

8. Monthly Reports

8.1 Crime Stoppers

Motion to receive the Crime Stoppers Report Moved by D. Dilkins Seconded by J. Elliott

BE IT RESOLVED THAT the Board receives for information the Crime Stoppers Report as circulated.

The motion carried

8.2 Human Resources Report

Motion to receive the receive the Human Resources Report Moved by D. Dilkens Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the retirements noted in the Human Resources Monthly Report as circulated.

The motion carried

8.3 PSB Reports January and February 2025

Motion to receive the PSB Reports for January and February 2025 Moved by D. Dilkens Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the PSB Reports for January and February 2025 as circulated.

The motion carried

8.4 Freedom of Information Report

Motion to receive the Freedom of Information Report Moved by D. Dilkens Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Freedom of Information Report as circulated.

The motion carried

8.5 Crime Statistics Report – Windsor/Amherstburg

Motion to receive the Crime Statistics Report Moved by S. Chisholm Seconded by J. Elliott
For further details, refer to the WPSB Facebook livestream record:

<https://www.facebook.com/windsorpoliceservicesboard/> starting at Minute: 1:30

BE IT RESOLVED THAT the Windsor Police Service Board receives the Crime Statistics Report.

The motion carried

9. Annual Reports

9.1 University of Windsor Special Constable Annual Report

Motion to receive the University of Windsor Special Constable Annual Report Moved by S. Chisholm Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the University of Windsor Special Constable Annual Report as circulated.

The motion carried

9.2 Amherstburg Detachment Policing Activities Annual Report

Motion to receive the Amherstburg Detachment Policing Activities Annual Report Moved by S. Chisholm
Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Amherstburg Detachment Policing Activities Annual Report as circulated.

The motion carried

9.3 Final 2025 Annual Operating and Capital Budgets

Motion to receive the final 2025 Annual Operating and Capital Budgets Moved by S. Chisholm
Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the final 2025 Annual Operating and Capital Budegets as circulated.

The motion carried

9.4 Use of Force Annual Report

Motion to receive the Use of Force Annual Report Moved by S. Chisholm Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Use of Force Annual Report.

The motion carried

9.5 Municipal Freedom of Information and Protection of Privacy Act January 2024 to December 2024 Annual Report

Motion to receive the Municipal Freedom of Information and Protection of Privacy Act 2024 Annual Report Moved by S. Chisholm Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Municipal Freedom of Information and Protection of Privacy Act January 2024 to December 2024 Annual Report as circulated.

The motion carried

9.6 2024 Donations to Windsor Police Service Report

Motion to receive the 2024 Donation to Windsor Police Service Report Moved by D. Dilkens
Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the 2024 Donations to Windsor Police Annual Report as circulated.

The motion carried

10. New Business

10.1 Memo Administrative Director – New and Updated Policies

Motion to receive Memo from Administrative Director re: New and Updated Policies Moved by D. Hammond Seconded by R. de Verteuil

BE IT RESOLVED THAT the Windsor Police Service Board receives for information the Memo from the Administrative Director re: New and Updated Policies as circulated.

The motion carried

10.1.1 – 10.1.15 Updated and New Policies

Motion to adopt WPSB Policies as circulated Moved by S. Chisholm Seconded by D. Dilkens

BE IT RESOLVED THAT the Windsor Police Service Board adopts the following policies as circulated,

- **Hostage Rescue**
- **Crisis Negotiation**
- **Acoustic Hailing Devices**
- **Elder & Vulnerable Adult Abuse**
- **Emergency Planning**
- **Collection, Preservation and Control of Evidence and Property**
- **Persons in Custody and Prisoner Transportation**
- **Search of Premises/Search of Persons**
- **Crime, Call and Public Disorder Analysis**
- **Ontario Sex Offender Registry**
- **Missing Persons**
- **Safe Storage of Police Service Firearms**
- **Explosives, Forced Entry and Explosive Disposal**
- **Major Incident Command**
- **Disbursement of Board Funds**

The motion carried

10.2 Request for Financial Support – Auxiliary Swearing-In Ceremony

Motion to approve financial support request – Auxiliary Swearing-In Ceremony Moved S. Chisholm Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board approves financial support for the costs associated with the 2025 Auxiliary Swearing-In Ceremony in the amount of \$1,500.00

The motion carried

10.3 OPP – Full Efficiency Review and Cost Analysis

Motion to refer OPP – Full Efficiency Review and Cost Analysis Moved by J. Morrison Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board refers the OPP – Full Efficiency Review and Cost Analysis matter to the Finance Committee for review and recommendations to the Board.

The motion carried

10.4 Sponsorship Request – Kidney Foundation of Canada – Windsor-Essex Chapter

Motion to note and file the request for sponsorship from the Kidney Foundation of Canada Moved by D. Dilkens Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board note and file the request from the Kidney Foundation of Canada – Windsor-Essex Chapter to provide sponsorship for the Celebrity Men 2025 Fundraising Event.

The motion carried

10.5 NG911 Update

Motion to receive the verbal update re: NG911 Moved by S. Chisolm Seconded by J. Elliott

BE IT RESOLVED THAT the Windsor Police Service Board receives the verbal update regarding the NG911 System as presented.

The motion carried

10.6 Historical Homicide Reward

Motion to approve the Historical Homicide Reward Offer Moved by J. Morrison Seconded by S. Chisholm

BE IT RESOLVED THAT the Windsor Police Service Board approves a reward to a maximum of \$20,000 for information leading to the arrest of the person(s) responsible for the murder of Diane Dobson – February 14, 1995.

The motion carried

10.7 Chief of Police Retirement

Motion to accept the retirement of the Chief of Police Moved by S. Chisholm Seconded by D. Dilkens

BE IT RESOLVED THAT the Windsor Police Service Board accepts the Chief's retirement in November 2025.

The motion carried

10.8 Chief of Police Recruitment

Motion to engage an Executive Search Firm to assist with the recruitment of the new Chief of Police Moved by D. Dilkins Seconded by S. Chisholm

BE IT RESOLVED THAT the Windsor Police Service Board engage the services of Odgers Berndtson to assist with the recruitment for the search for the Chief of Police for the Windsor Police Service

AND BE IT FURTHER RESOLVED THAT the Windsor Police Service Board authorize the Coard Chair to work with Odgers Berndtson with respect to the recruitment process.

The motion carried

10.9 All Chiefs Memos

Motion to receive the All Chiefs Memos Moved by S. Chisholm Seconded by J. Morrison

BE IT RESOVED THAT the Windsor Police Service Board receive the All Chiefs Memos as circulated.

The motion carried

10.10 Closed Session

The Board met in closed session on March 20, 2025, pursuant to Section 44 of the Community Safety and Policing Act, for consideration of confidential subject matter related to personal matters, contractual negotiations, security of property, refusal to disclose under Municipal Freedom of Information and Privacy Act, financial information, and legal matters.

10.11 Consent to Enter Agreement

Motion to authorize the Chair to sign Consent to Enter Agreement Moved by D. Dilkins Seconded by S. Chisholm

BE IR RESOLVED THAT the Windsor Police Service Board authorize the Chair to sign and execute the Consent to Enter Agreement with the City of Windsor to enter lands Municipally know as 874 Giles Boulevard East for the purpose of Hostage Rescue Training.

The motion carried

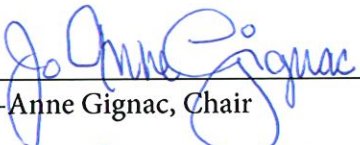
11. Adjournment

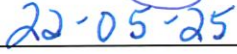
Motion to adjourn the Public meeting of the Windsor Police Service Board Moved by J. Morrison Seconded by S. Chisholm

BE IT RESOLVED THAT the Windsor Police Service Board adjourn the Public meeting of March 20 2025 at 2:12 p.m.


The motion carried

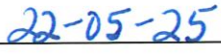
Date of next meeting: May 22, 2025



Jo-Anne Gignac, Chair


Date



Norma Coleman, Administrative Director


Date